

THE HFA INSTITUTE 2024

IDIS Basics Part 2

Grant Closeout



National Council of
State Housing Agencies



**MRBs and
Other Federal
Homeownership
Programs**
JANUARY 10 – 12



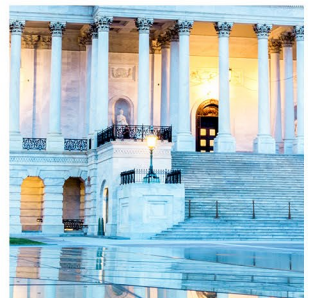
Housing Credit
JANUARY 9 – 11



**Section 8 and
Other Federal
Multifamily
Programs**
JANUARY 10 – 12



**HOME and
Housing Trust
Fund**
JANUARY 7 – 9



SPEAKERS

Danielle Frazier

Director | Financial and Information Services Division | Office of Affordable Housing Programs
U.S. Department of Housing and Urban Development

Courtney Christenson

Affordable Housing Specialist | Office of Affordable Housing Programs
U.S. Department of Housing and Urban Development

Teresa Palacio

Affordable Housing Specialist | Office of Affordable Housing Programs
U.S. Department of Housing and Urban Development



Grant Closeout for HOME, HTF, and HOME-ARP

January 8, 2024

Today's Presenters

- **Danielle Frazier**, Director, Financial and Information Services Division (FISD), OAHP
- **Courtney Christenson**, Affordable Housing Specialist, FISD, OAHP
- **Teresa Palacio**, Affordable Housing Specialist, FISD, OAHP



Agenda

- The Importance of Closeout
- Closeout Process in IDIS
 - Roles and Responsibilities
 - Closeout Timeline
 - Key Details
- IDIS Demonstration
- Grant Closeout Dashboard
- How to Start Preparing for Closeout
- Q&A





The Importance of Closeout

GONE Act of 2016

- The goal of the Grants Oversight and New Efficiency (GONE) Act is to hold agencies accountable for closing out expired grants
- Aims to reduce costs associated with maintaining bank accounts of expired grants that contain undisbursed funds or a zero balance
- Requires agencies to submit an annual report to Congress and HHS on the following:
 - total number of federal grant awards,
 - the number of grants by time period of expiration,
 - the number with zero dollar balances,
 - and the number with undisbursed balances
 - challenges to closing out grants
- Tasked agencies with reviewing closeout procedures



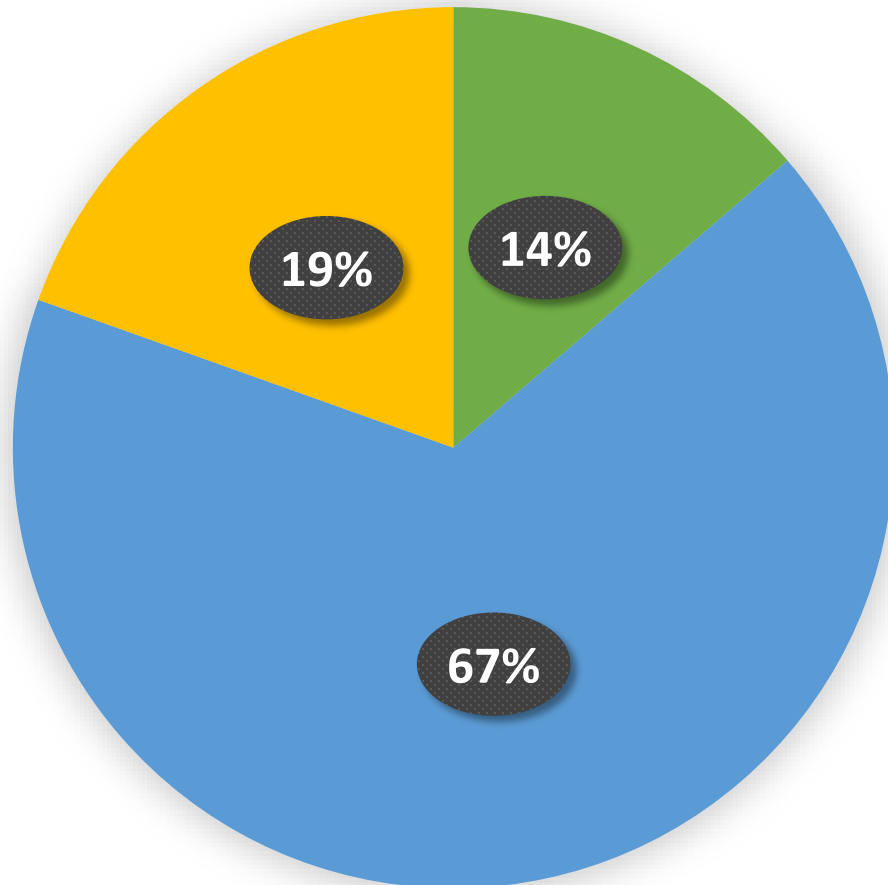
Administrative Requirements

- OMB revisions to 2 CFR Part 200, Uniform Administrative Requirements, went into effect in 2020
- 2 CFR Part 200.344 specifies grant closeout requirements
- Revisions included two major updates:
 - Grants must be closed out within one year of the end of the period of performance (POP)
 - Federal agencies must proceed with closeout regardless of whether grantees submit all required reports and materials
 - Federal agencies must report grantees to FAPIIS for material failure if they do not submit their required documents within one year of the end of the period of performance (POP)



Closeout Status of State PJ HOME Grants—2015 and earlier

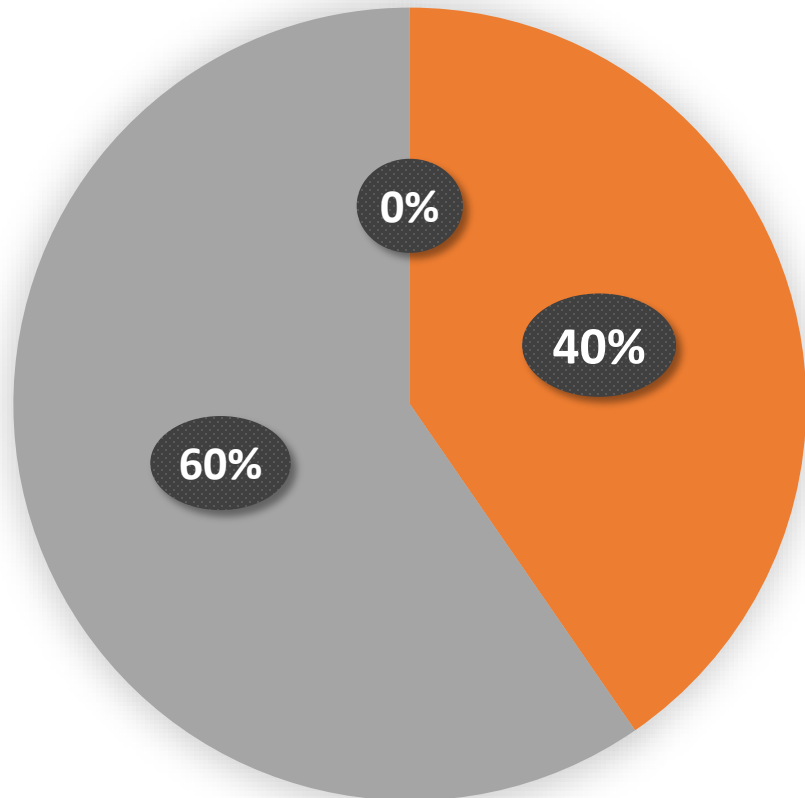
HOME GRANTS (State PJs)



- Total Number of Grants Closed Out = 171
- Total Number of Grants Eligible for Closeout = 833
- Total Number of Grants Not Eligible for Closeout = 244

Closeout Status of State PJ HOME Grants—2015

HOME GRANTS (2015 State PJs)



■ Total Number of Grants
Closed Out = 0

■ Total Number of Grants
Eligible for Closeout = 21

■ Total Number of Grants Not
Eligible for Closeout = 31

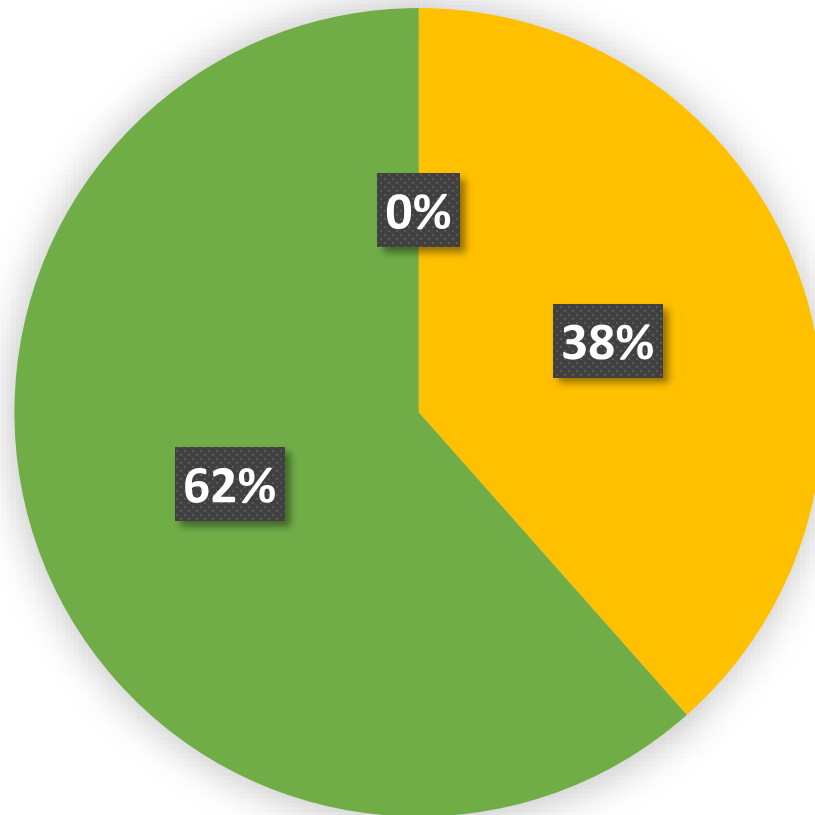
Reasons for Grants Not Ready to Closeout

State PJ HOME Grants 1992-2015	
# Grants with 1-5 Open Activities	123
# Grants with 6+ Open Activities	5
# Grants with 1-5 Vacant Units	16
# Grants with 6+ Vacant Units	6



Closeout Status of HTF Grants—2016

HTF GRANTS



■ Total Number of Grants Closed Out = 0

■ Total Number of Grants Eligible for Closeout = 20

■ Total Number of Grants Not Eligible for Closeout = 32

Reasons for Grants Not Ready to Closeout

HTF Grants 2016	
# Grants with 1-5 Open Activities	28
# Grants with 6+ Open Activities	0
# Grants with 1-5 Vacant Units	4
# Grants with 6+ Vacant Units	2
# Grants with Over-Income Beneficiaries	1





Closeout Process in IDIS

Why Closeout in IDIS?

- Standardized process for all HOME, HOME-ARP, and HTF grants will increase efficiency in closing out grants
- Multiple tracking tools and a dashboard enable HUD and PJs to:
 - see progress toward closeout in real time
 - clearly identify roles, responsibilities, and timeline
- PJs can download the Federal Financial Form (SF-425) and Grant Closeout Certification with accurate information, use e-signatures (if desired), and upload signed copy



Roles and Responsibilities

PJ

- Prepare grant for closeout
 - No balance
 - No vacant units
 - No open activities
 - No over-income beneficiaries (**HTF only**)
 - ≤30% Low-Income beneficiaries (**HOME-ARP only**)
- Work with FO to resolve open audit or monitoring finding (if needed)
- Sign and upload Federal Financial Form (SF-425) and Grant Closeout Certification
- Notify Field Office upon upload of Grant Closeout Certification

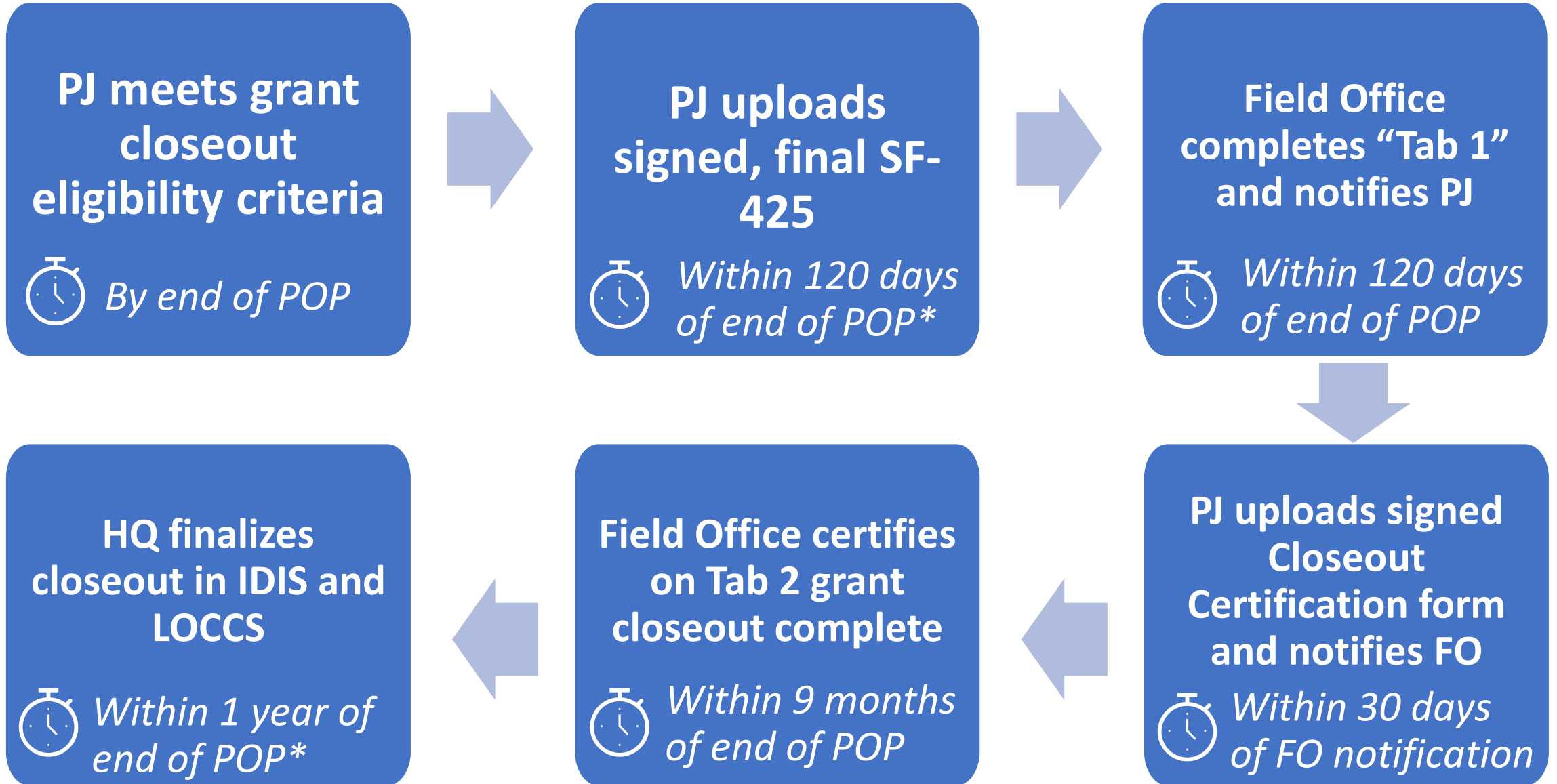
Field Office

- Complete “Tab 1” questions confirming audit and monitoring findings are closed
- Work with PJ in resolving open audit or monitoring findings (if needed)
- Upon completing Tab 1, notify PJ that it should upload the Certification within 30 days
- Review PJ’s SF-425 and Closeout Certification
- Certify grant ready to closeout

HUD HQ

- Review all closeout criteria and materials submitted by PJ and FO
- Certify closeout in IDIS and LOCCS

Timeline for Closeout



*indicates deadline required in 2 CFR § 200.344. All other deadlines are suggested

Key Details

- All 1992-2010 HOME grants that were previously closed out manually will be automatically marked as closed out in IDIS
- HOME grants for FY 1992 – 2014 do not have periods of performance
 - Grants still must be closed out
- 2015 HOME grants' period of performance ended 9/30/2023
 - These grants must be closed out by 9/30/2024
- 2016 HTF grants' period of performance ends exactly seven years from the date of obligation on grant agreement
 - Example: If the grant agreement date of obligation is 9/1/2016, POP ends 9/1/2023
 - Grant must be closed out by 9/1/2024
- PJs may request an extension of the 120-day SF-425 upload deadline for good cause
 - Request in writing at least 30 days before deadline to CPD Representative, cc'ing Closeout Mailbox
 - Extension does not relieve PJ or HUD of one-year closeout completion deadline





Grant Closeout in IDIS Demonstration

Finding the Grant Closeout Screen

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT



v11.29.0_rev45_fedce2/0402974 (DB UAT402964)

Community Development Systems

Integrated Disbursement & Information System (IDIS)



User: H55072
Role: Grantee
Organization: MINNESOTA

- Switch Profile
- Add My Access
- Logout

Utilities

- Home
- Data Downloads
- Print Page
- Help

Links

- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

[Plans/Projects/Activities](#) [Funding/Drawdown](#) [Grant](#) **5** [Grantee/PJ](#) [Admin](#) [Reports](#)

You have **269 CDBG** and **2 HOME** activities that have been flagged. Click on the number to go to the review page.

Welcome to the Integrated Disbursement and Information System

IDIS News

No news to display.

WARNING

By using this U.S. Government information system you understand and consent to the following:

- The information system Rules of Behavior (RoB) provides the rules that govern the appropriate use of the information system for all government, contract personnel and other federally funded users. The RoB is intended to enhance and further define the specific rules each user must follow while accessing the information system and enforcing user understanding of:
 1. HUD's policy requiring a separation of duties between the requestor and approver for financial transactions;
 2. Prohibition from misusing the information system, i.e., exceeding their authority;
 3. The existence of and penalty for violating 18 USC 1030:
 - a. The elements of 18 USC 1030(a)4, "Accessing to Defraud and Obtain Value" are:
 - i. Knowingly accessing a protected computer without or in excess of authorization;
 - ii. With intent to defraud;
 - iii. Access furthered the intended fraud; and
 - iv. Obtain anything of value
 - b. The penalty for violating this statute includes a fine and imprisonment of not more than ten years, or both.
- All new users of the information system must read the RoB and sign the accompanying acknowledgement form before accessing the information system. This acknowledgement must be completed annually thereafter. By signing the form users reaffirm their knowledge of, and agreement



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Role: Grantee
Organization: MINNESOTA

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Plans/Projects/Activities	Funding/Drawdown	Grant 5	Grantee/PJ	Admin	Reports
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Role: Grantee
Organization: MINNESOTA

- Switch Profile
- Add My Access
- Logout

Grant

- Search
- HESG Review

Subfund

- Add
- Search

Subgrant

- Add
- Search

Subfund Program Income

- Add
- Search

Subgrant Program Income

- Add

You have **269 CDBG** and **2 HOME** activities that have been flagged. Click on the number to go to the review page.

Grant

Search Grants

Search Criteria

Program: **State/Territory:** **Grant Year: (tip)**

Grant #: (tip)

|



User: H55072
Role: Grantee
Organization: MINNESOTA

- Switch Profile
- Add My Access
- Logout

Plans/Projects/Activities Funding/Drawdown **Grant** ⁵ Grantee/PJ Admin Reports

You have **269 CDBG** and **2 HOME** activities that have been flagged. Click on the number to go to the review page.

Grant

Search Grants

Search Criteria

Program:

- All
- All
- CDBG
- HOME**
- HTF
- HESG
- HOPWA
- HOPWA-C
- ESG
- HPRP
- TCAP
- CDBG-R

Reset

State/Territory:

MN

Grant Year: (tip)

Select

Grant #: (tip)

Grant
 - Search
 - HESG Review

Subfund
 - Add
 - Search

Subgrant
 - Add
 - Search

Subfund Program Income
 - Add
 - Search

Subgrant Program Income
 Add

User: H55072
Role: Grantee
Organization: MINNESOTA

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Grant

Search Grants

Search Criteria

Program: **State/Territory:** **Grant Year: (tip)**

Grant #: (tip)

|



Community Development Systems
Integrated Disbursement & Information System (IDIS)



User: H55072
Role: Grantee
Organization: MINNESOTA

- Switch Profile
- Add My Access
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Grant

- Search
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Subfund

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- Search

Subgrant

- Add
- Search

Subfund Program Income

- Add
- Search

Subgrant Program Income

- Add

- Plans/Projects/Activities
- Funding/Drawdown
- Grant** 5
- Grantee/PJ
- Admin
- Reports

You have **269 CDBG** and **2 HOME** activities that have been flagged. Click on the number to go to the review page.

Grant

Search Grants

Search Criteria

Program: **State/Territory:** **Grant Year: (tip)**

Grant #: (tip)

|

Results Page 1 of 4

Program	Grant Year	Grant #	Current Authorized Amount	Grant Status	Net Drawn Amount	IDIS Grant Balance	Action
HOME	2021	M-21-SG-27-0100	\$8,397,210.00	Active	\$260,982.81	\$8,136,227.19	View
HOME	2021	M-21-SP-27-0100	\$1,556,891.80	Active	\$0.00	\$1,556,891.80	View
HOME	2020	M-20-SG-27-0100	\$8,396,561.00	Active	\$839,371.90	\$7,557,189.10	View

- HESG Review

Subfund
- Add
- Search

Subgrant
- Add
- Search

Subfund Program Income
- Add
- Search

Subgrant Program Income
- Add
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links
- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Program: HOME **State/Territory:** MN **Grant Year:** (tip) Select

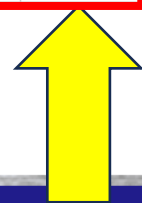
Grant #: (tip)

|

Results Page 1 of 4

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HOME	2020	M-20-SG-27-0100	\$8,396,561.00	Active	\$839,371.90	\$7,557,189.10	View
HOME	2019	M-19-SG-27-0100	\$7,748,270.00	Active	\$1,962,857.12	\$5,785,412.88	View
HOME	2018	M-18-SG-27-0100	\$8,363,982.00	Active	\$8,363,982.00	\$0.00	View
HOME	2017	M-17-SG-27-0100	\$5,850,342.00	Active	\$5,850,342.00	\$0.00	View
HOME	2016	M-16-SG-27-0100	\$5,967,371.00	Active	\$5,967,371.00	\$0.00	View
HOME	2015	M-15-SG-27-0100	\$5,646,729.00	Active	\$5,646,729.00	\$0.00	View
HOME	2014	M-14-SG-27-0100	\$6,374,701.00	Active	\$6,374,701.00	\$0.00	View
HOME	2013	M-13-SG-27-0100	\$5,922,224.00	Active	\$5,922,224.00	\$0.00	View

1 2 3 4 Next 10 Results



User: H55072
Role: Grantee
Organization: MINNESOTA

- Switch Profile
- Add My Access
- Logout

Grant

- Search
- HESG Review

Subfund

- Add
- Search

Subgrant

- Add
- Search

Subfund Program Income

- Add
- Search

Subgrant Program Income

- Add
- Search

You have **269 CDBG** and **2 HOME** activities that have been flagged. Click on the number to go to the review page.

Grant

View Grant

[Return to Search Grants](#) | [View Grant History](#) | [Grant Closeout](#)



Grantee/PJ Name: (tip)
MINNESOTA

Program: (tip)
HOME

Grant Year: (tip)
2013

Grant #: (tip)
M-13-SG-27-0100

Administering Organization: (tip)
MINNESOTA

Payee EIN/TIN#: (tip)
41-1599130

Grant Status: (tip)
Active

Grant Blocked: (tip)
No

Obligation Date: (tip)
07/17/2013

Commitment Deadline: (tip)
07/31/2015

Expenditure Deadline: (tip)
07/31/2018

Grantee Organizational DUNS #: (tip)
80-483-2640

Navigating the Grant Closeout Screen



User: H55072
Role: Grantee
Organization: MINNESOTA

- Switch Profile
- Add My Access
- Logout

Grant

- Search
- HESG Review

Subfund

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Grants

Grant Closeout

Grant Number: M-13-SG-27-0100	Total HOME Funds Disbursed: \$5,922,224.00
Total HOME Funds Authorized: \$5,922,224.00	Total HOME Funds Recaptured: \$0.00

The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

The HOME grant cannot proceed with the closeout process. One or more of the above eligibility criteria have not been met:

1. Activity ID(s) in Open status:

Subfund
- Add
- Search

Subgrant
- Add
- Search

Subfund Program Income
- Add
- Search

Subgrant Program Income
- Add
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links
-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

Total HOME Funds Authorized:
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1. Activity ID(s) in Open status:

Submission Status

[\[click to show\]](#)

PJ Upload of SF-425

Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

No file has been submitted. Choose a file on your computer, then click the Upload button:

No file chosen

|

- Search

Subgrant Program Income

- Add
- Search

Utilities

- Home
- Data Downloads
- Print Page
- Help

Links

-  Contact Support
-  Rules of Behavior
- CPD Home
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The HOME grant cannot proceed with the closeout process. One or more of the above eligibility criteria have not been met:

1. Activity ID(s) in Open status:

▼ Submission Status

[click to hide]

PJ SF-425 Submission		★ Awaiting PJ: proceed to upload SF-425 below
Review of Closeout Requirements & Conditions		Can only be done after all criteria are met*
PJ Closeout Certification		Can only be done after all criteria are met, and Field Office has submitted the Closeout Requirements & Conditions*, and PJ has uploaded SF-425
Field Office Staff Certification		Can only be done after all criteria are met, and Field Office has submitted the Closeout Requirements & Conditions*, and PJ has uploaded SF-425 and Closeout Certification
Field Office Director Certification		Can only be done after all criteria are met, and Field Office has submitted the Closeout Requirements & Conditions*, and PJ has uploaded SF-425 and Closeout Certification
HQ Certification of Closeout		Not ready

*Unless HUD HQ has provided an override

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Role: Grantee
Organization: MINNESOTA

- Switch Profile
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- Logout

Grant

- Search
- HESG Review

Subfund

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Subgrant

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Subfund Program Income

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Subgrant Program Income

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Grants

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Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting PJ SF-425 and, concurrently, Field Office response on Requirements & Conditions.

Income

- Add
- Search

Subgrant Program Income

- Add
- Search

Utilities

- Home
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► Submission Status

[click to show]

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No file has been submitted. Choose a file on your computer, then click the Upload button:

Choose File

No file chosen

[PJ] Upload SF-425 File

1. Closeout Requirements & Conditions

2. Certifications

3. Closeout by HUD Headquarters

TO BE COMPLETED BY HUD FIELD OFFICE

I. Criteria for Grant Closeout:

In accordance with all applicable regulations governing the administration of this program, the U.S. Department of Housing and Urban Development (HUD) determines that all administrative actions and required work or activities to be performed under this grant funded through the HOME program and that these requirements have been completed by the participating jurisdiction (PJ) and HUD.

II. Requirements & Conditions for Grant Closeout:

In order for this HOME grant to be administratively closed out, the following conditions must be met.

Uploading the Federal Financial Form (SF-425) (PJ Responsibility)

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

UAT

v11.29.0_rev45_fedce2/0402974 (DB UAT402964)

Community Development Systems

Integrated Disbursement & Information System (IDIS)



User: H55072
Role: Grantee
Organization:
MINNESOTA

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- CPD Home
- HUD Home

Plans/Projects/Activities

Funding/Drawdown

Grant 5

Grantee/PJ

Admin

Reports

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Community Development Systems
Integrated Disbursement & Information System (IDIS)



User: H55072
Role: Grantee
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- Switch Profile
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- Logout

- Plans/Projects/Activities
- Funding/Drawdown
- Grant 5
- Grantee/PJ
- Admin
- Reports

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Report

Report Selection

Select a link in the table below to add or edit parameters for that report. Select "View Reports" link on the left navigation to run reports.

Report

- View Reports
- **Report Parameters**

Report Number	Report Name	
C04PR26	CDBG Financial Summary Report	Add-Edit
C04PR26-CV	CDBG-CV Financial Summary Report	Add-Edit
C04PR28	CDBG State PER Report	Add-Edit
C04PR84	CDBG Strategy Area, CDFI and Local Target Area Report	Add-Edit

Utilities

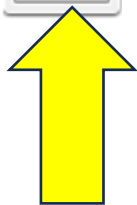
- Home
- Data Downloads
- Print Page
- Help

Links

- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home



Welcome Courtney M. Christenson. (If you are not Courtney M. Christenson, [click here.](#))



IDIS

Integrated Disbursement & Information System (IDIS) Online
Data on Reports are current as of Close of Business of the last business day
Version 11.18 last updated on 12/20/19
Server name HDBLATP25502336/hdbltp25502337



IDIS Training

Integrated Disbursement & Information System (IDIS) Online
Data on Reports are current as of Close of Business of the last business day
Version 11.25 last updated on 11/20/2021
Server name HDBLATP25502336/hdbltp25502337



Create

- Recents
- Shared Reports
- My Reports
- History List
- My Subscriptions

Browse



Shared Reports



My Reports



History List



My Subscriptions

Analyze



Create Dossier

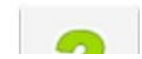


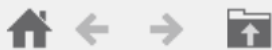
Add External Data



Upload MicroStrategy File

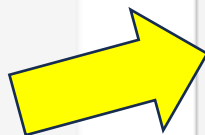
Develop
















Create


- Recents
- Shared Reports
- My Reports
- My Objects
- History List
- My Subscriptions




- | | | | |
|---|--|---|--|
|  | 425Test
Owner: Administrator
Modified: 5/2/22 3:58:30 PM |  | Ad-hoc Report Module
Owner: Administrator
Modified: 3/18/20 4:33:28 PM |
|  | Con Plan Reports and Dashboards
Owner: Administrator
Modified: 2/24/23 6:47:28 AM |  | Demo for HOME - Olivier
Owner: Administrator
Modified: 12/13/22 6:01:00 PM |
|  | HOME / HTF / HOME-ARP Grant Closeout
Owner: Eric Cantuti
Modified: 12/20/22 1:02:54 PM |  | HOME-ARP Non-Congregate Shelter
Owner: Eric Cantuti
Modified: 11/7/23 8:30:35 AM |
|  | HOME-ARP Supportive Services
Owner: Eric Cantuti
Modified: 3/3/23 10:15:54 AM |  | Operational Reports
Owner: Administrator
Modified: 9/11/23 6:37:31 PM |
|  | PR 01 - HUD Grants and Program Income
Owner: Administrator
Modified: 1/19/23 1:44:20 PM |  | PR 02 - List of Activities by Program Year and Project
Owner: Administrator
Modified: 11/9/23 12:05:20 PM |

- Create**
- Recents
- Shared Reports
 - 425Test
 - Ad-hoc Report Module
 - Con Plan Reports and Dashb
 - Demo for HOME - Olivier
 - HOME / HTF / HOME-ARI**
 - Grant Closeout Certificati
 - SF 425 Federal Financial
 - HOME-ARP Non-Congregate
 - HOME-ARP Supportive Servi
 - Operational Reports
 - PR 01 - HUD Grants and Pro
 - PR 02 - HUD Grants and Pro

 **Grant Closeout Certification**
Owner: Eric Cantuti
Modified: 12/20/22 1:02:54 PM

 **HOME/HTF/ARP Grant Closeout Status Report**
Owner: Eric Cantuti
Modified: 11/9/23 1:24:27 PM

 **SF 425 Federal Financial Report**
Owner: Eric Cantuti
Modified: 12/20/22 1:02:53 PM





Create

- Recents
- Shared Reports
 - 425Test
 - Ad-hoc Report Module
 - Con Plan Reports and Dashb
 - Demo for HOME - Olivier
 - HOME / HTF / HOME-ARP G
 - Grant Closeout Certificati
 - SF 425 Federal Financ
 - HOME-ARP Non-Congregate
 - HOME-ARP Supportive Servi
 - Operational Reports
 - PR 01 - HUD Grants and Pro
 - PR 02 - List of Activities by F



SF 425 Federal Financial Report - Instructions

Owner: Administrator
Modified: 12/20/22 1:02:53 PM



SF 425 Federal Financial Report HOME-ARP

Owner: Eric Cantuti
Modified: 9/8/23 10:49:12 AM



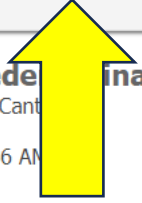
SF 425 Federal Financial Report HOME

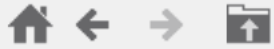
Owner: Administrator
Modified: 9/7/23 8:07:49 AM
[Edit](#) [Subscriptions](#) [Export](#) [PDF](#)



SF 425 Federal Financial Report HTF

Owner: Eric Cantuti
Modified: 9/8/23 10:49:36 AM





Prompted Federal Financial Hierarchy - Grant Number (Required)

Qualify on the attributes of the Prompted Federal Financial Hierarchy - Grant Number hierarchy.

Search for:

Match case

Available:

- ▼ Prompted Federal Financial Hierarchy - Grant Number
 - ▼ HQ
 - ▶ All



Selected:

- ▶
- <

Report Message Name:



Prompted Federal Financial Hierarchy - Grant Number (Required)

Qualify on the attributes of the Prompted Federal Financial Hierarchy - Grant Number hierarchy.

Search for:

Match case

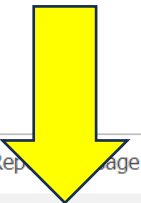
Available:

- ▼ Prompted Federal Financial Hierarchy - Grant Number
 - ▼ HQ
 - ▼ All
 - ▼ Field Office
 - ▼ MINNEAPOLIS
 - ▼ Grantee
 - ▶ MINNESOTA

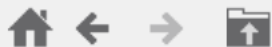


Selected:

Grantee [Select In List MINNESOTA](#)



Report Page Name:



DOCUMENT HOME

TOOLS

DATA

DATASET OBJECTS

Federal Financial Report

- ▶ Add 2 3
- ▶ Address 1
- ▶ City St Zip
- ▶ Duns
- ▶ Duns Or Uei
- ▶ expenditure_deadline
- ▶ Field Office
- ▶ Fiscal Year
- ▶ Grant Number
- ▶ Grantee Name
- ▶ Last Day Quarter
- ▶ Obligated Date
- ▶ State Code
- ▶ Tin Num
- ▶ De-Obligated Amount
- ▶ Federal Share of expenditu
- ▶ Program Income Expended
- ▶ Total Federal Funds Author
- ▶ Total Federal program incoi

DATASET OBJECTS

NOTES

RELATED REPORTS

GROUPING: Grantee Name: MINNESOTA Grant Number: M92SG270100:1992

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Housing and Urban Development	2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) M92SG270100	Page 1	of 1 pages
--	--	-----------	---------------

3. Recipient Organization:
MINNESOTA, MN
400 Sibley St Ste 300
Saint Paul, MN 55101-1938

4a. UEI Number	4b. EIN 411599130	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)	6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual
----------------	----------------------	---	---	--

8. Project/Grant Period From: 05/01/1992	To: (Month, Day, Year) n/a	9. Reporting Period End Date: 11/16/2023
---	-------------------------------	---

10. Transactions Cumulative

(Use lines a-c for single or multiple grant reporting)

Federal Cash (To report multiple grants, also use FFR Attachment):

a. Cash Receipts	N/A
b. Cash Disbursements	N/A
c. Cash on Hand (line a minus b)	N/A

(Use lines d-o for single grant reporting)



Federal Expenditures and Unobligated Balance:

d. Total Federal funds authorized	\$6,723,000.00
e. Federal share of expenditures	\$6,723,000.00
f. Federal share of unliquidated obligations	
g. Total Federal share (sum of lines e and f)	\$6,723,000.00


DOCUMENT HOME TOOLS DATA
Last update: 11/16/23 2:47:39 PM









100%

DATASET OBJECTS

- ▼ **Federal Financial Report**
 - ▶ Add 2 3
 - ▶ Address 1
 - ▶ City St Zip
 - ▶ Duns
 - ▶ Duns Or Uei
 - ▶ expenditure_deadline
 - ▶ Field Office
 - ▶ Fiscal Year
 - ▶ Grant Number
 - ▶ Grantee Name
 - ▶ Last Day Quarter
 - ▶ Obligated Date
 - ▶ State Code
 - ▶ Tin Num
 - ▶ De-Obligated Amount
 - ▶ Federal Share of expenditure
 - ▶ Program Income Expended
 - ▶ Total Federal Funds Author
 - ▶ Total Federal program income

DATASET OBJECTS

NOTES

RELATED REPORTS

GROUPING: Grantee Name: MINNESOTA Grant Number: M92SG270100:1992

FEDERAL FINANCIAL REPORT

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Housing and Urban Development		2. Federal Agency (To report on) M92SG270100:1992		Number Assigned by Federal Agency (Attachment)		Page 1	of 1 pages
3. Recipient Organization: MINNESOTA, MN 400 Sibley St Ste 300 Saint Paul, MN 55101-1938				4. Reporting Period (Month, Year)		5. Reporting Period End Date:	
4a. UEI Number	4b. EIN 411599130	5. Recipient (To report on)		6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final		7. Basis of Accounting <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual	
8. Project/Grant Period From: 05/01/1992		To: (Month, Year)		9. Reporting Period End Date: 11/16/2023			

10. Transactions Cumulative

(Use lines a-c for single or multiple grant reporting)

Federal Cash (To report multiple grants, also use FFR Attachment):

a. Cash Receipts	N/A
b. Cash Disbursements	N/A
c. Cash on Hand (line a minus b)	N/A

(Use lines d-o for single grant reporting)

Federal Expenditures and Unobligated Balance:

d. Total Federal funds authorized	\$6,723,000.00
e. Federal share of expenditures	\$6,723,000.00
f. Federal share of unliquidated obligations	
g. Total Federal share (sum of lines e and f)	\$6,723,000.00

DATASET OBJECTS

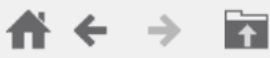
- ▼ **Federal Financial Report**
 - ▶ Add 2 3
 - ▶ Address 1
 - ▶ City St Zip
 - ▶ Duns
 - ▶ Duns Or Uei
 - ▶ expenditure_deadline
 - ▶ Field Office
 - ▶ Fiscal Year
 - ▶ Grant Number
 - ▶ Grantee Name
 - ▶ Last Day Quarter
 - ▶ Obligated Date
 - ▶ State Code
 - ▶ Tin Num
 - ▶ De-Obligated Amount
 - ▶ Federal Share of expenditu
 - ▶ Program Income Expended
 - ▶ Total Federal Funds Author
 - ▶ Total Federal program incoi
- ▶ DATASET OBJECTS
- ▶ NOTES
- ▶ RELATED REPORTS

GROUPING: Grantee Name: Grant Number:

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Housing and Urban Development		2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) M13SG270100		Page 1	of 1 pages
3. Recipient Organization: MINNESOTA, MN 400 Sibley St Ste 300 Saint Paul, MN 55101-1938					
4a. UEI Number	4b. EIN 411599130	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)	6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual	
8. Project/Grant Period From: 07/17/2013		To: (Month, Day, Year) n/a	9. Reporting Period End Date: 11/16/2023		
10. Transactions			Cumulative		
<i>(Use lines a-c for single or multiple grant reporting)</i>					
Federal Cash (To report multiple grants, also use FFR Attachment):					
a. Cash Receipts			N/A		
b. Cash Disbursements			N/A		
c. Cash on Hand (line a minus b)			N/A		
<i>(Use lines d-o for single grant reporting)</i>					
Federal Expenditures and Unobligated Balance:					
d. Total Federal funds authorized			\$5,922,224.00		
e. Federal share of expenditures			\$5,922,224.00		
f. Federal share of unliquidated obligations					
g. Total Federal share (sum of lines e and f)			\$5,922,224.00		



DOCUMENT HOME

TOOLS DATA

- Save
- Save As...
- Design
- Presentation Mode
- ✓ Interactive Mode (deprecated)
- Editable Mode
- Flash Mode (deprecated)
- Add to History List
- Create Personal View
- Share ...
- Subscribe to History List...
- Subscribe to Cache Update...
- Page Setup...
- Print...
- Export
- Full Screen Mode

GROUPING: Grantee Name: MINNESOTA Grant Number: M13SG270100:2013

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Housing and Urban Development		2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) M13SG270100		Page 1	of 1 pages
3. Recipient Organization: MINNESOTA, MN 400 Sibley St Ste 300 Saint Paul, MN 55101-1938					
4a. UEI Number	4b. EIN 411599130	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)		6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual
8. Project/Grant Period From: 07/17/2013		To: (Month, Day, Year) n/a	9. Reporting Period End Date: 11/16/2023		
				Cumulative	
(Use lines a & b for single grant reporting)					
10. Attachments (To report multiple grants, also use FFR Attachment):					
				N/A	
				N/A	
				N/A	
(Use lines d & e for single grant reporting)					
Federal Expenditures and Unobligated Balance:					
d. Total Federal funds authorized				\$5,922,224.00	
e. Federal share of expenditures				\$5,922,224.00	
f. Federal share of unliquidated obligations					
g. Total Federal share (sum of lines e and f)				\$5,922,224.00	

- Excel
- HTML
- PDF
- Flash (deprecated)

- DATASET OBJECTS
- NOTES
- RELATED REPORTS

User: H55072
Role: Grantee
Organization: MINNESOTA

- Switch Profile
- Add My Access
- Logout

Grant

- Search
- HESG Review

Subfund

- Add
- Search

Subgrant

- Add
- Search

Subfund Program Income

- Add
- Search

Subgrant Program Income

- Add
- Search

You have **269 CDBG** and **2 HOME** activities that have been flagged. Click on the number to go to the review page.

Grants

Grant Closeout

Grant Number: M-13-SG-27-0100	Total HOME Funds Disbursed: \$5,922,224.00
Total HOME Funds Authorized: \$5,922,224.00	Total HOME Funds Recaptured: \$0.00

The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting PJ SF-425 and, concurrently, Field Office response on Requirements & Conditions.

Income

- Add
- Search

Subgrant Program Income

- Add
- Search

Utilities

- Home
- Data Downloads
- Print Page
- Help

Links

-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting PJ SF-425 and, concurrently, Field Office response on Requirements & Conditions.

Submission Status[\[click to show\]](#)**PJ Upload of SF-425**

Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

No file has been submitted. Choose a file on your computer, then click the Upload button:

 No file chosen**1. Closeout Requirements & Conditions**

2. Certifications

3. Closeout by HUD Headquarters

TO BE COMPLETED BY HUD FIELD OFFICE

I. Criteria for Grant Closeout:

In accordance with all applicable regulations governing the administration of this program, the U.S. Department of Housing and Urban Development (HUD) determines that all administrative actions and required work or activities to be performed under this grant funded through the HOME program and that these requirements have been completed by the participating jurisdiction (PJ) and HUD.

II. Requirements & Conditions for Grant Closeout:

In order for this HOME grant to be administratively closed out, the following conditions must be met.

Income

- Add
- Search

Subgrant Program Income

- Add
- Search

Utilities

- Home
- Data Downloads
- Print Page
- Help

Links

- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting PJ SF-425 and, concurrently, Field Office response on Requirements & Conditions.

Submission Status

[click to show]

PJ Upload of SF-425

Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

No file has been submitted. Choose a file on your computer, then click the Upload button:

Choose File **MN2013SF...SIGNED.pdf** [PJ] Upload SF-425 File

1. Closeout Requirements & Conditions

2. **Qualifications**

3. **Closeout by HUD Headquarters**

TO BE COMPLETED BY HUD FIELD OFFICE

I. Criteria for Grant Closeout:

In accordance with all applicable regulations governing the administration of this program, the U.S. Department of Housing and Urban Development (HUD) determines that all administrative actions and required work or activities to be performed under this grant funded through the HOME program and that these requirements have been completed by the participating jurisdiction (PJ) and HUD.

II. Requirements & Conditions for Grant Closeout:

In order for this HOME grant to be administratively closed out, the following conditions must be met.



User: H55072
Role: Grantee
Organization: MINNESOTA

- Switch Profile
- Add My Access
- Logout

Grant

- Search
- HESG Review

Subfund

- Add
- Search

Subgrant

- Add
- Search

Subfund Program Income

- Add
- Search

Subgrant Program Income

- Add

Plans/Projects/Activities	Funding/Drawdown	Grant 5	Grantee/PJ	Admin	Reports
---------------------------	------------------	---	------------	-------	---------

You have **269 CDBG** and **2 HOME** activities that have been flagged. Click on the number to go to the review page.

Grants

Grant Closeout

- The uploaded SF-425 file "MN2013SF425SIGNED.pdf" has been saved in IDIS as "MN_MINNESOTA_493_HOME_2013_M13SG270100_CLOSEOUT_SF425.pdf".

Grant Number: M-13-SG-27-0100	Total HOME Funds Disbursed: \$5,922,224.00
Total HOME Funds Authorized: \$5,922,224.00	Total HOME Funds Recaptured: \$0.00

The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-13-SG-27-0100 has not met the above eligibility criteria. Current Status: awaiting Field Office response on Requirements & Conditions

Subfund Program Income
 - Add
 - Search

Subgrant Program Income
 - Add
 - Search

Utilities
 - Home
 - Data Downloads
 - Print Page
 - Help

Links
 - Contact Support
 - Rules of Behavior
 - CPD Home
 - HUD Home

2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
 3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Field Office response on Requirements & Conditions.



Submission Status [click to hide]

PJ SF-425 Submission	Nov 16 2023 15:18	Submitted by H55072 download
Review of Closeout Requirements & Conditions		Awaiting Field Office Staff
PJ Closeout Certification		Can only be done after Field Office has submitted the Closeout Requirements & Conditions*, and PJ has uploaded SF-425
Field Office Staff Certification		Can only be done after Field Office has submitted the Closeout Requirements & Conditions*, and PJ has uploaded SF-425 and Closeout Certification
Field Office Director Certification		Can only be done after Field Office has submitted the Closeout Requirements & Conditions*, and PJ has uploaded SF-425 and Closeout Certification
HQ Certification of Closeout		Not ready

*Unless HUD HQ has provided an override

PJ Upload of SF-425

Participating jurisdiction (PJ) must upload completed final SF-425 as part of the closeout process. The SF-425 can be downloaded to the Report section of

Tab 1: Closeout Requirements & Conditions

(Field Office Responsibility)

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT



v11.29.0_rev45_fedce2/0402974 (DB UAT402964)

Community Development Systems

Integrated Disbursement & Information System (IDIS)



User: H55072
Role: Field Office
Organization: MINNEAPOLIS

- Switch Profile
- Add My Access
- Logout

Grant

- Search
- HESG Review

Subfund

- Search

Subgrant

- Search

Subfund Program Income

- Search

Subgrant Program Income

- Search

Utilities

Plans/Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
---------------------------	------------------	-------	------------	-------	---------

Grants

Grant Closeout

Grant Number:
M-13-SG-27-0100

Total HOME Funds Disbursed:
\$5,922,224.00

Total HOME Funds Authorized:
\$5,922,224.00

Total HOME Funds Recaptured:
\$0.00

The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Field Office response on Requirements & Conditions.

► **Submission Status**

[click to show]

Links

-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

1. Closeout Requirements & Conditions

2. Certifications

3. Closeout by HUD Headquarters

TO BE COMPLETED BY HUD FIELD OFFICE

I. Criteria for Grant Closeout:

In accordance with all applicable regulations governing the administration of this program, the U.S. Department of Housing and Urban Development (HUD) determines that all administrative actions and required work or activities to be performed under this grant funded through the HOME program and that these requirements have been completed by the participating jurisdiction (PJ) and HUD.

II. Requirements & Conditions for Grant Closeout:

In order for this HOME grant to be administratively closed out, the following conditions must be met.

Monitoring

1. Does the PJ have any open monitoring findings related to this grant? Yes No

If yes, list monitoring finding name:

Please explain:

Audits

2. Did the PJ have an IG audit related to this grant? Yes No

- [Contact Support](#)
- [Rules of Behavior](#)
- [CPD Home](#)
- [HUD Home](#)

1. Closeout Requirements & Conditions

2. Certifications

3. Closeout by HUD Headquarters

TO BE COMPLETED BY HUD FIELD OFFICE

I. Criteria for Grant Closeout:

In accordance with all applicable regulations governing the administration of this program, the U.S. Department of Housing and Urban Development (HUD) determines that all administrative actions and required work or activities to be performed under this grant funded through the HOME program and that these requirements have been completed by the participating jurisdiction (PJ) and HUD.

II. Requirements & Conditions for Grant Closeout:

In order for this HOME grant to be administratively closed out, the following conditions must be met.

Monitoring

1. Does the PJ have any open monitoring findings related to this grant? Yes No

If yes, list monitoring finding name:

Please explain:



Audits

2. Did the PJ have an IG audit related to this grant? Yes No

Please explain:

Audits

2. Did the PJ have an IG audit related to this grant? Yes No

If yes, are there any open findings?

No. Date Audit Closed:  (mm/dd/yyyy)

Yes. List audit number(s):

Please explain:

3. Does the PJ have any open Single Audit findings related to this grant? Yes No

If yes, list audit finding number(s):

[Cancel | Return to Grant](#) | [\[FO\] Save](#) | [\[FO\] Submit](#)

Please explain:

Audits

2. Did the PJ have an IG audit related to this grant? Yes No

If yes, are there any open findings?

No. Date Audit Closed:  (mm/dd/yyyy)

Yes. List audit number(s):

Please explain:

3. Does the PJ have any open Single Audit findings related to this grant? Yes No

If yes, list audit finding number(s):




| | |

Please explain:

Audits

2. Did the PJ have an IG audit related to this grant? Yes No

If yes, are there any open findings?

No. Date Audit Closed:  (mm/dd/yyyy)

Yes. List audit number(s):

Please explain:

3. Does the PJ have any open Single Audit findings related to this grant? Yes No

If yes, list audit finding number(s):

12345

Cancel | Return to Grant | [FO] Save | [FO] Submit

**NOTE FIELD OFFICE CANNOT
SUBMIT TAB 1 UNTIL IT HAS
ANSWERED THAT GRANT HAS
NO OPEN FINDINGS**

Community Development Systems
Integrated Disbursement & Information System (IDIS)



User: H55072
Role: Field Office
Organization:
 MINNEAPOLIS

- Switch Profile
- Add My Access
- Logout

Grant

- Search
- HESG Review

Subfund

- Search

Subgrant

- Search

Subfund Program Income

- Search

Subgrant Program Income

- Search

Utilities

Plans/Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
---------------------------	------------------	-------	------------	-------	---------

Grants

Grant Closeout

• The response to "Requirements & Conditions" has been saved.

Grant Number: M-13-SG-27-0100	Total HOME Funds Disbursed: \$5,922,224.00
Total HOME Funds Authorized: \$5,922,224.00	Total HOME Funds Recaptured: \$0.00

The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-13-SG-27-0100 has met the above eligibility criteria. **Current Status: Field Office review of Requirements & Conditions is ongoing.**

Income
- Search

Subgrant Program Income
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links
-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: Field Office review of Requirements & Conditions is ongoing.

Submission Status

[click to hide]

PJ SF-425 Submission	Nov 16 2023 15:18	Submitted by H55072 download
Review of Closeout Requirements & Conditions	Nov 16 2023 15:57	Ongoing. Last updated by H55072
PJ Closeout Certification		Can only be done after Field Office has submitted the Closeout Requirements & Conditions*, and PJ has uploaded SF-425
Field Office Staff Certification		Can only be done after Field Office has submitted the Closeout Requirements & Conditions*, and PJ has uploaded SF-425 and Closeout Certification
Field Office Director Certification		Can only be done after Field Office has submitted the Closeout Requirements & Conditions*, and PJ has uploaded SF-425 and Closeout Certification
HQ Certification of Closeout		Not ready

*Unless HUD HQ has provided an override

PJ Upload of SF-425

Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

1. Closeout Requirements & Conditions

2. Certifications

3. Closeout by HUD Headquarters

[Empty text box]

Please explain:

[Empty text box]

Audits

2. Did the PJ have an IG audit related to this grant? Yes No

If yes, are there any open findings?

No. Date Audit Closed:  (mm/dd/yyyy)

Yes. List audit number(s):

[Empty text box]

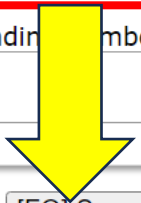
Please explain:

[Empty text box]

3. Does the PJ have any open Single Audit findings related to this grant? Yes No

If yes, list audit finding number(s):

[Empty text box]




Please explain:

Audits

2. Did the PJ have an IG audit related to this grant? Yes No

If yes, are there any open findings?

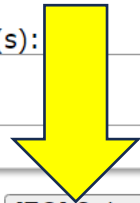
No. Date Audit Closed:  (mm/dd/yyyy)

Yes. List audit number(s):

Please explain:

3. Does the PJ have any open Single Audit findings related to this grant? Yes No

If yes, list audit finding number(s):



Cancel | Return to Grant | [FO] Save | [FO] Submit



User: H55072
Role: Field Office
Organization:
 MINNEAPOLIS

- Switch Profile
- Add My Access
- Logout

Grant

- Search
- HESG Review

Subfund

- Search

Subgrant

- Search

Subfund Program Income

- Search

Subgrant Program Income

- Search

Utilities

Plans/Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
---------------------------	------------------	-------	------------	-------	---------

Grants

Grant Closeout

• The response to "Requirements & Conditions" has been submitted.

Grant Number:
M-13-SG-27-0100

Total HOME Funds Disbursed:
\$5,922,224.00

Total HOME Funds Authorized:
\$5,922,224.00

Total HOME Funds Recaptured:
\$0.00

The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-13-SG-27-0100 has met the above eligibility criteria **Current Status: awaiting PJ Closeout Certification.**

Tab 2: Certifications

(PJ and Field Office Responsibility)

- Add
- Search

Subgrant Program Income

- Add
- Search

Utilities

- Home
- Data Downloads
- Print Page
- Help

Links

-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting PJ Closeout Certification.

▶ Submission Status

[click to show]

PJ Upload of SF-425

Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

To replace the previously submitted file, choose a file on your computer, then click the Upload button:

No file chosen

1. Closeout Requirements & Conditions

2. Certifications

3. Closeout by HUD Headquarters

PJ Upload of Grant Closeout Certification

Participating jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports section of Microstrategy in IDIS.

PJ Upload File to Certify:

No file has been submitted. Choose a file on your computer, then click the Upload button. No file chosen

Field Office Certification by CPD Staff

To be completed by **CPD Staff Representative**:

Tab 2: Certifications

Part 1: PJ Upload Grant Closeout Certification

Create

Recents

Shared Reports

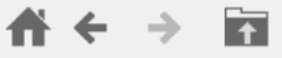
- 425Test
- Ad-hoc Report Module
- Con Plan Reports and Dashb
- Demo for HOME - Olivier
- HOME / HTF / HOME-ARP**
 - Grant Closeout Certificati
 - SF 425 Federal Financial
 - HOME-ARP Non-Congregate
 - HOME-ARP Supportive Servi
 - Operational Reports
 - PR 01 - HUD Grants and Pro
 - PR 02 - HUD Grants and Pro

Grant Closeout Certification
Owner: Eric Cantuti
Modified: 12/20/22 1:02:53 PM

HOME/HTF/ARP Grant Closeout Status Report
Owner: Eric Cantuti
Modified: 11/9/23 1:24:27 PM

SF 425 Federal Financial Report
Owner: Eric Cantuti
Modified: 12/20/22 1:02:53 PM

<https://mstr-uat.hud.gov/MicroStrateav/servlet/mstrWeb?evt=2001&src=mstrWeb.shared.fbb.fb.2001&folderID=164FCDFA4AB22048BB1987936B48CDD7>



Prompted HOME Grantee Hierarchy with Grant Number (Required)

Qualify on the attributes of the Prompted HOME Grantee Hierarchy with Grant Number hierarchy.
This prompt allows only one condition.

Search for:
 Match case

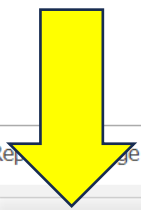
Available:

- ▼ Prompted HOME-HOME Grantee Hierarchy with Grant Number
 - ▼ Grantee
 - ▶ Minnesota

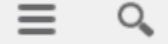
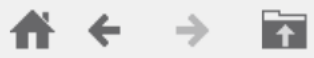


Selected:

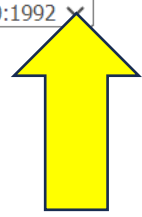
Grantee [Select In List Minnesota](#)



Report Name:



Grant Number: M92SG270100:1992



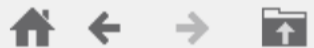
GRANT CLOSEOUT CERTIFICATION For HOME Investment Partnerships Program (HOME)

Participating Jurisdiction: Minnesota
Grant Number: M92SG270100
Total HOME Funds Awarded: \$6,723,000.00
Total HOME Funds Disbursed: \$6,723,000.00
Total HOME Funds Recaptured:
Total Undisbursed Program Income: \$0.00

This Grant Closeout Certification is for the closeout of the grant identified above (the “Grant”) and is provided pursuant to the Funding Approval and HOME Investment Partnerships Agreement (HUD-40093) and any applicable amendments (the “Grant Agreement(s)”), 24 CFR part 92, and 2 CFR part 200, subpart D.

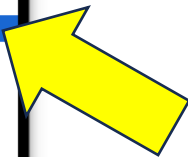
The State certifies that to the best of its knowledge:

- All activities were completed consistent with the Grant Agreement, HOME Investment Partnerships Act (42 U.S.C. 12701 et. seq.) (the “Act”), 24 CFR part 92, applicable requirements in 2 CFR part 200, and the participating jurisdiction’s Consolidated Plans, Action Plans, and amendments.
- All information and data for activities and projects required by the Grant Agreement, the Act, 24 CFR part 92, and 2 CFR part 200 for the Grant have been entered in IDIS is complete and accurate.
- All HOME units are occupied, and accurate beneficiary data entered in IDIS.
- All actions required in 2 CFR 200.344 applicable to the Grant have been completed.
- All actions required in 2 CFR 200.344 for subrecipients have been completed
- All HOME monitoring findings for the Grant have been resolved and closed (if applicable).
- All OIG audit findings are resolved and closed (if applicable).



Grant Number: M92SG270100:1992

- M02SG270100:2002
- M03SG270100:2003
- M04SG270100:2004
- M05SG270100:2005
- M06SG270100:2006
- M07SG270100:2007
- M08SG270100:2008
- M09SG270100:2009
- M10SG270100:2010
- M11SG270100:2011
- M12SG270100:2012
- M13SG270100:2013
- M14SG270100:2014
- M15SG270100:2015
- M16SG270100:2016
- M17SG270100:2017
- M18SG270100:2018
- M19SG270100:2019
- M20SG270100:2020
- M21SG270100:2021



GRANT CLOSEOUT CERTIFICATION

For

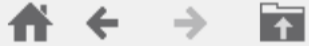
HOME Investment Partnerships Program (HOME)

Participating Jurisdiction: Minnesota
Grant Number: M92SG270100
Total HOME Funds Awarded: \$6,723,000.00
Total HOME Funds Disbursed: \$6,723,000.00
Total HOME Funds Recaptured:
Total Undisbursed Program Income: \$0.00

This Grant Closeout Certification is for the closeout of the grant identified above (the “Grant”) and is provided pursuant to the Funding Approval and HOME Investment Partnerships Agreement (HUD-40093) and any applicable amendments (the “Grant Agreement(s)”), 24 CFR part 92, and 2 CFR part 200, subpart D.

The State certifies that to the best of its knowledge:

- All activities were completed consistent with the Grant Agreement, HOME Investment Partnerships Act (42 U.S.C. 12701 et. seq.) (the “Act”), 24 CFR part 92, applicable requirements in 2 CFR part 200, and the participating jurisdiction’s Consolidated Plans, Action Plans, and amendments.
- All information and data for activities and projects required by the Grant Agreement, the Act, 24 CFR part 92, and 2 CFR part 200 for the Grant have been entered in IDIS is complete and accurate.
- All HOME units are occupied, and accurate beneficiary data entered in IDIS.
- All actions required in 2 CFR 200.344 applicable to the Grant have been completed.
- All actions required in 2 CFR 200.344 for subrecipients have been completed
- All HOME monitoring findings for the Grant have been resolved and closed (if applicable).
- All OIG audit findings are resolved and closed (if applicable).



Grant Number: ▾

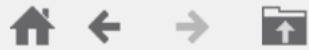
GRANT CLOSEOUT CERTIFICATION For HOME Investment Partnerships Program (HOME)

Participating Jurisdiction: Minnesota
Grant Number: M13SG270100
Total HOME Funds Awarded: \$5,922,224.00
Total HOME Funds Disbursed: \$5,922,224.00
Total HOME Funds Recaptured:
Total Undisbursed Program Income: \$0.00

This Grant Closeout Certification is for the closeout of the grant identified above (the “Grant”) and is provided pursuant to the Funding Approval and HOME Investment Partnerships Agreement (HUD-40093) and any applicable amendments (the “Grant Agreement(s)”), 24 CFR part 92, and 2 CFR part 200, subpart D.

The State certifies that to the best of its knowledge:

- All activities were completed consistent with the Grant Agreement, HOME Investment Partnerships Act (42 U.S.C. 12701 et. seq.) (the “Act”), 24 CFR part 92, applicable requirements in 2 CFR part 200, and the participating jurisdiction’s Consolidated Plans, Action Plans, and amendments.
- All information and data for activities and projects required by the Grant Agreement, the Act, 24 CFR part 92, and 2 CFR part 200 for the Grant have been entered in IDIS is complete and accurate.
- All HOME units are occupied, and accurate beneficiary data entered in IDIS.
- All actions required in 2 CFR 200.344 applicable to the Grant have been completed.
- All actions required in 2 CFR 200.344 for subrecipients have been completed
- All HOME monitoring findings for the Grant have been resolved and closed (if applicable).
- All OIG audit findings are resolved and closed (if applicable).



Grant Number: ▾

or for other activities previously supported by a Federal agency, will be disposed in accordance with 2 CFR 200.313(e).

Further, the State acknowledges that closeout of the Grant does not affect any of the rights and responsibilities described in 2 CFR 200.345 and that HUD maintains the right to conduct future monitoring of any grants closed out, either on site or by review of information or copies of documents requested from the State. The closeout of a Federal award does not affect any of the following:

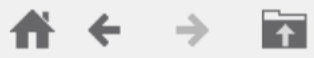
- (1) The right of HUD to disallow costs and recover funds on the basis of a later audit or other review, in accordance with 2 CFR 200.345.
- (2) The requirement for the State or its subrecipients to return any funds due as a result of later refunds, corrections, or other transactions including final indirect cost rate adjustments.
- (3) The ability of HUD to make financial adjustments to a previously closed award such as resolving indirect cost payments and making final payments.
- (4) Audit requirements in 2 CFR part 200, subpart F.

By signing this Grant Closeout Certification, I certify to the statements in the certifications and that the statements herein are true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or information or statements may subject me to criminal, civil, or administrative penalties. (18 U.S.C 1001).

Signature

Date

Name /Title of Authorized Official



Grant Number: M13SG270100:2013

or for other activities previously supported by a Federal agency, will be disposed in accordance with 2 CFR 200.313(e).

Further, the State acknowledges that closeout of the Grant does not affect any of the rights and responsibilities described in 2 CFR 200.345 and that HUD maintains the right to conduct future monitoring of any grant closeout, either on site or by review of information or copies of documents requested from the State. The closeout of a Federal award does not affect any of the following:

- (1) The right of HUD to disallow costs and recover funds on the basis of a later audit or other review in accordance with 2 CFR 200.345.
- (2) The requirement for the State or its subrecipients to return any funds due as a result of later refunds, corrections, or other transactions including final indirect cost rate adjustments.
- (3) The ability of HUD to make financial adjustments to a previously closed award such as resolving indirect cost payments and making final payments.
- (4) Audit requirements in 2 CFR part 200, subpart F.

By signing this Grant Closeout Certification, I certify to the statements in the certifications and that the statements herein are true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or information or statements may subject me to criminal, civil, or administrative penalties. (18 U.S.C 1001).

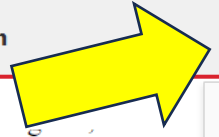
Signature

Date

Name /Title of Authorized Official

- Excel
- PDF
- HTML

- Share ...
- Print
- Export
- Save
- Create Personal View
- Add to History List
- Schedule Delivery to History List
- Refresh
- Re-prompt
- Reset Selections
- Zoom (100%)
- Edit
- Run as Editable Mode



- Search

Subgrant Program Income
- Add
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links
-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting PJ Closeout Certification.

Submission Status [click to show]

PJ Upload of SF-425
Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.
To replace the previously submitted file, choose a file on your computer, then click the Upload button:
 No file chosen

- 1. Closeout Requirements & Conditions
- 2. Certifications**
- 3. Closeout by HUD Headquarters

PJ Upload of Grant Closeout Certification
Participating jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports section of Microstrategy in IDIS.
PJ Upload File to Certify:
No file has been submitted. Choose a file on your computer, then click the Upload button. No file chosen



Field Office Certification by CPD Staff
To be completed by **CPD Staff Representative:**

- Search

Subgrant Program Income

- Add
- Search

Utilities

- Home
- Data Downloads
- Print Page
- Help

Links

-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting PJ Closeout Certification.

► **Submission Status**

[click to show]

PJ Upload of SF-425

Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

To replace the previously submitted file, choose a file on your computer, then click the Upload button:

Choose File

No file chosen

[PJ] Upload SF-425 File

1. Closeout Requirements & Conditions

2. Certifications

3. Closeout by HUD Headquarters

PJ Upload of Grant Closeout Certification

Participating jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports section of Microstrategy in IDIS.

PJ Upload File to Certify:

No file has been submitted. Choose a file on your computer, then click the Upload button:

Choose File

MN2013CertSIGNED.pdf

[PJ] Upload Grant Closeout Certification File

Field Office Certification by CPD Staff

To be completed by **CPD Staff Representative:**

User: H55072
Role: Grantee
Organization:
MINNESOTA

- Switch Profile
- Add My Access
- Logout

Grant
- Search
- HESG Review

Subfund
- Add
- Search

Subgrant
- Add
- Search

**Subfund Program
Income**
- Add
- Search

**Subgrant Program
Income**
- Add
- Search

Utilities
- Home
- Data Downloads

You have **269 CDBG** and **2 HOME** activities that have been flagged. Click on the number to go to the review page.

Grants

Grant Closeout

• The uploaded grant Closeout Certification file "MN2013CertSIGNED.pdf" has been saved in IDIS as "MN_MINNESOTA_493_HOME_2013_M13SG270100_CLOSEOUT_CERT.pdf".

Grant Number: M-13-SG-27-0100	Total HOME Funds Disbursed: \$5,922,224.00
Total HOME Funds Authorized: \$5,922,224.00	Total HOME Funds Recaptured: \$0.00

The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Field Office Staff & Director Certifications.

► **Submission Status** [click to show]

Tab 2: Certifications

Part 2: Field Office Certifications

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT



v11.29.0_rev46_f72bb/0402974 (DB UAT402964)

Community Development Systems

Integrated Disbursement & Information System (IDIS)



User: H55072
Role: Field Office
Organization:
MINNEAPOLIS

- Switch Profile
- Add My Access
- Logout

Grant

- Search
- HESG Review

Subfund

- Search

Subgrant

- Search

Subfund Program Income

- Search

Subgrant Program Income

- Search

Utilities

Plans/Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
---------------------------	------------------	-------	------------	-------	---------

Grants

Grant Closeout

Grant Number:
M-13-SG-27-0100

Total HOME Funds Disbursed:
\$5,922,224.00

Total HOME Funds Authorized:
\$5,922,224.00

Total HOME Funds Recaptured:
\$0.00

The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").


Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Field Office Staff & Director Certifications.

► **Submission Status**

[click to show]

- Data Downloads
- Print Page
- Help

Links

-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

PJ Upload of SF-425

Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

1. Closeout Requirements & Conditions

2. Certifications

3. Closeout by HUD Headquarters

PJ Upload of Grant Closeout Certification

Participating jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports section of Microstrategy in IDIS.

Field Office Certification by CPD Staff

To be completed by **CPD Staff Representative**:

I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

[FO] Submit Field Office Staff Certification

Field Office Certification by CPD Director

To be completed by **Field Office CPD Director**:

I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

[FO Director] Submit Field Office CPD Director Certification

Cancel | Return to Grant

Income
- Search

Subgrant Program Income
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links
-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home



Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Field Office Staff & Director Certifications.

Submission Status [click to hide]

PJ SF-425 Submission	Nov 16 2023 15:18	Submitted by H55072	download
Review of Closeout Requirements & Conditions	Nov 16 2023 16:52	Submitted by H55072	
PJ Closeout Certification	Nov 20 2023 16:29	Submitted by H55072	download
Field Office Staff Certification		✳ Awaiting Field Office Staff: proceed to "Certifications" tab	
Field Office Director Certification		✳ Awaiting Field Office Director: proceed to "Certifications" tab	
HQ Certification of Closeout		Not ready	

PJ Upload of SF-425
Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

- 1. Closeout Requirements & Conditions
- 2. Certifications**
- 3. Closeout by HUD Headquarters

PJ Upload of Grant Closeout Certification
Participating jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports

1. Closeout Requirements & Conditions

2. Certifications

3. Closeout by HUD Headquarters

PJ Upload of Grant Closeout Certification

Participating jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports section of Microstrategy in IDIS.

Field Office Certification by CPD Staff

To be completed by **CPD Staff Representative**:

I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

[FO] Submit Field Office Staff Certification

Field Office Certification by CPD Director

To be completed by **Field Office CPD Director**:

I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

[FO Director] Submit Field Office CPD Director Certification

Cancel | Return to Grant



Plans/Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
----------------------------------	-------------------------	--------------	-------------------	--------------	----------------

User: H55072
Role: Field Office
Organization: MINNEAPOLIS

- Switch Profile
- Add My Access
- Logout

Grants

Grant Closeout

- **The Field Office CPD Staff certification has been recorded.**

Grant

- Search
- HESG Review

Grant Number:
M-13-SG-27-0100

Total HOME Funds Disbursed:
\$5,922,224.00

Total HOME Funds Authorized:
\$5,922,224.00

Total HOME Funds Recaptured:
\$0.00

Subfund

- Search

The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Subgrant

- Search

Subfund Program Income

- Search

Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Field Office Director Certification.

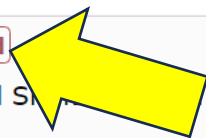
Subgrant Program Income

- Search

Utilities

PJ Upload of SF-425

This file can no longer be updated



Participating jurisdiction (PJ) must upload a completed, final SF-425 of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

1. Closeout Requirements & Conditions

2. Certifications

3. Closeout by HUD Headquarters

PJ Upload of Grant Closeout Certification

This file can no longer be updated

Participating jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports section of Microstrategy in IDIS.

Field Office Certification by CPD Staff

To be completed by **CPD Staff Representative**:

I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

[FO] Submit Field Office Staff Certification

Field Office Certification by CPD Director

To be completed by **Field Office CPD Director**:

I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

[FO Director] Submit Field Office CPD Director Certification

Links

-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

1. Closeout Requirements & Conditions

2. Certifications

3. Closeout by HUD Headquarters

PJ Upload of Grant Closeout Certification

This file can no longer be updated

Participating jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports section of Microstrategy in IDIS.

Field Office Certification by CPD Staff

To be completed by **CPD Staff Representative**:

I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

[FO] Submit Field Office Staff Certification

Field Office Certification by CPD Director

To be completed by **Field Office CPD Director**:

I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

[FO Director] Submit Field Office CPD Director Certification

Cancel | Return to Grant



User: H55072
Role: Field Office
Organization: MINNEAPOLIS

- Switch Profile
- Add My Access
- Logout

Grant

- Search
- HESG Review

Subfund

- Search

Subgrant

- Search

Subfund Program Income

- Search

Subgrant Program Income

- Search

Utilities

Plans/Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
---------------------------	------------------	-------	------------	-------	---------

Grants

Grant Closeout

- **The Field Office CPD Director certification has been recorded.**

Grant Number:
M-13-SG-27-0100

Total HOME Funds Disbursed:
\$5,922,224.00

Total HOME Funds Authorized:
\$5,922,224.00

Total HOME Funds Recaptured:
\$0.00

The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Closeout Completion by HUD Headquarters.

Tab 3: Closeout Requirements & Conditions (Headquarters Responsibility)

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Community Development Systems
Integrated Disbursement & Information System (IDIS)

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
V11.29.0_REV48_17288/0402973 (DD-041402904)

CDS

User: H55072
Role: Headquarters
Organization: HUD

- Switch Profile
- Add My Access
- Logout

Grant

- Search
- HESG Review

Subfund

- Search

Subgrant

- Search

Subfund Program Income

- Search

Subgrant Program Income

- Search

Utilities

- ..

Plans/Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
---------------------------	------------------	-------	------------	-------	---------

Grants

Grant Closeout

Grant Number: M-13-SG-27-0100	Total HOME Funds Disbursed: \$5,922,224.00
Total HOME Funds Authorized: \$5,922,224.00	Total HOME Funds Recaptured: \$0.00

The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-13-SG-27-0100 has met the above eligibility criteria. **Current Status: awaiting Closeout Completion by HUD Headquarters.**

Submission Status [click to show]

Income
- Search

Subgrant Program Income
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

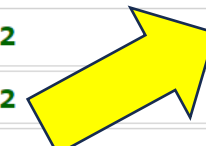
Links
-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Closeout Completion by HUD Headquarters.

▼ Submission Status

[click to hide]

PJ SF-425 Submission	Nov 16 2023 15:18	Submitted by H55072 
Review of Closeout Requirements & Conditions	Nov 16 2023 16:52	Submitted by H55072
PJ Closeout Certification	Nov 20 2023 16:29	Submitted by H55072 
Field Office Staff Certification	Nov 20 2023 16:40	Submitted by H55072
Field Office Director Certification	Nov 21 2023 13:23	Submitted by H55072
HQ Certification of Closeout		* Awaiting HUD Headquarters



PJ Upload of SF-425 This file can no longer be updated

Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

1. Closeout Requirements & Conditions

2. Certifications

3. Closeout by HUD Headquarters

TO BE COMPLETED BY HUD FIELD OFFICE

I. Criteria for Grant Closeout:

Participating jurisdiction (PJ) must upload a completed final CF-125 as part of the closeout process. The CF-125 can be downloaded in the Report section of Microstrategy in IDIS.

1. Closeout Requirements & Conditions

2. Certifications

3. Closeout by HUD Headquarters

TO BE COMPLETED BY HUD FIELD OFFICE

I. Criteria for Grant Closeout:

In accordance with all applicable regulations governing the administration of this program, the U.S. Department of Housing and Urban Development (HUD) determines that all administrative actions and required work or activities to be performed under this grant funded through the HOME program and that these requirements have been completed by the participating jurisdiction (PJ) and HUD.

II. Requirements & Conditions for Grant Closeout:

In order for this HOME grant to be administratively closed out, the following conditions must be met.

Monitoring

1. Does the PJ have any open monitoring findings related to this grant? Yes No

If yes, list monitoring finding name:

Please explain:

Audits

- Search

Utilities

- Home
- Data Downloads
- Print Page
- Help

Links

-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

► Submission Status

[click to show]

PJ Upload of SF-425

This file can no longer be updated

Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

1. Closeout Requirements & Conditions

2. Certifications

3. Closeout by HUD Headquarters

PJ Upload of Grant Closeout Certification

This file can no longer be updated

Participating jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports section of Microstrategy in IDIS.

Field Office Certification by CPD Staff

To be completed by **CPD Staff Representative**:

I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

Field Office Certification by CPD Director

To be completed by **Field Office CPD Director**:

I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

Cancel | Return to Grant

Subfund
- Search

Subgrant
- Search

Subfund Program Income
- Search

Subgrant Program Income
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links
-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Closeout Completion by HUD Headquarters.

► Submission Status

[click to show]

PJ Upload of SF-425 This file can no longer be updated

Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Management Strategy in IDIS.

1. Closeout Requirements & Conditions

2. Certifications

3. Closeout by HUD Headquarters

I certify that all administrative and programmatic requirements have been met for this grant. Closeout is complete.

[HQ] Submit HUD Headquarter Certification

Cancel | Return to Grant

Subfund
- Search

Subgrant
- Search

Subfund Program Income
- Search

Subgrant Program Income
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links
- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-13-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Closeout Completion by HUD Headquarters.

Submission Status

[click to show]

PJ Upload of SF-425

This file can no longer be updated

Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

1. Closeout Requirements & Conditions

2. Certifications

3. Closeout by HUD Headquarters

I certify that all administrative and programmatic requirements have been met for this grant. Closeout is complete.

[HQ] Submit HUD Headquarter Certification

Cancel | Return to Grant





User: H55072
Role: Headquarters
Organization: HUD

- Switch Profile
- Add My Access
- Logout

Grant

- Search
- HESG Review

Subfund

- Search

Subgrant

- Search

Subfund Program Income

- Search

Subgrant Program Income

- Search

Utilities

Plans/Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
---------------------------	------------------	-------	------------	-------	---------

Grants

Grant Closeout

• Grant has been successfully closed out.

Grant Number:

M-13-SG-27-0100

Total HOME Funds Disbursed:

\$5,922,224.00

Total HOME Funds Authorized:

\$5,922,224.00

Total HOME Funds Recaptured:

\$0.00

The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Closeout of HOME Grant M-13-SG-27-0100 is complete.

Grant

Search Grants

Grant
- Search
- HESG Review

Subfund
- Search

Subgrant
- Search

Subfund Program Income
- Search

Subgrant Program Income
- Search

Utilities
- Home
- Data Downloads
- Print Page
- Help

Links
- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Search Criteria

Grantee/PJ Name :

Albuquerque

State/Territory:

Select State

Grant Year: (tip)

Select

Program:

HOME

Grant #: (tip)

Status:

Select Grant Status

HUD Field Office:

Select Field Office

|

Results Page 2 of 4

Grantee/PJ Name	State/Territory	Program	Grant Year	Grant #	Current Authorized Amount	Grant Status	Net Drawn Amount	IDIS Grant Balance	Action
ALBUQUERQUE	NM	HOME	2014	M-14-MC-35-0209	\$1,249,637.51	Active	\$1,249,637.51	\$0.00	Edit View
ALBUQUERQUE	NM	HOME	2013	M-13-MC-35-0209	\$1,489,028.00	Active	\$1,489,028.00	\$0.00	Edit View
ALBUQUERQUE	NM	HOME	2012	M-12-MC-35-0209	\$1,581,164.00	Active	\$1,581,164.00	\$0.00	Edit View
ALBUQUERQUE	NM	HOME	2011	M-11-MC-35-0209	\$2,185,700.00	Active	\$2,185,700.00	\$0.00	Edit View
ALBUQUERQUE	NM	HOME	2010	M-10-MC-35-0209	\$2,482,870.00	Active	\$2,482,870.00	\$0.00	Edit View
ALBUQUERQUE	NM	HOME	2009	M-09-MC-35-0209	\$2,494,824.00	Active	\$2,494,824.00	\$0.00	Edit View
ALBUQUERQUE	NM	HOME	2008	M-08-MC-35-0209	\$2,260,439.00	Active	\$2,260,439.00	\$0.00	Edit View
ALBUQUERQUE	NM	HOME	2007	M-07-MC-35-0209	\$2,364,279.00	Active	\$2,364,279.00	\$0.00	Edit View
ALBUQUERQUE	NM	HOME	2006	M-06-MC-35-0209	\$2,384,817.00	Active	\$2,384,817.00	\$0.00	Edit View
ALBUQUERQUE	NM	HOME	2005	M-05-MC-35-0209	\$2,582,789.00	Active	\$2,582,789.00	\$0.00	Edit View

Previous 10 Results 1 **2** 3 4 Next 10 Results

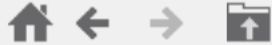


Grant Closeout Dashboard

Grant Closeout Dashboard

- MicroStrategy dashboard available to view and download by all IDIS users
- PJs, FOs, and HQ can use the Dashboard for the following:
 - Identify total number of HOME, HTF, and HOME-ARP grants ineligible or ready for closeout and those currently closed out
 - Filter for grants in various stages of the closeout process
 - Assess an individual grant's progress toward closing out
 - Check on period of performance and other submission deadlines





Create

- Recents
- Shared Reports
 - 425Test
 - Ad-hoc Report Module
 - Con Plan Reports and Dashb
 - Demo for HOME - Olivier
 - HOME / HTF / HOME-ARI
 - Grant Closeout Certificati
 - SF 425 Federal Financial
 - HOME-ARP Non-Congregate
 - HOME-ARP Supportive Servi
 - Operational Reports
 - PR 01 - HUD Grants and Pro
 - PR 02 - HUD Grants and Pro



Grant Closeout Certification

Owner: Eric Cantuti
Modified: 12/20/22 1:02:54 PM



SF 425 Federal Financial Report

Owner: Eric Cantuti
Modified: 12/20/22 1:02:53 PM



HOME/HTF/ARP Grant Closeout Status Report

Owner: Eric Cantuti
Modified: 11/9/23 1:24:27 PM
[Open without Data](#) [Subscriptions](#) [PDF](#)





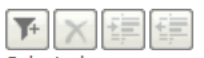
Choose from all attributes in the 'Prompted Grantee Hierarchy' hierarchy. (Required)

Choose from all attributes in the 'Prompted Grantee Hierarchy' hierarchy.

Search for: Match case

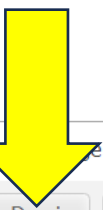
Available:

- ▼ Prompted Grantee Hierarchy
 - ▼ HQ
 - ▼ All
 - ▼ Field Office
 - ▼ MINNEAPOLIS
 - ▼ Prompted Grantee
 - MINNESOTA



Selected:

Prompted Grantee [Select In List MINNESOTA](#)



Report Name:



Grant Closeout : + Chapter

Summary : HOME Summary | HOME | HTF Summary | HTF | HOME-ARP Summary | HOME-ARP | + Page

All Field Offices

All Grant Years

Grant Closeout Process Criteria

Program	HOME	HOME-ARP	HTF
Total Number of Grants	30	1	6
Total Number of Grants Closed Out	1	0	2
Number of Grants Closed Out Manually	0	0	0
Total Number of Grants Eligible for Closeout	24	0	1
Total Number of Grants Not Eligible for Closeout	5	1	3

Closeout Requirements and Conditions (Tab 1)

Program	HOME	HOME-ARP	HTF
Number of Grants where Closeout Requirements and Conditions (Tab 1) are Not Started	28	1	2
Number of Grants where Closeout Requirements and Conditions (Tab 1) are In Progress	0	0	1

Certifications (Tab 2)

Program	HOME	HOME-ARP	HTF
Number of Grants where Certifications (Tab 2) have Not Started	29	1	3
Number of Grants where Certifications (Tab 2) are In Progress	0	0	0
Number of Grants where Certifications (Tab 2) are Completed	1	0	3
Number of Grants with an SF-425 I Inloaded by PI	1	0	2

All Field Offices

All Grant Years

Grant Closeout Process Criteria

Program	HOME	HOME-ARP	HTF
Total Number of Grants	30	1	6
Total Number of Grants Closed Out	1	0	2
Number of Grants Closed Out Manually	0	0	0
Total Number of Grants Eligible for Closeout	24	0	1
Total Number of Grants Not Eligible for Closeout	5	1	3

Closeout Requirements and Conditions (Tab 1)

Program	HOME	HOME-ARP	HTF
Number of Grants where Closeout Requirements and Conditions (Tab 1) are Not Started	28	1	2
Number of Grants where Closeout Requirements and Conditions (Tab 1) are In Progress	0	0	1

Certifications (Tab 2)

Program	HOME	HOME-ARP	HTF
Number of Grants where Certifications (Tab 2) have Not Started	29	1	3
Number of Grants where Certifications (Tab 2) are In Progress	0	0	0
Number of Grants where Certifications (Tab 2) are Completed	1	0	3
Number of Grants with an SE-425 I Inloaded by PI	1	0	2

Grant Closeout Process Criteria

Program	HOME	HOME-ARP	HTF
Total Number of Grants	30	1	6
Total Number of Grants Closed Out	1	0	2
Number of Grants Closed Out Manually	0	0	0
Total Number of Grants Eligible for Closeout	24	0	1
Total Number of Grants Not Eligible for Closeout	5	1	3
Number of Grants Not Eligible for Closeout Because of a Remaining Balance	3	1	2
Number of Grants Not Eligible for Closeout Because of an Open Activity	4	1	2
Number of Grants Not Eligible for Closeout Because of Vacant Units	1	1	0
Total HTF Grants with Over-Income Beneficiaries	N/A	N/A	0
Total HOME-ARP Grants with more than 30% Low-Income Households	N/A	0	N/A

Closeout Requirements and Conditions (Tab 1)

Program	HOME	HOME-ARP	HTF
Number of Grants where Closeout Requirements and Conditions (Tab 1) are Not Started	28	1	2
Number of Grants where Closeout Requirements and Conditions (Tab 1) are In Progress	0	0	1
Number of Grants where Closeout Requirements and Conditions (Tab 1) are Completed	2	0	3



Grant Closeout : + Chapter

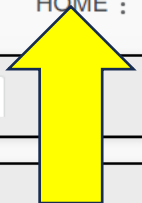
Summary : | HOME Summary | HOME | HTF Summary | HTF | HOME-ARP Summary | HOME-ARP | + Page

Certifications (Tab 2)

Program	HOME	HOME-ARP	HTF
Number of Grants where Certifications (Tab 2) have Not Started	29	1	3
Number of Grants where Certifications (Tab 2) are In Progress	0	0	0
Number of Grants where Certifications (Tab 2) are Completed	1	0	3
Number of Grants with an SF-425 Uploaded by PJ	1	0	2
Number of Grants with a Closeout Certification Uploaded by PJ	0	0	2
Number of Grants Certified for Closeout by HUD CPD Staff	2	0	4
Number of Grants Certified for Closeout by HUD CPD Director	0	0	2



All Field Offices All Grant Years



Grant Closeout Process Criteria

Program	HOME	HOME-ARP	HTF
Total Number of Grants	30	1	6
Total Number of Grants Closed Out	1	0	2
Number of Grants Closed Out Manually	0	0	0
Total Number of Grants Eligible for Closeout	24	0	1
Total Number of Grants Not Eligible for Closeout	5	1	3

Closeout Requirements and Conditions (Tab 1)

Program	HOME	HOME-ARP	HTF
Number of Grants where Closeout Requirements and Conditions (Tab 1) are Not Started	28	1	2
Number of Grants where Closeout Requirements and Conditions (Tab 1) are In Progress	0	0	1

Certifications (Tab 2)

Program	HOME	HOME-ARP	HTF
Number of Grants where Certifications (Tab 2) have Not Started	29	1	3
Number of Grants where Certifications (Tab 2) are In Progress	0	0	0
Number of Grants where Certifications (Tab 2) are Completed	1	0	3
Number of Grants with an SF-425 Uploaded by PI	1	0	2

All Field Offices

All PJ Names

All Grant Years

100% Funds Expended

No Open Activities

No Vacant Units

Eligible for Closeout

Status of Closeout Requirements and Co...

Status of Certifications (Tab 2)

PJ Name	Grant Year	Grant Number	Period Of Performance End Date	Closeout Deadline Date	Grant Closeout Status	Date Grant Closed Out	Eligible for Closeout	100% Funds Expended
Minnesota	2014	M14SG270100	N/A	N/A	Open		Eligible	X
Minnesota	2015	M15SG270100	9/30/2023	9/30/2024	Open		Eligible	X
Minnesota	2016	M16SG270100	9/30/2024	9/30/2025	Open		Eligible	X
Minnesota	2017	M17SG270100	9/30/2025	9/30/2026	Open		Eligible	X
Minnesota	2018	M18SG270100	9/30/2026	9/30/2027	Open		Ineligible	X
Minnesota	2019	M19SG270100	9/30/2027	9/30/2028	Open		Ineligible	--
Minnesota	2020	M20SG270100	9/30/2028	9/30/2029	Open		Ineligible	--



Grant Closeout : + Chapter

Summary | HOME Summary | HOME : | HTF Summary | HTF | HOME-ARP Summary | HOME-ARP | + Page

All Field Offices All PJ Names All Grant Years

100% Funds Expended | No Open Activities | No Vacant Units | **Eligible for Closeout** | Status of Closeout Requirements and Co... | Status of Certifications (Tab 2)

No Open Activities	No Vacant Units	Status of Closeout Requirements and Conditions (Tab 1)	SF-425 Upload Deadline	SF-425 Uploaded by PJ	SF-425 Uploaded Date	Status of Certifications (Tab 2)	Closeout Certification Uploaded by PJ	Closeout Certification Uploaded Date	Grant Certified for Closeout by HUD CPD Staff	Grant Certified for Closeout by HUD CPD Director
X	X	Not Started	N/A	--		Not Started	--		--	--
X	X	Not Started	1/28/2024	--		Not Started	--		--	--
X	X	Not Started	1/28/2025	--		Not Started	--		--	--
X	X	Not Started	1/28/2026	--		Not Started	--		--	--
--	X	Not Started	1/28/2027	--		Not Started	--		--	--
--	X	Not Started	1/28/2028	--		Not Started	--		--	--
X	X	Not Started	1/28/2029	--		Not Started	--		--	--

How to Start Preparing for Closeout

Use the Grant Closeout Dashboard to:

- Make a list of grants still needing to be closed out
- Ensure eligibility criteria are met for each grant
 - Check the Open Activities Report to ensure all your activities funded with grant funds for associated grant closeout are completed
 - Check the Vacant Units Report to ensure all your activities funded with grant funds for associated grant closeout have beneficiary data
- Download, sign, and upload Federal Financial Form (SF-425) for all 2015 and earlier HOME grants and 2016 HTF grants





Q&A

