



# Grant Closeout for HOME, HTF, and HOME-ARP

January 13, 2025

# Today's Presenters

- **Danielle Frazier**, Director, Financial and Information Services Division (FISD), OAHP
- **Courtney Christenson**, Affordable Housing Specialist, FISD, OAHP
- **Teresa Palacio**, Affordable Housing Specialist, FISD, OAHP



# Agenda

- Closeout in IDIS Background
- Closeout Process in IDIS
  - Roles and Responsibilities
  - Closeout Timeline
  - Key Details
- IDIS Demonstration
- Grant Closeout Dashboard
- How to Start Preparing for Closeout
- Q&A





# The Importance of Closeout

# Background

## **Updates to 2 CFR Part 200 require HUD to close out all grants**

- 2015 and later grants must be closed out within one year of the end of the period of performance
- HUD must closeout grants within this timeframe regardless of whether PJs/Grantees have completed their role in grant closeout
- HUD must report any PJ/Grantee that does not submit required documents

## **In 2023, the Office of Affordable Housing Programs (OAHP) redesigned the grant closeout process to run through IDIS**

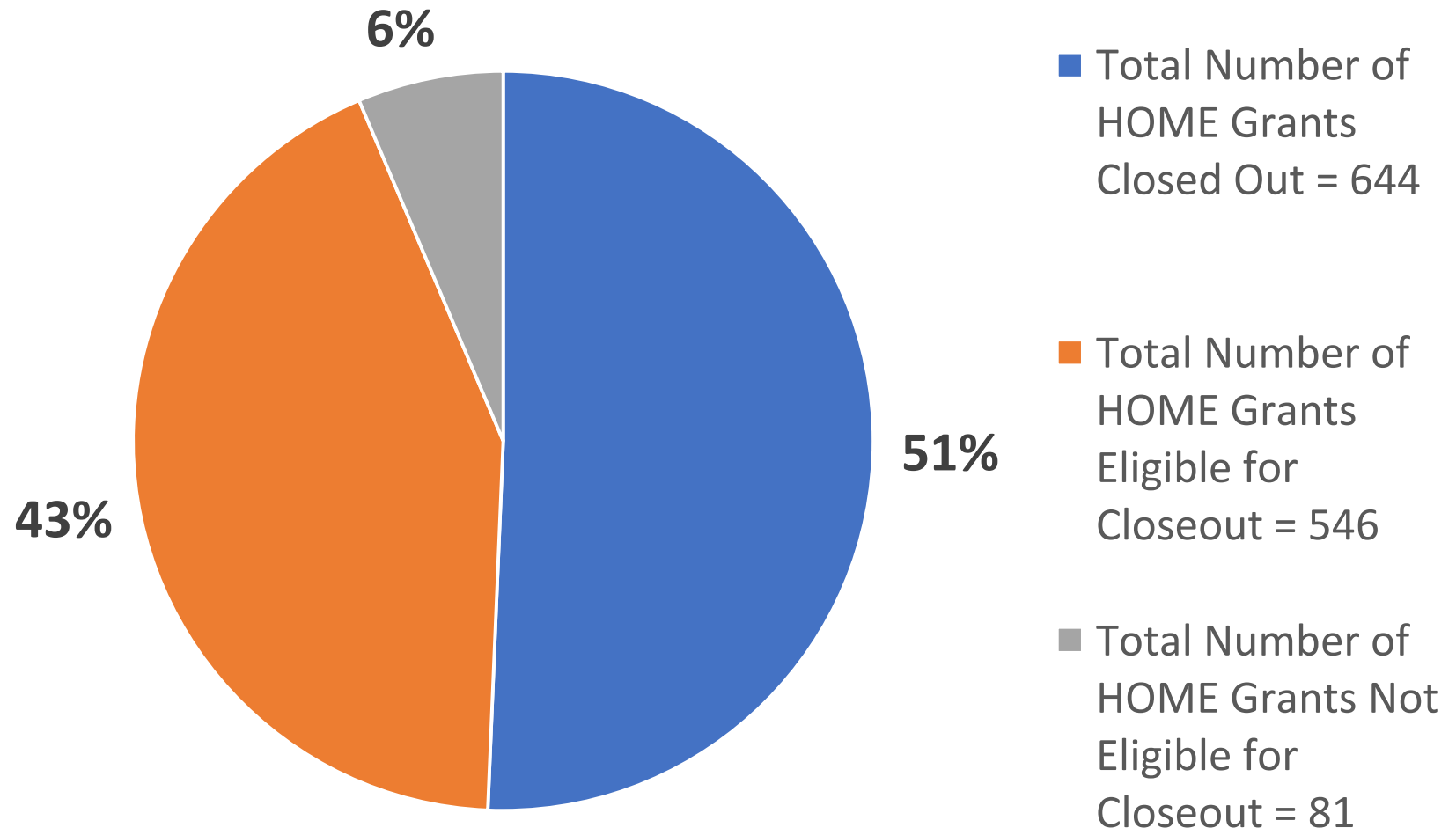
- PJ/Grantee, FO, & HQ staff all have access to real-time data on status of all grants and progress toward closeout
- Standardizes closeout process and saves HUD and PJ/Grantee staff time

# Period of Performance: Key Details

- HOME grants for FY 1992 – 2014 are not subject to deadline requirements
  - *Grants still must be closed out*
- 2015 HOME grants' period of performance ended 9/30/2023
  - Grants were closed out by 9/30/2024 deadline
- 2016 HOME grants' period of performance ended 9/30/2024
  - These grants must be closed out by 9/30/2025
- 2017 HTF grants' period of performance ends exactly seven years from the date of obligation on grant agreement
  - Example: If the grant agreement date of obligation is 9/1/2017, POP ends 9/1/2024
  - Grant must be closed out by 9/1/2025
- Period of performance end date is listed on the Grant Closeout page in IDIS

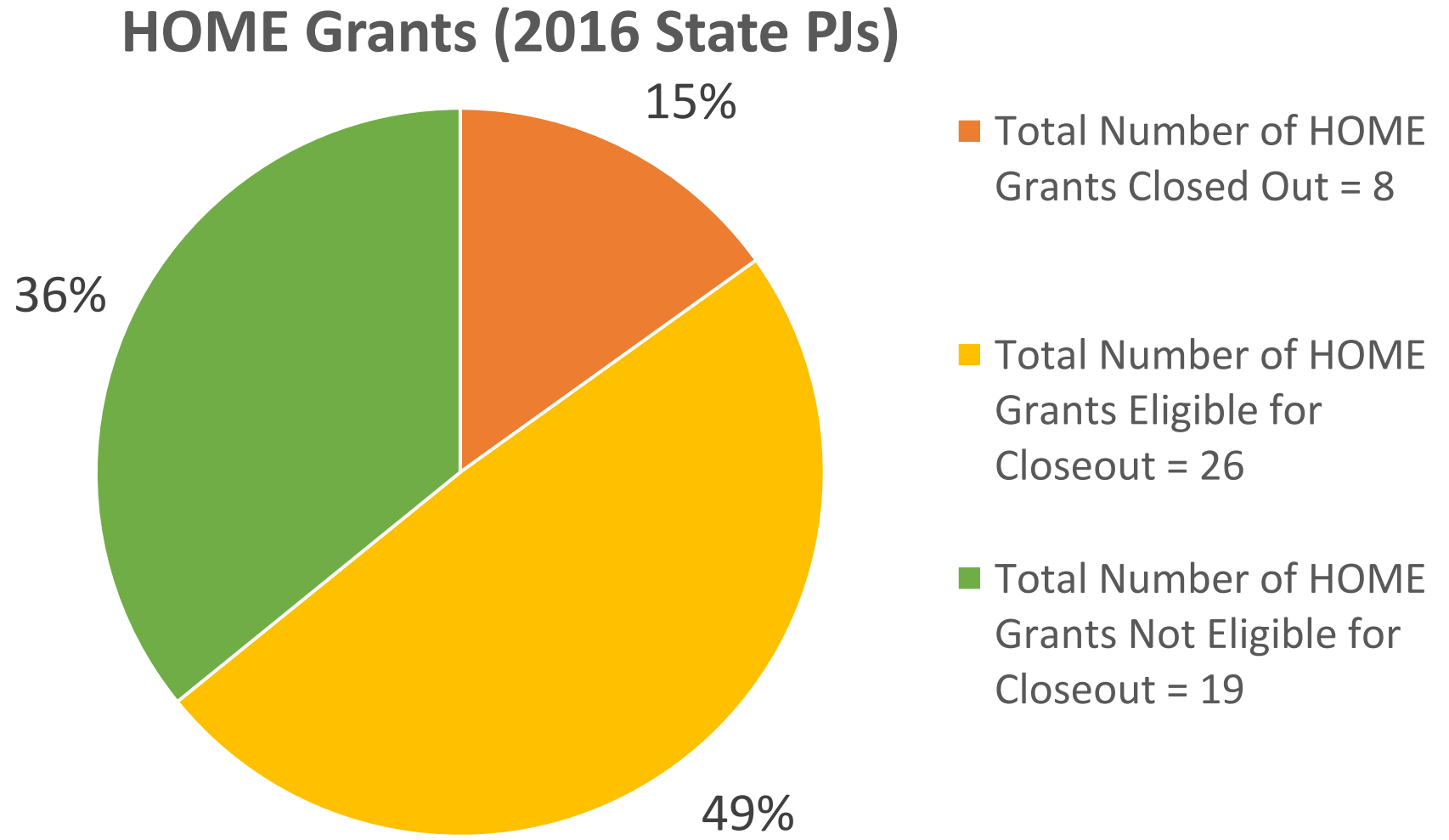
# Closeout Status of State PJ HOME Grants—2015 and earlier

## HOME Grants (2015 & Earlier State PJs)



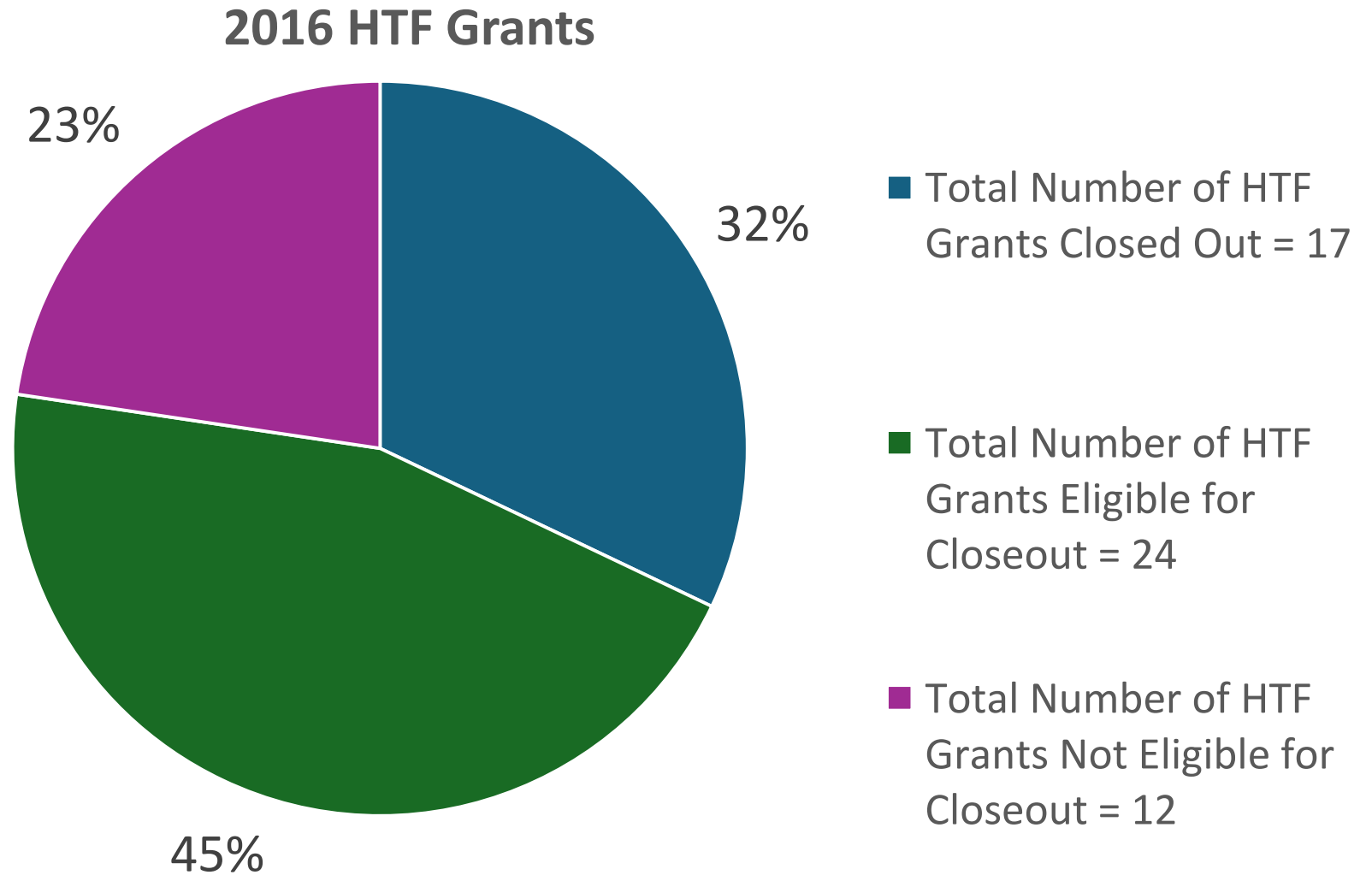
*Data current as of 1/7/2025*

# Closeout Status of State PJ HOME Grants—2016



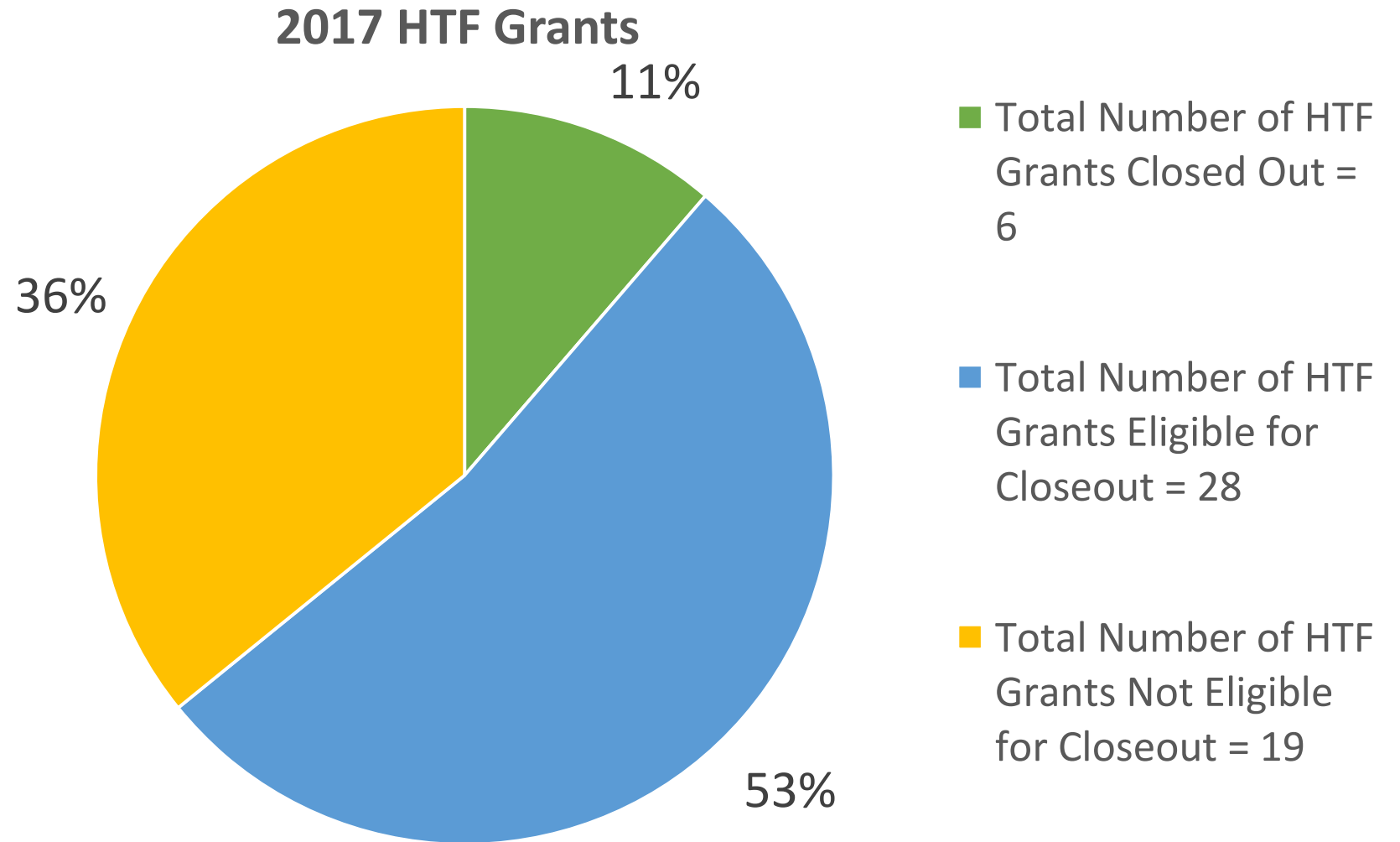
*Data current as of 1/7/2025*

# Closeout Status of HTF Grants—2016



*Data current as of 1/7/2025*

# Closeout Status of HTF Grants—2017

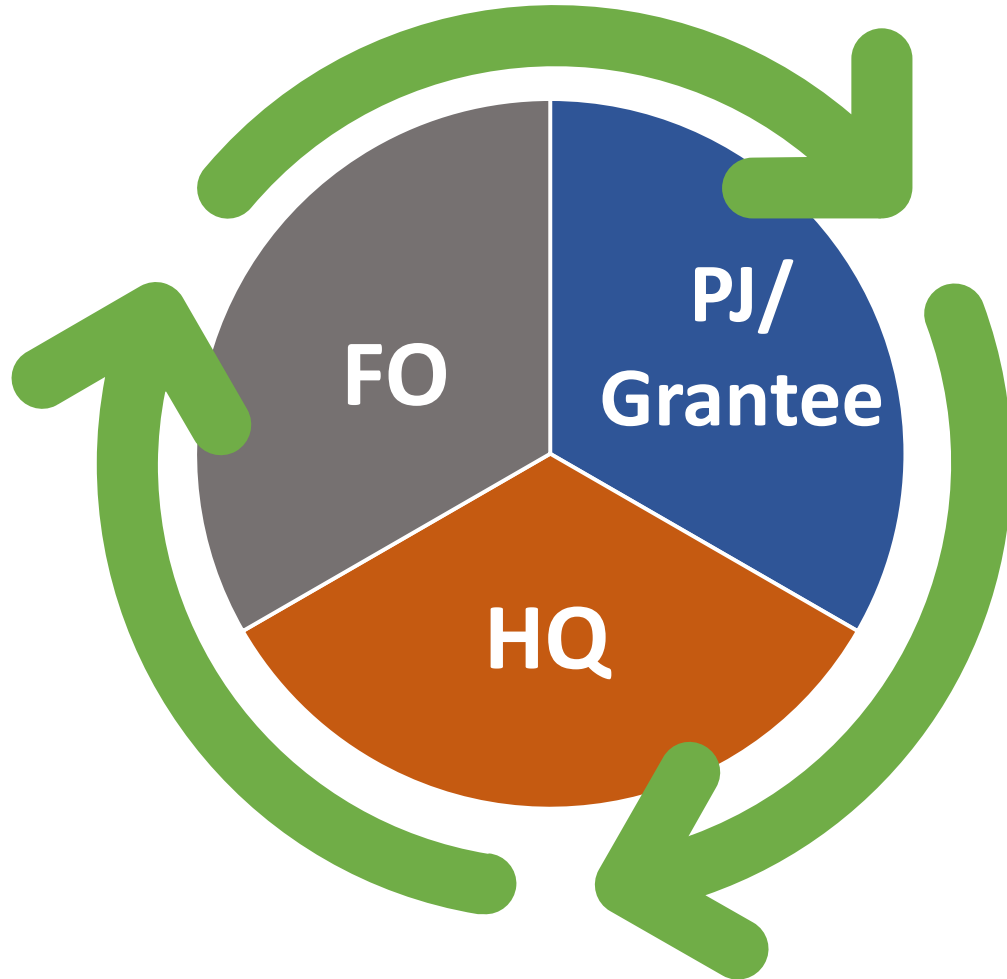


*Data current as of 1/7/2025*



# Closeout Process in IDIS

# Roles and Responsibilities



- Prepare the grant to start closeout process
- Submit Federal Financial Form (SF-425)
  - Must submit within 120 days of the end of the POP
- Confirm any audit or monitoring findings are closed
- Submit Closeout Certification Form
- Review and Certify Closeout

# Roles and Responsibilities: HOME PJs/HTF Grantees

## Prepare Grant

- Prepare grant for closeout
  - No balance
  - No vacant units
  - No open activities
  - No over-income beneficiaries (HTF only)
- ≤30% Low-Income beneficiaries (HOME-ARP only)

## Close Findings

- Work with FO to resolve open audit or monitoring finding (if needed)

## Upload Documents

- Sign and upload Federal Financial Form (SF-425)
- Sign and upload Grant Closeout Certification
- May request extension for submitting SF-425

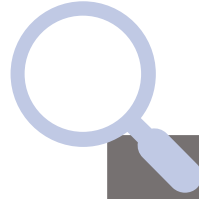
# Roles and Responsibilities: Field Office

## Findings Questions



- Complete “Tab 1” questions confirming audit and monitoring findings are closed
- Work with PJ in resolving open audit or monitoring findings (if needed)

## Review PJ Forms



- Review PJ’s SF-425 and Closeout Certification
- If needed, approve or deny SF-425 extension requests
- Work with PJ to resolve any errors (if needed)

## Certify Closeout



- Designated staff person certifies grant ready to closeout
- CPD FO Director certifies grant ready to closeout

# Roles and Responsibilities: Headquarters

## Review Materials



- Review all closeout criteria and materials submitted by PJ/Grantee and FO

## Certify Closeout



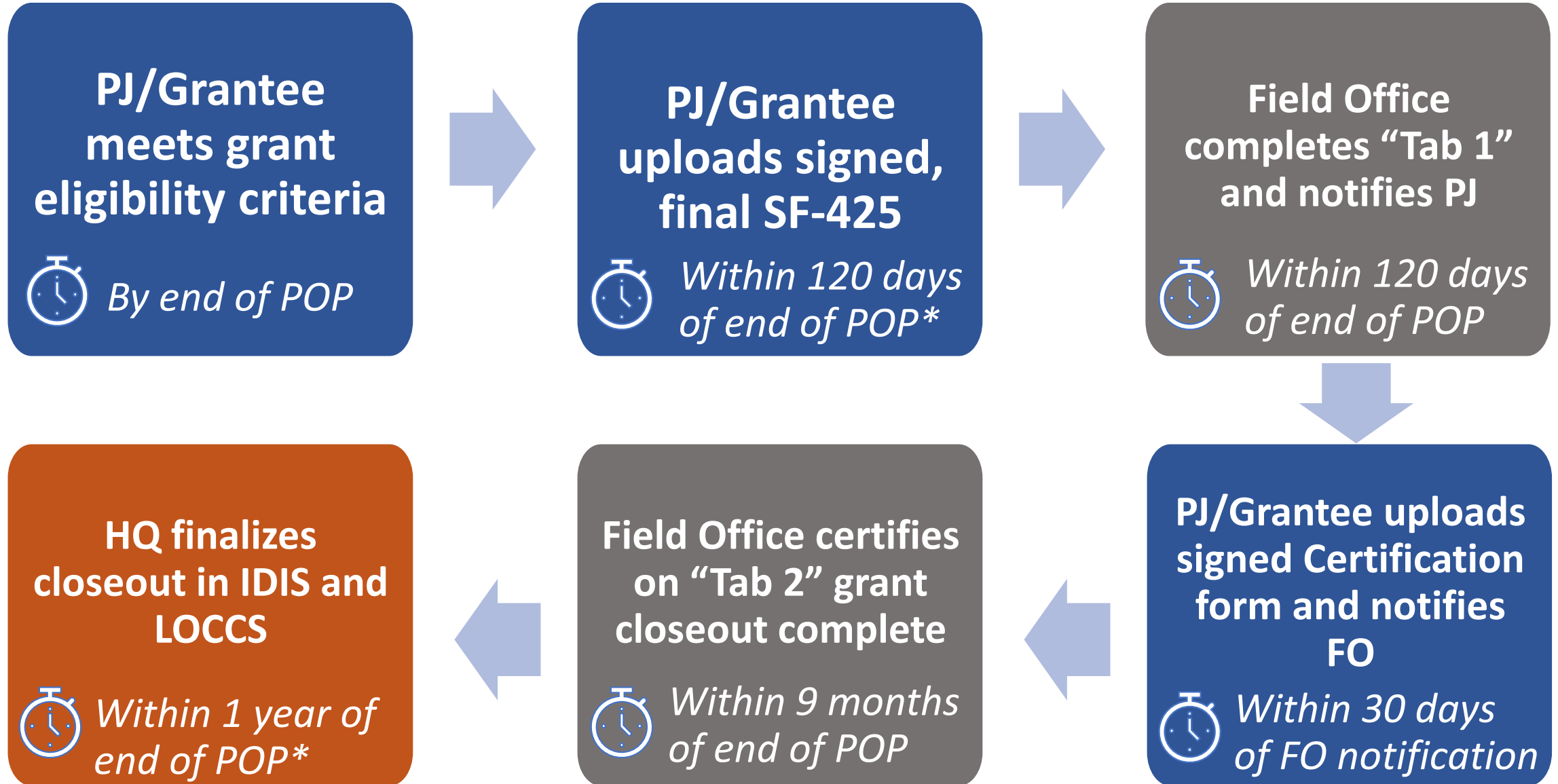
- Certify Grant Closeout in IDIS (this triggers grant closeout in LOCCS)

## Troubleshoot



- As needed, HQ will assist with FO and PJ/Grantee questions or issues
- If necessary, HQ can “override” any eligibility criteria or PJ/Grantee or FO responsibility

# Timeline for Closeout



\*indicates deadline required in 2 CFR § 200.344. All other deadlines are suggested.



# Grant Closeout in IDIS Demonstration

# Finding the Grant Closeout Screen

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT



v11.29.0\_rev45\_fedce2/0402974 (DB UAT402964)

Community Development Systems

Integrated Disbursement & Information System (IDIS)



User: H55072

Role: Grantee

Organization:  
MINNESOTA

- Switch Profile
- Add My Access
- Logout

## Utilities

- Home
- Data Downloads
- Print Page
- Help

## Links

- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Plans/Projects/Activities

Funding/Drawdown

Grant 5

Grantee/PJ

Admin

Reports

You have **269 CDBG** and **2 HOME** activities that have been flagged. Click on the number to go to the review page.

## Welcome to the Integrated Disbursement and Information System

### IDIS News

No news to display.

### WARNING

By using this U.S. Government information system you understand and consent to the following:

- The information system Rules of Behavior (RoB) provides the rules that govern the appropriate use of the information system for all government, contract personnel and other federally funded users. The RoB is intended to enhance and further define the specific rules each user must follow while accessing the information system and enforcing user understanding of:
  1. HUD's policy requiring a separation of duties between the requestor and approver for financial transactions;
  2. Prohibition from misusing the information system, i.e., exceeding their authority;
  3. The existence of and penalty for violating 18 USC 1030:
    - a. The elements of 18 USC 1030(a)4, "Accessing to Defraud and Obtain Value" are:
      - i. Knowingly accessing a protected computer without or in excess of authorization;
      - ii. With intent to defraud;
      - iii. Access furthered the intended fraud; and
      - iv. Obtain anything of value
    - b. The penalty for violating this statute includes a fine and imprisonment of not more than ten years, or both.
- All new users of the information system must read the RoB and sign the accompanying acknowledgement form before accessing the information system. This acknowledgement must be completed annually thereafter. By signing the form users reaffirm their knowledge of, and agreement



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**Role:** Grantee  
**Organization:** MINNESOTA

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**Utilities**

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**Links**

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Plans/Projects/Activities      Funding/Drawdown      **Grant** <sup>5</sup>      Grantee/PJ      Admin      Reports

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**Organization:** MINNESOTA

- Switch Profile
- Add My Access
- Logout

**Grant**

- Search
- HESG Review

**Subfund**

- Add
- Search

**Subgrant**

- Add
- Search

**Subfund Program Income**

- Add
- Search

**Subgrant Program Income**

- Add

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### Grant

#### Search Grants

**Search Criteria**

**Program:**  **State/Territory:**  **Grant Year: (tip)**

**Grant #: (tip)**

|



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**Role:** Grantee  
**Organization:** MINNESOTA

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- Plans/Projects/Activities
- Funding/Drawdown
- Grant** 5
- Grantee/PJ
- Admin
- Reports

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### Grant

#### Search Grants

##### Search Criteria

**Program:**

- All ▾
- All
- CDBG
- HOME**
- HTF
- HESG
- HOPWA
- HOPWA-C
- ESG
- HPRP
- TCAP
- CDBG-R

**State/Territory:**

MN ▾

**Grant Year:** (tip)

Select ▾

**Grant #:** (tip)

Reset

**Grant**

- Search
- HESG Review

**Subfund**

- Add
- Search

**Subgrant**

- Add
- Search

**Subfund Program Income**

- Add
- Search

**Subgrant Program Income**

- Add
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Community Development Systems  
Integrated Disbursement & Information System (IDIS)



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Plans/Projects/Activities      Funding/Drawdown      **Grant** <sup>5</sup>      Grantee/PJ      Admin      Reports

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**Grant**

**Search Grants**

**Search Criteria**

**Program:**

**State/Territory:**

**Grant Year:** (tip)

**Grant #:** (tip)

Search

Reset

**Results Page 1 of 4**

Program	Grant Year	Grant #	Current Authorized Amount	Grant Status	Net Drawn Amount	IDIS Grant Balance	Action
HOME	2021	M-21-SG-27-0100	\$8,397,210.00	Active	\$260,982.81	\$8,136,227.19	<a href="#">View</a>
HOME	2021	M-21-SP-27-0100	\$1,556,891.80	Active	\$0.00	\$1,556,891.80	<a href="#">View</a>
HOME	2020	M-20-SG-27-0100	\$8,396,561.00	Active	\$839,371.90	\$7,557,189.10	<a href="#">View</a>

- HESG Review

**Subfund**  
- Add  
- Search

**Subgrant**  
- Add  
- Search

**Subfund Program Income**  
- Add  
- Search

**Subgrant Program Income**  
- Add  
- Search

**Utilities**  
- Home  
- Data Downloads  
- Print Page  
- Help

**Links**  
- Contact Support  
- Rules of Behavior  
- CPD Home  
- HUD Home

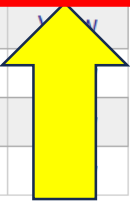
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**Grant #: (tip)**

|

**Results Page 1 of 4**

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HOME	2021	M-21-SP-27-0100	\$1,556,891.80	Active	\$0.00	\$1,556,891.80	<a href="#">View</a>
HOME	2020	M-20-SG-27-0100	\$8,396,561.00	Active	\$839,371.90	\$7,557,189.10	<a href="#">View</a>
HOME	2019	M-19-SG-27-0100	\$7,748,270.00	Active	\$1,962,857.12	\$5,785,412.88	<a href="#">View</a>
HOME	2018	M-18-SG-27-0100	\$8,363,982.00	Active	\$8,363,982.00	\$0.00	<a href="#">View</a>
HOME	2017	M-17-SG-27-0100	\$5,850,342.00	Active	\$5,850,342.00	\$0.00	<a href="#">View</a>
HOME	2016	M-16-SG-27-0100	\$5,967,371.00	Active	\$5,967,371.00	\$0.00	<a href="#">View</a>
HOME	2015	M-15-SG-27-0100	\$5,646,729.00	Active	\$5,646,729.00	\$0.00	<a href="#">View</a>
HOME	2014	M-14-SG-27-0100	\$6,374,701.00	Active	\$6,374,701.00	\$0.00	<a href="#">View</a>
HOME	2013	M-13-SG-27-0100	\$5,922,224.00	Active	\$5,922,224.00	\$0.00	<a href="#">View</a>



**1** 2 3 4 Next 10 Results



User: H55072  
Role: Grantee  
Organization: MINNESOTA  
- Switch Profile  
- Logout

Grant  
- Search  
- HESG Review  
- HOPWA Review

Subfund  
- Add  
- Search

Subgrant  
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- Search

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- Search

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- Search

Utilities  
- Home  
- Data Downloads  
- Print Page  
- Help

Links  
- Contact Support

Plans/Projects/Activities      Funding/Drawdown      **1 Grant 3**      Grantee/PJ      Admin      Reports

You have 94 CDBG and 1 HOME activities that have been flagged. Click on the number to go to the review page.

Grant

View Grant

[Return to Search Grants](#) | [View Grant History](#) | [View HOME Deadline Compliance](#) | [Grant Closeout](#)

Grantee/PJ Name: (tip)  
MINNESOTA

Program: (tip)  
HOME

Grant Year: (tip)  
2017

Grant #: (tip)  
M-17-SG-27-0100

Administering Organization: (tip)  
MINNESOTA

Payee EIN/TIN#: (tip)  
41-1599130

Grant Status: (tip)  
Active

Grant Blocked: (tip)  
No

Obligation Date: (tip)  
09/22/2017

**Period of Performance End Date:**  
09/30/2025

Commitment Deadline: (tip)  
Commitment deadline waived for the program.

SU Commitment Deadline (tip)  
SU Commitment deadline waived for the program.

Expenditure Deadline: (tip)  
09/30/2025

Grantee Organizational DUNS #: (tip)  
80-483-2640



[View Local Accounts](#)

[View Subfunds](#)

**Grant Amounts**

# Navigating the Grant Closeout Screen

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

v11.31.0\_rev40\_2d051/0402974 (DB UAT402964)

Community Development Systems

Integrated Disbursement & Information System (IDIS)



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Switch Profile  
Logout

Grant  
Search  
HESG Review  
HOPWA Review

Subfund  
Add  
Search

Subgrant  
Add  
Search

Subfund Program  
Income  
Add  
Search

Subgrant Program  
Income  
Add  
Search

Utilities  
Home  
Data Downloads  
Print Page  
Help

Links  
Contact Support  
Rules of Behavior  
CPD Home  
HUD Home

Plans/Projects/Activities

Funding/Drawdown

1 Grant 3

Grantee/PJ

Admin

Reports

You have 94 CDBG and 1 HOME activities that have been flagged. Click on the number to go to the review page.

## Grants

### Grant Closeout

[Return to Search Grants](#) | [Return to Grant](#)

HOME Grant Number:  
M-17-SG-27-0100

Original Allocation Amount:  
\$5,850,342.00

Total HOME Funds Disbursed:  
\$5,850,342.00

Total HOME Funds Recaptured:  
\$0.00

- Period of Performance End Date: 09/30/2025
- SF-425 Upload Deadline: 01/28/2026
- Grant Closeout Deadline: 09/30/2026

#### The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-17-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting PJ SF-425 and, concurrently, Field Office response on Requirements & Conditions.

#### ► Submission Status [click to show]

##### PJ Upload of SF-425

Participating Jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

No file has been submitted. Choose a file on your computer, then click the Upload button:

No file chosen

- 1. Closeout Requirements & Conditions
- 2. Certifications
- 3. Closeout by HUD Headquarters

**Subgrant**

- Add
- Search

\$5,850,342.00

\$0.00

**Subfund Program Income**

- Add
- Search

- **Period of Performance End Date:** 09/30/2025

- **SF-425 Upload Deadline:** 01/28/2026

- **Grant Closeout Deadline:** 09/30/2026

**Subgrant Program Income**

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**Utilities**

- Home
- Data Downloads
- Print Page
- Help

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**Links**

-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

**Submission Status**[\[click to show\]](#)**PJ Upload of SF-425**

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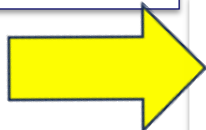
TO BE COMPLETED BY HUD FIELD OFFICE**I. Criteria for Grant Closeout:**

In accordance with all applicable regulations governing the administration of this program, the U.S. Department of Housing and Urban Development (HUD) determines that all administrative actions and required work or activities to be performed under this grant funded through the HOME program and that these requirements have been completed by the participating jurisdiction (PJ) and HUD.

**II. Requirements & Conditions for Grant Closeout:**

- Home
- Data Downloads
- Print Page
- Help

- Links**
- Contact Support
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- CPD Home
- HUD Home



"vacant").

**Grant M-17-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting PJ SF-425 and, concurrently, Field Office response on Requirements & Conditions.**

**▼ Submission Status** [click to hide]

PJ SF-425 Submission		<b>★ Awaiting PJ: proceed to upload SF-425 below</b>
Review of Closeout Requirements & Conditions		<b>Awaiting Field Office Staff</b>
PJ Closeout Certification		<b>Can only be done after Field Office has submitted the Closeout Requirements &amp; Conditions*, and PJ has uploaded SF-425</b>
Field Office Staff Certification		<b>Can only be done after Field Office has submitted the Closeout Requirements &amp; Conditions*, and PJ has uploaded SF-425 and Closeout Certification</b>
Field Office Director Certification		<b>Can only be done after Field Office has submitted the Closeout Requirements &amp; Conditions*, and PJ has uploaded SF-425 and Closeout Certification</b>
HQ Certification of Closeout		<b>Not ready</b>

\*Unless HUD HQ has provided an override

**PJ Upload of SF-425**

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- 2. Certifications
- 3. Closeout by HUD Headquarters

TO BE COMPLETED BY HUD FIELD OFFICE

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# Uploading the Federal Financial Form (SF-425) (PJ/Grantee Responsibility)

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

UAT

v11.29.0\_rev45\_fedce2/0402974 (DB UAT402964)

Community Development Systems

Integrated Disbursement & Information System (IDIS)



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Funding/Drawdown

Grant 5

Grantee/PJ

Admin

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Integrated Disbursement & Information System (IDIS)



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- Admin
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### Report

#### Report Selection

Select a link in the table below to add or edit parameters for that report. Select "View Reports" link on the left navigation to run reports.

Report Number	Report Name	
C04PR26	CDBG Financial Summary Report	Add-Edit
C04PR26-CV	CDBG-CV Financial Summary Report	Add-Edit
C04PR28	CDBG State PER Report	Add-Edit
C04PR84	CDBG Strategy Area, CDFI and Local Target Area Report	Add-Edit

**User:** H55072  
**Role:** Grantee  
**Organization:** MINNESOTA

- Switch Profile
- Add My Access
- Logout

**Report**

- View Reports
- **Report Parameters**



**Utilities**

- Home
- Data Downloads
- Print Page
- Help

**Links**

- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

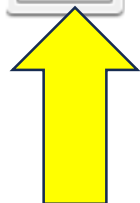


Welcome Courtney M. Christenson. ( If you are not Courtney M. Christenson, [click here.](#))



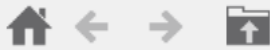
### IDIS

Integrated Disbursement & Information System (IDIS) Online  
Data on Reports are current as of Close of Business of the last business day  
Version 11.18 last updated on 12/20/19  
**Server name** HDBLATP25502336/hdbltp25502337



### IDIS Training

Integrated Disbursement & Information System (IDIS) Online  
Data on Reports are current as of Close of Business of the last business day  
Version 11.25 last updated on 11/20/2021  
**Server name** HDBLATP25502336/hdbltp25502337



Create

- Recents
- Shared Reports
- My Reports
- History List
- My Subscriptions

Browse



Shared Reports



My Reports



History List



My Subscriptions

Analyze



Create Dossier

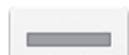


Add External Data



Upload MicroStrategy File

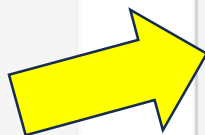
Develop





Create

- Recents
- Shared Reports
- My Reports
- My Objects
- History List
- My Subscriptions



- |  |   |  |   |
|--|---|--|---|
|  | <p><b>425Test</b><br/> <b>Owner:</b> Administrator<br/> <b>Modified:</b> 5/2/22 3:58:30 PM</p>                                |  | <p><b>Ad-hoc Report Module</b><br/> <b>Owner:</b> Administrator<br/> <b>Modified:</b> 3/18/20 4:33:28 PM</p>                                    |
|  | <p><b>Con Plan Reports and Dashboards</b><br/> <b>Owner:</b> Administrator<br/> <b>Modified:</b> 2/24/23 6:47:28 AM</p>       |  | <p><b>Demo for HOME - Olivier</b><br/> <b>Owner:</b> Administrator<br/> <b>Modified:</b> 12/13/22 6:01:00 PM</p>                                |
|  | <p><b>HOME / HTF / HOME-ARP Grant Closeout</b><br/> <b>Owner:</b> Eric Cantuti<br/> <b>Modified:</b> 12/20/22 1:02:54 PM</p>  |  | <p><b>HOME-ARP Non-Congregate Shelter</b><br/> <b>Owner:</b> Eric Cantuti<br/> <b>Modified:</b> 11/7/23 8:30:35 AM</p>                          |
|  | <p><b>HOME-ARP Supportive Services</b><br/> <b>Owner:</b> Eric Cantuti<br/> <b>Modified:</b> 3/3/23 10:15:54 AM</p>           |  | <p><b>Operational Reports</b><br/> <b>Owner:</b> Administrator<br/> <b>Modified:</b> 9/11/23 6:37:31 PM</p>                                     |
|  | <p><b>PR 01 - HUD Grants and Program Income</b><br/> <b>Owner:</b> Administrator<br/> <b>Modified:</b> 1/19/23 1:44:20 PM</p> |  | <p><b>PR 02 - List of Activities by Program Year and Project</b><br/> <b>Owner:</b> Administrator<br/> <b>Modified:</b> 11/9/23 12:05:20 PM</p> |

Create

- Recents
- Shared Reports
  - 425Test
  - Ad-hoc Report Module
  - Con Plan Reports and Dashb
  - Demo for HOME - Olivier
  - HOME / HTF / HOME-ARI
    - Grant Closeout Certificati
    - SF 425 Federal Financial
    - HOME-ARP Non-Congregate
    - HOME-ARP Supportive Servi
    - Operational Reports
    - PR 01 - HUD Grants and Pro
    - PR 02 - HUD Grants and Pro



### Grant Closeout Certification

Owner: Eric Cantuti  
Modified: 12/20/22 1:02:54 PM



### HOME/HTF/ARP Grant Closeout Status Report

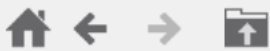
Owner: Eric Cantuti  
Modified: 11/9/23 1:24:27 PM



### SF 425 Federal Financial Report

Owner: Eric Cantuti  
Modified: 12/20/22 1:02:53 PM





Create

- Recents
- Shared Reports
  - 425Test
  - Ad-hoc Report Module
  - Con Plan Reports and Dashb
  - Demo for HOME - Olivier
  - HOME / HTF / HOME-ARP G
    - Grant Closeout Certificati
    - SF 425 Federal Financ
    - HOME-ARP Non-Congregate
    - HOME-ARP Supportive Servi
    - Operational Reports
    - PR 01 - HUD Grants and Pro
    - PR 02 - List of Activities by F



### SF 425 Federal Financial Report - Instructions

Owner: Administrator  
Modified: 12/20/22 1:02:53 PM



### SF 425 Federal Financial Report HOME-ARP

Owner: Eric Cantuti  
Modified: 9/8/23 10:49:12 AM



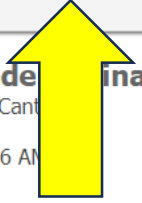
### SF 425 Federal Financial Report HOME

Owner: Administrator  
Modified: 9/7/23 8:07:49 AM  
[Edit](#) [Subscriptions](#) [Export](#) [PDF](#)



### SF 425 Federal Financial Report HTF

Owner: Eric Cantuti  
Modified: 9/8/23 10:49:36 AM





### Prompted Federal Financial Hierarchy - Grant Number (Required)

Qualify on the attributes of the Prompted Federal Financial Hierarchy - Grant Number hierarchy.

Search for:

Match case

Available:

- ▼ Prompted Federal Financial Hierarchy - Grant Number
  - ▼ HQ
    - ▶ All



Selected:

- ▶
- <

Report Message Name:



### Prompted Federal Financial Hierarchy - Grant Number (Required)

Qualify on the attributes of the Prompted Federal Financial Hierarchy - Grant Number hierarchy.

Search for:

Match case

Available:

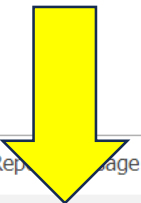
- ▼ Prompted Federal Financial Hierarchy - Grant Number
  - ▼ HQ
    - ▼ All
      - ▼ Field Office
        - ▼ MINNEAPOLIS
          - ▼ Grantee
            - ▶ MINNESOTA



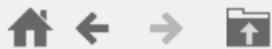
Selected:

Grantee [Select In List MINNESOTA](#)

> <



Report Page Name:



DOCUMENT HOME

TOOLS

DATA

DATASET OBJECTS

Federal Financial Report

- ▶ Add 2 3
- ▶ Address 1
- ▶ City St Zip
- ▶ Duns
- ▶ Duns Or Uei
- ▶ expenditure\_deadline
- ▶ Field Office
- ▶ Fiscal Year
- ▶ Grant Number
- ▶ Grantee Name
- ▶ Last Day Quarter
- ▶ Obligated Date
- ▶ State Code
- ▶ Tin Num
- ▶ De-Obligated Amount
- ▶ Federal Share of expenditu
- ▶ Program Income Expended
- ▶ Total Federal Funds Author
- ▶ Total Federal program incoi

DATASET OBJECTS

NOTES

RELATED REPORTS

GROUPING: Grantee Name: MINNESOTA Grant Number: M92SG270100:1992

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Housing and Urban Development	2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) M92SG270100	Page 1	of 1 pages
--	--	-----------	---------------

3. Recipient Organization:  
MINNESOTA, MN  
400 Sibley St Ste 300  
Saint Paul, MN 55101-1938

4a. UEI Number	4b. EIN 411599130	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)	6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual
----------------	----------------------	---	---	--

8. Project/Grant Period From: 05/01/1992	To: (Month, Day, Year) n/a	9. Reporting Period End Date: 11/16/2023
---	-------------------------------	---

10. Transactions Cumulative

(Use lines a-c for single or multiple grant reporting)

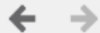
Federal Cash (To report multiple grants, also use FFR Attachment):

a. Cash Receipts	N/A
b. Cash Disbursements	N/A
c. Cash on Hand (line a minus b)	N/A

(Use lines d-o for single grant reporting)

Federal Expenditures and Unobligated Balance:

d. Total Federal funds authorized	\$6,723,000.00
e. Federal share of expenditures	\$6,723,000.00
f. Federal share of unliquidated obligations	
g. Total Federal share (sum of lines e and f)	\$6,723,000.00



DOCUMENT HOME TOOLS DATA

DATASET OBJECTS

- ▼ Federal Financial Report
  - ◆ Add 2 3
  - ◆ Address 1
  - ◆ Administering Organization
  - ◆ City St Zip
  - ◆ Duns
  - ◆ Duns Or Uei
  - ◆ expenditure\_deadline
  - ◆ Field Office
  - ◆ Fiscal Year
  - ◆ Grant Number
  - ◆ Grantee Name
  - ◆ Last Day Quarter
  - ◆ Obligated Date
  - ◆ State Code
  - ◆ Tin Num
  - ◆ De-Obligated Amount
  - ◆ Federal Share of expenditure
  - ◆ Program Income Expended
  - ◆ Total Federal Funds Author
  - ◆ Total Federal program income
- ▼ OMB SF425 EXPIRATION DATE
  - ◆ OMB\_SF425\_EXPIRATION\_DATE
  - ◆ OMB\_SF425\_PROPERTY
  - ◆ OMB SF425

GROUPING: Grantee Name: MINNESOTA Grant Number: M92SG270100:1992

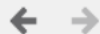
1. Federal Agency and Organizational Element to Which Report is Submitted Department of Housing and Urban Development		M05SG270100:2005
3. Recipient Organization: MINNESOTA, MN Minnesota 400 Sibley St Ste 300 Saint Paul, MN 55101-1938		M06SG270100:2006
4a. UEI Number	4b. EIN 411599130	M07SG270100:2007
8. Project/Grant Period From: 05/01/1992		M08SG270100:2008
10. Transactions (Use lines a-c for single or multiple grant reporting)		M09SG270100:2009
Federal Cash (To report multiple grants)		M10SG270100:2010
a. Cash Receipts		M11SG270100:2011
b. Cash Disbursements		M12SG270100:2012
c. Cash on Hand (line a minus b)		M13SG270100:2013
(Use lines d-o for single grant reporting)		M14SG270100:2014
		M15SG270100:2015
		M16SG270100:2016
		M17SG270100:2017
		M18SG270100:2018
		M19SG270100:2019
		M20SG270100:2020
		M21SG270100:2021
		M22SG270100:2022
		M23SG270100:2023

## FEDERAL FINANCIAL REPORT

(Follow form instructions)

2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) M92SG270100		Page 1	of 1 pages
6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final		7. Basis of Accounting <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual	
8. Project/Grant Period Month, Day, Year n/a		9. Reporting Period End Date: 12/11/2024	
10. Transactions (Use lines a-c for single or multiple grant reporting)		Cumulative	
Attachment):			
		N/A	
		N/A	
		N/A	

- DATASET OBJECTS
- NOTES
- RELATED REPORTS



DOCUMENT HOME TOOLS DATA



DATASET OBJECTS

GROUPING: Grantee Name: MINNESOTA Grant Number: M17SG270100:2017

- ▼ Federal Financial Report
  - ▶ Add 2 3
  - ▶ Address 1
  - ▶ Administering Organization
  - ▶ City St Zip
  - ▶ Duns
  - ▶ Duns Or Uei
  - ▶ expenditure\_deadline
  - ▶ Field Office
  - ▶ Fiscal Year
  - ▶ Grant Number
  - ▶ Grantee Name
  - ▶ Last Day Quarter
  - ▶ Obligated Date
  - ▶ State Code
  - ▶ Tin Num
  - ▶ De-Obligated Amount
  - ▶ Federal Share of expenditu
  - ▶ Program Income Expended
  - ▶ Total Federal Funds Author
  - ▶ Total Federal program incoi
- ▼ OMB SF425 EXPIRATION DATE
  - ▶ OMB\_SF425\_EXPIRATION\_
  - ▶ OMB\_SF425\_PROPERTY
  - ▶ OMB SF425

## FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Housing and Urban Development	2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) M17SG270100	Page 1	of 1 pages
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3. Recipient Organization: MINNESOTA, MN  Minnesota 400 Sibley St Ste 300  Saint Paul, MN 55101-1938			
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4a. UEI Number	4b. EIN 411599130	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)	6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual
----------------	----------------------	---	---	--

8. Project/Grant Period From: 09/22/2017	To: (Month, Day, Year) 09/30/2025	9. Reporting Period End Date: 12/11/2024
---	--------------------------------------	---

**10. Transactions** Cumulative

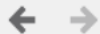
(Use lines a-c for single or multiple grant reporting)

**Federal Cash (To report multiple grants, also use FFR Attachment):**

a. Cash Receipts	N/A
b. Cash Disbursements	N/A
c. Cash on Hand (line a minus b)	N/A

(Use lines d-o for single grant reporting)

- DATASET OBJECTS
- NOTES
- RELATED REPORTS



**DOCUMENT HOME** ▾

TOOLS ▾ DATA ▾

Save

Save As...

Presentation Mode

✓ Interactive Mode (deprecated)

Flash Mode (deprecated)

Add to History List

Create Personal View

Share ...

Send Now...

Subscribe to ▶

Page Setup...

Print...

Export ▶

Full Screen Mode

- 📄 Federal Share of expenditure
- 📄 Program Income Expenditure
- 📄 Total Federal Funds Authorized
- 📄 Total Federal program income

▼ OMB SF425 EXPIRATION DATE

- ▶ OMB\_SF425\_EXPIRATION\_DATE
- ▶ OMB\_SF425\_PROPERTY
- 📄 OMB SF425

---

**DATASET OBJECTS**

📄 NOTES

📄 RELATED REPORTS

GROUPING: Grantee Name: **MINNESOTA** Grant Number: **M17SG270100:2017**

## FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Housing and Urban Development	2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) M17SG270100	Page 1	of 1 pages
--	--	-----------	---------------

3. Recipient Organization: MINNESOTA, MN  Minnesota 400 Sibley St Ste 300
--

4a. EIN  411599130	4b. EIN  411599130	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)	6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual
--------------------------	--------------------------	---	---	--

8. Project/Grant Period From: 09/22/2017	To: (Month, Day, Year) 09/30/2025	9. Reporting Period End Date: 12/11/2024
---	--------------------------------------	---

**10. Transactions** Cumulative

(Use lines a-c for single or multiple grant reporting)

**Federal Cash (To report multiple grants, also use FFR Attachment):**

a. Cash Receipts	N/A
b. Cash Disbursements	N/A
c. Cash on Hand (line a minus b)	N/A

(Use lines d-o for single grant reporting)



**User:** H55072  
**Role:** Grantee  
**Organization:** MINNESOTA

- Switch Profile  
- Logout

**Grant**

- Search  
- HESG Review  
- HOPWA Review

**Subfund**

- Add  
- Search

**Subgrant**

- Add  
- Search

**Subfund Program Income**

- Add  
- Search

**Subgrant Program Income**

- Add  
- Search

**Utilities**

- Home  
- Data Downloads  
- Print Page  
- Help

**Links**

- [? Contact Support](#)

Plans/Projects/Activities      Funding/Drawdown      **1 Grant 3**      Grantee/PJ      Admin      Reports

You have **94 CDBG** and **1 HOME** activities that have been flagged. Click on the number to go to the review page.

**Grants**

**Grant Closeout**

[Return to Search Grants](#) | [Return to Grant](#)

<b>HOME Grant Number:</b> M-17-SG-27-0100	<b>Original Allocation Amount:</b> \$5,850,342.00
<b>Total HOME Funds Disbursed:</b> \$5,850,342.00	<b>Total HOME Funds Recaptured:</b> \$0.00

- **Period of Performance End Date:** 09/30/2025
- **SF-425 Upload Deadline:** 01/28/2026
- **Grant Closeout Deadline:** 09/30/2026

**The grant closeout process can only begin when the grant meets the following eligibility criteria:**

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

**Grant M-17-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting PJ SF-425 and, concurrently, Field Office response on Requirements & Conditions.**

**Utilities**

- Home
- Data Downloads
- Print Page
- Help

**Links**

-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

**Grant M-17-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting PJ SF-425 and, concurrently, Field Office response on Requirements & Conditions.**

**Submission Status**

[click to show]

**PJ Upload of SF-425**

Participating Jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

No file has been submitted. Choose a file on your computer, then click the Upload button:

Choose File

No file chosen

[PJ] Upload SF-425 File

**1. Submit Requirements & Conditions**

2. Certifications

3. Closeout by HUD Headquarters

TO BE COMPLETED BY HUD FIELD OFFICE

**I. Criteria for Grant Closeout:**

In accordance with all applicable regulations governing the administration of this program, the U.S. Department of Housing and Urban Development (HUD) determines that all administrative actions and required work or activities to be performed under this grant funded through the HOME program and that these requirements have been completed by the participating jurisdiction (PJ) and HUD.

**II. Requirements & Conditions for Grant Closeout:**

**In order for this HOME grant to be administratively closed out, the following conditions must be met.**

**Monitoring**

1. Does the PJ have any open monitoring findings related to this grant?  Yes  No

If yes, list monitoring finding name:

### Income

- Add
- Search

### Subgrant Program Income

- Add
- Search

### Utilities

- Home
- Data Downloads
- Print Page
- Help

### Links

-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

**Grant M-17-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting PJ SF-425 and, concurrently, Field Office response on Requirements & Conditions.**

### Submission Status

[click to show]

#### PJ Upload of SF-425

Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

No file has been submitted. Choose a file on your computer, then click the Upload button:

Choose File **MN2017SF...SIGNED.pdf** [PJ] Upload SF-425 File

#### 1. Closeout Requirements & Conditions

2. Notifications

3. Closeout by HUD Headquarters

TO BE COMPLETED BY HUD FIELD OFFICE

#### I. Criteria for Grant Closeout:

In accordance with all applicable regulations governing the administration of this program, the U.S. Department of Housing and Urban Development (HUD) determines that all administrative actions and required work or activities to be performed under this grant funded through the HOME program and that these requirements have been completed by the participating jurisdiction (PJ) and HUD.

#### II. Requirements & Conditions for Grant Closeout:

**In order for this HOME grant to be administratively closed out, the following conditions must be met.**



User: H55072  
Role: Grantee  
Organization: MINNESOTA  
  
- Switch Profile  
- Logout

Grant  
- Search  
- HESG Review  
- HOPWA Review

Subfund  
- Add  
- Search

Subgrant  
- Add  
- Search

Subfund Program Income  
- Add  
- Search

Subgrant Program Income  
- Add  
- Search

Utilities  
- Home  
- Data Downloads  
- Print Page  
- Help

Links  
- Contact Support

Plans/Projects/Activities    Funding/Drawdown    **1** Grant **3**    Grantee/PJ    Admin    Reports

You have **94 CDBG** and **1 HOME** activities that have been flagged. Click on the number to go to the review page.

Grants

Grant Closeout

• The uploaded SF-425 file "MN2017 SF425.docx" has been saved in IDIS as "MN\_MINNESOTA\_493\_HOME\_2017\_M17SG270100\_CLOSEOUT\_SF425.docx".

[Return to Search Grants](#) | [Return to Grant](#)

<b>HOME Grant Number:</b> M-17-SG-27-0100	<b>Original Allocation Amount:</b> \$5,850,342.00
<b>Total HOME Funds Disbursed:</b> \$5,850,342.00	<b>Total HOME Funds Recaptured:</b> \$0.00

- **Period of Performance End Date:** 09/30/2025
- **SF-425 Upload Deadline:** 01/28/2026 SF-425 has been uploaded
- **Grant Closeout Deadline:** 09/30/2026

The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-17-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Field Office response on Requirements & Conditions.

**Subfund Program Income**  
 - Add  
 - Search

**Subgrant Program Income**  
 - Add  
 - Search

**Utilities**  
 - Home  
 - Data Downloads  
 - Print Page  
 - Help

**Links**  
 - Contact Support  
 - Rules of Behavior  
 - CPD Home  
 - HUD Home

2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).  
 3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

**Grant M-17-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Field Office response on Requirements & Conditions.**



**Submission Status** [click to hide]

<b>PJ SF-425 Submission</b>	<b>Nov 16 2023 15:18</b>	<b>Submitted by H55072</b> <span style="float: right;"><a href="#">download</a></span>
<b>Review of Closeout Requirements &amp; Conditions</b>		<b>Awaiting Field Office Staff</b>
<b>PJ Closeout Certification</b>		<b>Can only be done after Field Office has submitted the Closeout Requirements &amp; Conditions*, and PJ has uploaded SF-425</b>
<b>Field Office Staff Certification</b>		<b>Can only be done after Field Office has submitted the Closeout Requirements &amp; Conditions*, and PJ has uploaded SF-425 and Closeout Certification</b>
<b>Field Office Director Certification</b>		<b>Can only be done after Field Office has submitted the Closeout Requirements &amp; Conditions*, and PJ has uploaded SF-425 and Closeout Certification</b>
<b>HQ Certification of Closeout</b>		<b>Not ready</b>

\*Unless HUD HQ has provided an override

**PJ Upload of SF-425**

Participating jurisdictions (PJ) must upload completed final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of

# Tab 1: Closeout Requirements & Conditions

## (Field Office Responsibility)

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

v11.31.0\_rev40\_2d051/0402973 (DB UAT402964)

Community Development Systems  
Integrated Disbursement & Information System (IDIS)



Plans/Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
---------------------------	------------------	-------	------------	-------	---------

User: H55072  
Role: Field Office  
Organization:  
MINNEAPOLIS

- Switch Profile
- Logout

**Grant**

- Search
- HESG Review
- HOPWA Review

**Subfund**

- Search

**Subgrant**

- Search

**Subfund Program Income**

- Search

**Subgrant Program Income**

- Search

**Utilities**

- Home
- Data Downloads
- Print Page
- Help

**Links**

- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

### Grants

#### Grant Closeout

[Return to Search Grants](#) | [Return to Grant](#)

<b>HOME Grant Number:</b> M-17-SG-27-0100	<b>Original Allocation Amount:</b> \$5,850,342.00
<b>Total HOME Funds Disbursed:</b> \$5,850,342.00	<b>Total HOME Funds Recaptured:</b> \$0.00


- **Period of Performance End Date:** 09/30/2025
- **SF-425 Upload Deadline:** 01/28/2026 SF-425 has been uploaded
- **Grant Closeout Deadline:** 09/30/2026

**The grant closeout process can only begin when the grant meets the following eligibility criteria:**

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

**Grant M-17-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Field Office response on Requirements & Conditions.**

**Links**

-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

**1. Closeout Requirements & Conditions**

## 2. Certifications

## 3. Closeout by HUD Headquarters

TO BE COMPLETED BY HUD FIELD OFFICE**I. Criteria for Grant Closeout:**

In accordance with all applicable regulations governing the administration of this program, the U.S. Department of Housing and Urban Development (HUD) determines that all administrative actions and required work or activities to be performed under this grant funded through the HOME program and that these requirements have been completed by the participating jurisdiction (PJ) and HUD.

**II. Requirements & Conditions for Grant Closeout:**

**In order for this HOME grant to be administratively closed out, the following conditions must be met.**

**Monitoring**


1. Does the PJ have any open monitoring findings related to this grant?  Yes  No

If yes, list monitoring finding name:

Please explain:

**Audits**

2. Did the PJ have an IG audit related to this grant?  Yes  No

-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

## 1. Closeout Requirements & Conditions

## 2. Certifications

## 3. Closeout by HUD Headquarters

### TO BE COMPLETED BY HUD FIELD OFFICE

#### I. Criteria for Grant Closeout:

In accordance with all applicable regulations governing the administration of this program, the U.S. Department of Housing and Urban Development (HUD) determines that all administrative actions and required work or activities to be performed under this grant funded through the HOME program and that these requirements have been completed by the participating jurisdiction (PJ) and HUD.

#### II. Requirements & Conditions for Grant Closeout:

In order for this HOME grant to be administratively closed out, the following conditions must be met.

##### Monitoring

1. Does the PJ have any open monitoring findings related to this grant?  Yes  No

If yes, list monitoring finding name:

Please explain:



##### Audits

2. Did the PJ have an IG audit related to this grant?  Yes  No

Please explain:

### Audits

2. Did the PJ have an IG audit related to this grant?  Yes  No

If yes, are there any open findings?

No. Date Audit Closed:   (mm/dd/yyyy)

Yes. List audit number(s):

Please explain:

3. Does the PJ have any open Single Audit findings related to this grant?  Yes  No

If yes, list audit finding number(s):


[Cancel | Return to Grant](#) | [\[FO\] Save](#) | [\[FO\] Submit](#)

Please explain:

### Audits

2. Did the PJ have an IG audit related to this grant?  Yes  No

If yes, are there any open findings?

No. Date Audit Closed:   (mm/dd/yyyy)

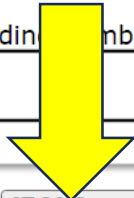
Yes. List audit number(s):

Please explain:

3. Does the PJ have any open Single Audit findings related to this grant?  Yes  No

If yes, list audit finding number(s):

12345




Cancel | Return to Grant | **[FO] Save** | [FO] Submit

Please explain:

**Audits**

2. Did the PJ have an IG audit related to this grant?  Yes  No

If yes, are there any open findings?

No. Date Audit Closed:   (mm/dd/yyyy)

Yes. List audit number(s):

Please explain:

3. Does the PJ have any open Single Audit findings related to this grant?  Yes  No

If yes, list audit finding number(s):

12345

Cancel | Return to Grant | [FO] Save | [FO] Submit

**NOTE FIELD OFFICE CANNOT  
SUBMIT TAB 1 UNTIL IT HAS  
ANSWERED THAT GRANT HAS  
NO OPEN FINDINGS**



User: H55072  
Role: Field Office  
Organization:  
MINNEAPOLIS  
  
- Switch Profile  
- Logout

Grant  
- Search  
- HESG Review  
- HOPWA Review

Subfund  
- Search

Subgrant  
- Search

Subfund Program  
Income  
- Search

Subgrant Program  
Income  
- Search

Utilities  
- Home  
- Data Downloads  
- Print Page  
- Help

Links  
- Contact Support  
- Rules of Behavior  
- CPD Home  
- HUD Home

Plans/Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
---------------------------	------------------	-------	------------	-------	---------

### Grants

#### Grant Closeout

• The response to "Requirements & Conditions" has been saved.

[Return to Search Grants](#) | [Return to Grant](#)

**HOME Grant Number:**  
M-17-SG-27-0100

**Original Allocation Amount:**  
\$5,850,342.00

**Total HOME Funds Disbursed:**  
\$5,850,342.00

**Total HOME Funds Recaptured:**  
\$0.00

- **Period of Performance End Date:** 09/30/2025
- **SF-425 Upload Deadline:** 01/28/2026 SF-425 has been uploaded
- **Grant Closeout Deadline:** 09/30/2026

#### The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-17-SG-27-0100 has met the above eligibility criteria. **Current Status: Field Office can submit Requirements & Conditions response.**

Utilities

Links

**The grant closeout process can only begin when the grant meets the following eligibility criteria:**

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

**Grant M-17-SG-27-0100 has met the above eligibility criteria. Current Status: Field Office can submit Requirements & Conditions response.**

▼ Submission Status

[click to hide]

PJ SF-425 Submission	Dec 04 2024 15:20	Submitted by H55072	<a href="#">download</a>
Review of Closeout Requirements & Conditions	Dec 04 2024 15:32	Ongoing. Last updated by H55072	
PJ Closeout Certification		Can only be done after Field Office has submitted the Closeout Requirements & Conditions*, and PJ has uploaded SF-425	
Field Office Staff Certification		Can only be done after Field Office has submitted the Closeout Requirements & Conditions*, and PJ has uploaded SF-425 and Closeout Certification	
Field Office Director Certification		Can only be done after Field Office has submitted the Closeout Requirements & Conditions*, and PJ has uploaded SF-425 and Closeout Certification	
HQ Certification of Closeout		Not ready	

\*Unless HUD HQ has provided an override

**PJ Upload of SF-425**

Participating Jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

1. Closeout Requirements & Conditions

2. Certifications

3. Closeout by HUD Headquarters

TO BE COMPLETED BY HUD FIELD OFFICE

**I. Criteria for Grant Closeout:**

[Empty text box]

Please explain:

[Empty text box]

**Audits**

2. Did the PJ have an IG audit related to this grant?  Yes  No

If yes, are there any open findings?

No. Date Audit Closed:   (mm/dd/yyyy)

Yes. List audit number(s):

[Empty text box]

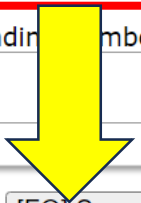
Please explain:

[Empty text box]

3. Does the PJ have any open Single Audit findings related to this grant?  Yes  No

If yes, list audit finding number(s):

[Empty text box]




Please explain:

### Audits

2. Did the PJ have an IG audit related to this grant?  Yes  No

If yes, are there any open findings?

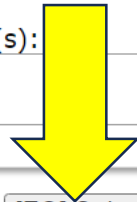
No. Date Audit Closed:   (mm/dd/yyyy)

Yes. List audit number(s):

Please explain:

3. Does the PJ have any open Single Audit findings related to this grant?  Yes  No

If yes, list audit finding number(s):



|  |



User: H55072  
Role: Field Office  
Organization:  
MINNEAPOLIS  
  
- Switch Profile  
- Logout

**Grant**  
- Search  
- HESG Review  
- HOPWA Review

**Subfund**  
- Search

**Subgrant**  
- Search

**Subfund Program Income**  
- Search

**Subgrant Program Income**  
- Search

**Utilities**  
- Home  
- Data Downloads  
- Print Page  
- Help

**Links**  
- Contact Support  
- Rules of Behavior  
- CPD Home  
- HUD Home

Plans/Projects/Activities      Funding/Drawdown      **Grant**      Grantee/PJ      Admin      Reports

**Grants**

**Grant Closeout**

• The response to "Requirements & Conditions" has been submitted.

[Return to Search Grants](#) | [Return to Grant](#)

**HOME Grant Number:**  
M-17-SG-27-0100

**Original Allocation Amount:**  
\$5,850,342.00

**Total HOME Funds Disbursed:**  
\$5,850,342.00

**Total HOME Funds Recaptured:**  
\$0.00

■ **Period of Performance End Date:** 09/30/2025

■ **SF-425 Upload Deadline:** 01/28/2026 SF-425 has been uploaded

■ **Grant Closeout Deadline:** 09/30/2026

**The grant closeout process can only begin when the grant meets the following eligibility criteria:**

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

**Grant M-17-SG-27-0100 has met the above eligibility criteria** Current Status: awaiting PJ Closeout Certification.

# Tab 2: Certifications

## (PJ/Grantee and Field Office Responsibility)

- Add  
- Search

### Subgrant Program Income

- Add  
- Search

### Utilities

- Home  
- Data Downloads  
- Print Page  
- Help

### Links

-  Contact Support  
-  Rules of Behavior  
- CPD Home  
- HUD Home

Grant M-17-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting PJ Closeout Certification.

### ► Submission Status

[click to show]

#### PJ Upload of SF-425

Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

To replace the previously submitted file, choose a file on your computer, then click the Upload button:

No file chosen

1. Closeout Requirements & Conditions

**2. Certifications**

3. Closeout by HUD Headquarters

#### PJ Upload of Grant Closeout Certification

Participating jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports section of Microstrategy in IDIS.

#### PJ Upload File to Certify:

No file has been submitted. Choose a file on your computer, then click the Upload button.  No file chosen

#### Field Office Certification by CPD Staff


To be completed by **CPD Staff Representative**:

# Tab 2: Certifications

## Part 1: PJ/Grantee Upload Grant Closeout Certification

- Create
- Recents
- Shared Reports
  - 425Test
  - Ad-hoc Report Module
  - Con Plan Reports and Dashb
  - Demo for HOME - Olivier
  - HOME / HTF / HOME-ARI
    - Grant Closeout Certificati
    - SF 425 Federal Financial
    - HOME-ARP Non-Congregate
    - HOME-ARP Supportive Servi
    - Operational Reports
    - PR 01 - HUD Grants and Pro
    - PR 02 - List of Activities

**Grant Closeout Certification**  
Owner: Eric Cantuti  
Modified: 12/20/22 1:02:53 PM



**SF 425 Federal Financial Report**  
Owner: Eric Cantuti  
Modified: 12/20/22 1:02:53 PM

**HOME/HTF/HOME-ARP Grant Closeout Status Report**  
Owner: Eric Cantuti  
Modified: 11/9/23 1:24:27 PM



### Prompted HOME Grantee Hierarchy with Grant Number (Required)

Qualify on the attributes of the Prompted HOME Grantee Hierarchy with Grant Number hierarchy.  
This prompt allows only one condition.

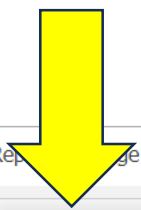
Search for:  
   Match case

Available:

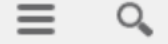
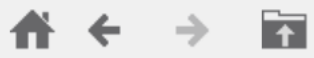
- ▼ Prompted HOME-HOME Grantee Hierarchy with Grant Number
  - ▼ Grantee
    - ▶ Minnesota

Selected:

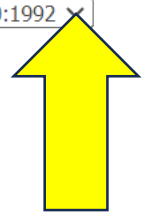
Grantee [Select In List Minnesota](#)



Report Name:



Grant Number: M92SG270100:1992



## GRANT CLOSEOUT CERTIFICATION For HOME Investment Partnerships Program (HOME)

<b>Participating Jurisdiction:</b> Minnesota
<b>Grant Number:</b> M92SG270100
<b>Total HOME Funds Awarded:</b> \$6,723,000.00
<b>Total HOME Funds Disbursed:</b> \$6,723,000.00
<b>Total HOME Funds Recaptured:</b>
<b>Total Undisbursed Program Income:</b> \$0.00

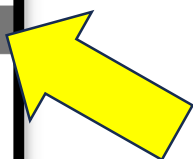
This Grant Closeout Certification is for the closeout of the grant identified above (the “Grant”) and is provided pursuant to the Funding Approval and HOME Investment Partnerships Agreement (HUD-40093) and any applicable amendments (the “Grant Agreement(s)”), 24 CFR part 92, and 2 CFR part 200, subpart D.

The State certifies that to the best of its knowledge:

- All activities were completed consistent with the Grant Agreement, HOME Investment Partnerships Act (42 U.S.C. 12701 et. seq.) (the “Act”), 24 CFR part 92, applicable requirements in 2 CFR part 200, and the participating jurisdiction’s Consolidated Plans, Action Plans, and amendments.
- All information and data for activities and projects required by the Grant Agreement, the Act, 24 CFR part 92, and 2 CFR part 200 for the Grant have been entered in IDIS is complete and accurate.
- All HOME units are occupied, and accurate beneficiary data entered in IDIS.
- All actions required in 2 CFR 200.344 applicable to the Grant have been completed.
- All actions required in 2 CFR 200.344 for subrecipients have been completed
- All HOME monitoring findings for the Grant have been resolved and closed (if applicable).
- All OIG audit findings are resolved and closed (if applicable).



- Grant Number: M92SG270100:1992
- M02SG270100:2002
  - M03SG270100:2003
  - M04SG270100:2004
  - M05SG270100:2005
  - M06SG270100:2006
  - M07SG270100:2007
  - M08SG270100:2008
  - M09SG270100:2009
  - M10SG270100:2010
  - M11SG270100:2011
  - M12SG270100:2012
  - M13SG270100:2013
  - M14SG270100:2014
  - M15SG270100:2015
  - M16SG270100:2016
  - M17SG270100:2017
  - M18SG270100:2018
  - M19SG270100:2019
  - M20SG270100:2020
  - M21SG270100:2021



## GRANT CLOSEOUT CERTIFICATION For HOME Investment Partnerships Program (HOME)

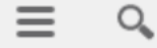
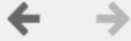
<b>Participating Jurisdiction:</b> Minnesota
<b>Administering Organization:</b> Minnesota
<b>Grant Number:</b> M92SG270100
<b>Total HOME Funds Awarded:</b> \$6,723,000.00
<b>Total HOME Funds Disbursed:</b> \$6,723,000.00
<b>Total HOME Funds Recaptured:</b> \$0.00
<b>Total Undisbursed Program Income:</b> \$0.00

This Grant Closeout Certification is for the closeout of the grant identified above (the "Grant") and is provided pursuant to the Funding Approval and HOME Investment Partnerships Agreement (HUD-40093) and any applicable amendments (the "Grant Agreement(s)"), 24 CFR part 92, and 2 CFR part 200, subpart D.

The State certifies that to the best of its knowledge:

- All activities were completed consistent with the Grant Agreement, HOME Investment Partnerships Act (42 U.S.C. 12701 et. seq.) (the "Act"), 24 CFR part 92, applicable requirements in 2 CFR part 200, and the participating jurisdiction's Consolidated Plans, Action Plans, and amendments.
- All information and data for activities and projects required by the Grant Agreement, the Act, 24 CFR part 92, and 2 CFR part 200 for the Grant have been entered in IDIS is complete and accurate.
- All HOME units are occupied, and accurate beneficiary data entered in IDIS.
- All actions required in 2 CFR 200.344 applicable to the Grant have been completed.
- All actions required in 2 CFR 200.344 for subrecipients have been completed
- All HOME monitoring findings for the Grant have been resolved and closed (if applicable).
- All OIG audit findings are resolved and closed (if applicable).
- All Single Audit findings are resolved and closed (if applicable).
- A complete and final Federal Financial Report for the Grant has been submitted to HUD.

Further, the State certifies that it will continue to adhere to its continuing obligations under the terms of the Grant Agreement, 24 CFR part 92, 2 CFR part 200, and the Act, as amended, including the following requirements:



Grant Number:

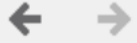
## **GRANT CLOSEOUT CERTIFICATION For HOME Investment Partnerships Program (HOME)**

<b>Participating Jurisdiction:</b> Minnesota
<b>Administering Organization:</b> Minnesota
<b>Grant Number:</b> M17SG270100
<b>Total HOME Funds Awarded:</b> \$5,850,342.00
<b>Total HOME Funds Disbursed:</b> \$5,850,342.00
<b>Total HOME Funds Recaptured:</b> \$0.00
<b>Total Undisbursed Program Income:</b> \$0.00

This Grant Closeout Certification is for the closeout of the grant identified above (the “Grant”) and is provided pursuant to the Funding Approval and HOME Investment Partnerships Agreement (HUD-40093) and any applicable amendments (the “Grant Agreement(s)”), 24 CFR part 92, and 2 CFR part 200, subpart D.

The State certifies that to the best of its knowledge:

- All activities were completed consistent with the Grant Agreement, HOME Investment Partnerships Act (42 U.S.C. 12701 et. seq.) (the “Act”), 24 CFR part 92, applicable requirements in 2 CFR part 200, and the participating jurisdiction’s Consolidated Plans, Action Plans, and amendments.
- All information and data for activities and projects required by the Grant Agreement, the Act, 24 CFR part 92, and 2 CFR part 200 for the Grant have been entered in IDIS is complete and accurate.
- All HOME units are occupied, and accurate beneficiary data entered in IDIS.
- All actions required in 2 CFR 200.344 applicable to the Grant have been completed.
- All actions required in 2 CFR 200.344 for subrecipients have been completed
- All HOME monitoring findings for the Grant have been resolved and closed (if applicable).



Grant Number:

or for other activities previously supported by a Federal agency, will be disposed in accordance with 2 CFR 200.313(e).

Further, the State acknowledges that closeout of the Grant does not affect any of the rights and responsibilities described in 2 CFR 200.345 and that HUD maintains the right to conduct future monitoring of any grants closed out, either on site or by review of information or copies of documents requested from the State. The closeout of a Federal award does not affect any of the following:

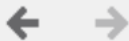
- (1) The right of HUD to disallow costs and recover funds on the basis of a later audit or other review, in accordance with 2 CFR 200.345.
- (2) The requirement for the State or its subrecipients to return any funds due as a result of later refunds, corrections, or other transactions including final indirect cost rate adjustments.
- (3) The ability of HUD to make financial adjustments to a previously closed award such as resolving indirect cost payments and making final payments.
- (4) Audit requirements in 2 CFR part 200, subpart F.

By signing this Grant Closeout Certification, I certify to the statements in the certifications and that the statements herein are true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or information or statements may subject me to criminal, civil, or administrative penalties. (18 U.S.C 1001).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name /Title of Authorized Official



Grant Number:

or for other activities previously supported by a Federal agency, will be disposed in accordance with 2 CFR 200.313(e).

Further, the State acknowledges that closeout of the Grant does not affect any of the rights and responsibilities described in 2 CFR 200.345 and that HUD maintains the right to conduct future monitoring of any grant closeout, either on site or by review of information or copies of documents requested from the State. The closeout of a Federal award does not affect any of the following:

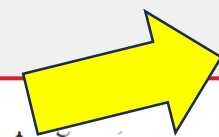
- (1) The right of HUD to disallow costs and recover funds on the basis of a later audit or other action in accordance with 2 CFR 200.345.
- (2) The requirement for the State or its subrecipients to return any funds due as a result of later refunds, corrections, or other transactions including final indirect cost rate adjustments.
- (3) The ability of HUD to make financial adjustments to a previously closed award such as resolving indirect cost payments and making final payments.
- (4) Audit requirements in 2 CFR part 200, subpart F.

By signing this Grant Closeout Certification, I certify to the statements in the certifications and that the statements herein are true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or information or statements may subject me to criminal, civil, or administrative penalties. (18 U.S.C 1001).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name /Title of Authorized Official



- Excel
- PDF
- HTML

- Share ...
- Print
- Export
- Save
- Create Personal View
- Send Now...
- Add to History List
- Schedule Delivery to History List
- Refresh
- Re-prompt
- Reset Selections
- Zoom (100%)

### PJ Upload of SF-425

Participating Jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

To replace the previously submitted file, choose a file on your computer, then click the Upload button:

Choose File

No file chosen

[PJ] Upload SF-425 File

1. Closeout Requirements & Conditions

**2. Certifications**

3. Closeout by HUD Headquarters

### PJ Upload of Grant Closeout Certification

Participating Jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports section of Microstrategy in IDIS.

#### PJ Upload File to Certify:

No file has been submitted. Choose a file on your computer, then click the Upload button.

Choose File

No file chosen

[PJ] Upload Grant Closeout Certification File



### Field Office Certification by CPD Staff

To be completed by **CPD Staff Representative**:

I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

### Field Office Certification by CPD Director

To be completed by **Field Office CPD Director**:

### PJ Upload of SF-425

Participating Jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

To replace the previously submitted file, choose a file on your computer, then click the Upload button:

Choose File

No file chosen

[PJ] Upload SF-425 File

1. Closeout Requirements & Conditions

**2. Certifications**

3. Closeout by HUD Headquarters

### PJ Upload of Grant Closeout Certification

Participating Jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports section of Microstrategy in IDIS.

#### PJ Upload File and Certify:

No file has been submitted. Choose a file on your computer, then click the Upload button.

Choose File

MN 2017 Cert Signed.docx

[PJ] Upload Grant Closeout Certification File

### Field Office Certification by CPD Staff

To be completed by **CPD Staff Representative**:

I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

### Field Office Certification by CPD Director

To be completed by **Field Office CPD Director**:

User: H55072  
Role: Grantee  
Organization:  
MINNESOTA

- Switch Profile  
- Logout

**Grant**  
- Search  
- HESG Review  
- HOPWA Review

**Subfund**  
- Add  
- Search

**Subgrant**  
- Add  
- Search

**Subfund Program Income**  
- Add  
- Search

**Subgrant Program Income**  
- Add  
- Search

**Utilities**  
- Home  
- Data Downloads  
- Print Page  
- Help

**Links**  
- Contact Support  
- Rules of Behavior  
- CPD Home

You have **98 CDBG** and **1 HOME** activities that have been flagged. Click on the number to go to the review page.

**Grants**

**Grant Closeout**

• The uploaded grant Closeout Certification file "MN 2017 Cert Signed.docx" has been saved in IDIS as "MN\_MINNESOTA\_493\_HOME\_2017\_M17SG270100\_CLOSEOUT\_CERT.docx".

[Return to Search Grants](#) | [Return to Grant](#)

<b>HOME Grant Number:</b> M-17-SG-27-0100	<b>Original Allocation Amount:</b> \$5,850,342.00
<b>Total HOME Funds Disbursed:</b> \$5,850,342.00	<b>Total HOME Funds Recaptured:</b> \$0.00

- **Period of Performance End Date:** 09/30/2025
- **SF-425 Upload Deadline:** 01/28/2026 SF-425 has been uploaded
- **Grant Closeout Deadline:** 09/30/2026

The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-17-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Field Office Staff & Director Certifications.

Submission Status [\[click to show\]](#)

# Tab 2: Certifications

## Part 2: Field Office Certifications

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

v11.32.0\_rev22\_bb6d4/0402973 (DB UAT402964)

Community Development Systems  
Integrated Disbursement & Information System (IDIS)



User: H55072  
Role: Field Office  
Organization:  
MINNEAPOLIS

- Switch Profile  
- Logout

Plans/Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
---------------------------	------------------	-------	------------	-------	---------

**Grants**

**Grant Closeout**

**Grant**

- Search  
- HESG Review  
- HOPWA Review

[Return to Search Grants](#) | [Return to Grant](#)

**Subfund**

- Search

<b>HOME Grant Number:</b> M-17-SG-27-0100	<b>Original Allocation Amount:</b> \$5,850,342.00
<b>Total HOME Funds Disbursed:</b> \$5,850,342.00	<b>Total HOME Funds Recaptured:</b> \$0.00

**Subgrant**

- Search

- **Period of Performance End Date:** 09/30/2025
- **SF-425 Upload Deadline:** 01/28/2026 SF-425 has been uploaded
- **Grant Closeout Deadline:** 09/30/2026

**Subfund Program Income**

- Search

**Subgrant Program Income**

- Search

**The grant closeout process can only begin when the grant meets the following eligibility criteria:**

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

**Utilities**

- Home  
- Data Downloads  
- Print Page  
- Help

- Data Downloads
- Print Page
- Help

#### Links

-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

### PJ Upload of SF-425

Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

1. Closeout Requirements & Conditions

**2. Certifications**

3. Closeout by HUD Headquarters

### PJ Upload of Grant Closeout Certification

Participating jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports section of Microstrategy in IDIS.

### Field Office Certification by CPD Staff

To be completed by **CPD Staff Representative**:

I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

[FO] Submit Field Office Staff Certification

### Field Office Certification by CPD Director

To be completed by **Field Office CPD Director**:

I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

[FO Director] Submit Field Office CPD Director Certification

Cancel | Return to Grant

**Links**

-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

**Grant M-17-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Field Office Director Certification.**

**Submission Status**

[click to hide]

PJ SF-425 Submission	Dec 04 2024 15:20	Submitted by H55072	<a href="#">download</a>
Review of Closeout Requirements & Conditions	Dec 04 2024 15:46	Submitted by H55072	
PJ Closeout Certification	Dec 11 2024 15:52	Submitted by H55072	<a href="#">download</a>
Field Office Staff Certification		 Awaiting Field Office Staff: proceed to "Certifications" tab	
Field Office Director Certification		 Awaiting Field Office Director: proceed to "Certifications" tab	
HQ Certification of Closeout		Not ready	

**PJ Upload of SF-425** This file can no longer be updated

Participating Jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

- 1. Closeout Requirements & Conditions
- 2. Certifications**
- 3. Closeout by HUD Headquarters

**PJ Upload of Grant Closeout Certification** This file can no longer be updated

Participating Jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports section of Microstrategy in IDIS.

**Field Office Certification by CPD Staff**

To be completed by **CPD Staff Representative**:

1. Closeout Requirements & Conditions

**2. Certifications**

3. Closeout by HUD Headquarters

### PJ Upload of Grant Closeout Certification

Participating jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports section of Microstrategy in IDIS.

### Field Office Certification by CPD Staff

To be completed by **CPD Staff Representative**:

**I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.**

[FO] Submit Field Office Staff Certification

### Field Office Certification by CPD Director

To be completed by **Field Office CPD Director**:

**I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.**

[FO Director] Submit Field Office CPD Director Certification

Cancel | Return to Grant

User: H55072  
Role: Field Office  
Organization:  
MINNEAPOLIS

- Switch Profile  
- Logout

#### Grant

- Search  
- HESG Review  
- HOPWA Review

#### Subfund

- Search

#### Subgrant

- Search

#### Subfund Program Income

- Search

#### Subgrant Program Income

- Search

#### Utilities

- Home  
- Data Downloads  
- Print Page  
- Help

#### Links

-  Contact Support  
-  Rules of Behavior  
- CPD Home  
- HUD Home

Plans/Projects/Activities

Funding/Drawdown

Grant

Grantee/PJ

Admin

Reports

## Grants

### Grant Closeout

• The Field Office CPD Staff certification has been recorded.

[Return to Search Grants](#)

[Return to Grant](#)

#### HOME Grant Number:

M-17-SG-27-0100

#### Original Allocation Amount:

\$5,850,342.00

#### Total HOME Funds Disbursed:

\$5,850,342.00

#### Total HOME Funds Recaptured:

\$0.00

■ **Period of Performance End Date:** 09/30/2025

■ **SF-425 Upload Deadline:** 01/28/2026 [SF-425 has been uploaded](#)

■ **Grant Closeout Deadline:** 09/30/2026

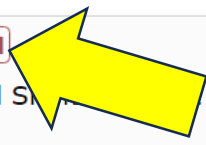
### The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-17-SG-27-0100 has met the above eligibility criteria. [Current Status: awaiting Field Office Director Certification.](#)

### PJ Upload of SF-425

This file can no longer be updated



Participating jurisdiction (PJ) must upload a completed, final SF-425 of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

1. Closeout Requirements & Conditions

**2. Certifications**

3. Closeout by HUD Headquarters

### PJ Upload of Grant Closeout Certification

This file can no longer be updated

Participating jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports section of Microstrategy in IDIS.

### Field Office Certification by CPD Staff

To be completed by **CPD Staff Representative**:

I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

[FO] Submit Field Office Staff Certification

### Field Office Certification by CPD Director

To be completed by **Field Office CPD Director**:

I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

[FO Director] Submit Field Office CPD Director Certification

**Links**

-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

1. Closeout Requirements & Conditions

**2. Certifications**

3. Closeout by HUD Headquarters

**PJ Upload of Grant Closeout Certification**

**This file can no longer be updated**

Participating jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports section of Microstrategy in IDIS.

**Field Office Certification by CPD Staff**

To be completed by **CPD Staff Representative**:

**I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.**

[FO] Submit Field Office Staff Certification

**Field Office Certification by CPD Director**

To be completed by **Field Office CPD Director**:

**I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.**

[FO Director] Submit Field Office CPD Director Certification

Cancel | Return to Grant

User: H55072  
Role: Field Office  
Organization:  
MINNEAPOLIS

- Switch Profile  
- Logout

#### Grant

- Search  
- HESG Review  
- HOPWA Review

#### Subfund

- Search

#### Subgrant

- Search

#### Subfund Program Income

- Search

#### Subgrant Program Income

- Search

#### Utilities

- Home  
- Data Downloads  
- Print Page  
- Help

#### Links

-  Contact Support  
-  Rules of Behavior  
- CPD Home  
- HUD Home

Plans/Projects/Activities

Funding/Drawdown

Grant

Grantee/PJ

Admin

Reports

## Grants

### Grant Closeout

- The Field Office CPD Director certification has been recorded.

[Return to Search Grants](#)

[Return to Grant](#)

#### HOME Grant Number:

M-17-SG-27-0100

#### Original Allocation Amount:

\$5,850,342.00

#### Total HOME Funds Disbursed:

\$5,850,342.00

#### Total HOME Funds Recaptured:

\$0.00

■ **Period of Performance End Date:** 09/30/2025

■ **SF-425 Upload Deadline:** 01/28/2026 SF-425 has been uploaded

■ **Grant Closeout Deadline:** 09/30/2026

#### The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-17-SG-27-0100 has met the above eligibility criteria. **Current Status: awaiting Closeout Completion by HUD Headquarters.**

# Tab 3: Closeout Requirements & Conditions

## (Headquarters Responsibility)

**Role:** Field Office  
**Organization:**  
MINNEAPOLIS

- Switch Profile  
- Logout

### Grant

- Search  
- HESG Review  
- HOPWA Review

### Subfund

- Search

### Subgrant

- Search

### Subfund Program Income

- Search

### Subgrant Program Income

- Search

### Utilities

- Home  
- Data Downloads  
- Print Page  
- Help

### Links

-  Contact Support  
-  Rules of Behavior  
- CPD Home  
- HUD Home

## Grants

### Grant Closeout

[Return to Search Grants](#)

[Return to Grant](#)

#### HOME Grant Number:

M-17-SG-27-0100

#### Original Allocation Amount:

\$5,850,342.00

#### Total HOME Funds Disbursed:

\$5,850,342.00

#### Total HOME Funds Recaptured:

\$0.00

■ **Period of Performance End Date:** 09/30/2025

■ **SF-425 Upload Deadline:** 01/28/2026 SF-425 has been uploaded

■ **Grant Closeout Deadline:** 09/30/2026

The grant closeout process can only begin when the grant meets the following eligibility criteria:

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

Grant M-17-SG-27-0100 has met the above eligibility criteria. **Current Status: awaiting Closeout Completion by HUD Headquarters.**

▶ **Submission Status**

[click to show]

**Links**

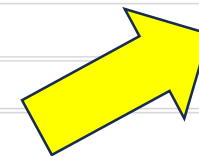
-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

**Grant M-17-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Closeout Completion by HUD Headquarters.**

**Submission Status**

[click to hide]

<b>PJ SF-425 Submission</b>	<b>Dec 04 2024 15:20</b>	<b>Submitted by H55072</b>	<a href="#">download</a>
<b>Review of Closeout Requirements &amp; Conditions</b>	<b>Dec 04 2024 15:46</b>	<b>Submitted by H55072</b>	
<b>PJ Closeout Certification</b>	<b>Dec 11 2024 15:52</b>	<b>Submitted by H55072</b>	<a href="#">download</a>
<b>Field Office Staff Certification</b>	<b>Dec 11 2024 15:58</b>	<b>Submitted by H55072</b>	
<b>Field Office Director Certification</b>	<b>Dec 13 2024 13:10</b>	<b>Submitted by H55072</b>	
<b>HQ Certification of Closeout</b>		<b>Awaiting HUD Headquarters</b>	



**PJ Upload of SF-425** This file can no longer be updated

Participating Jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

**1. Closeout Requirements & Conditions**

2. Certifications

3. Closeout by HUD Headquarters

TO BE COMPLETED BY HUD FIELD OFFICE

**I. Criteria for Grant Closeout:**

In accordance with all applicable regulations governing the administration of this program, the U.S. Department of Housing and Urban Development (HUD) determines that all administrative actions and required work or activities to be performed under this grant funded through the HOME program and that these requirements have been completed by the participating jurisdiction (PJ) and HUD.

Participating jurisdiction (PJ) must upload a completed final CF-125 as part of the closeout process. The CF-125 can be downloaded in the Report section of Microstrategy in IDIS.

## 1. Closeout Requirements & Conditions

## 2. Certifications

## 3. Closeout by HUD Headquarters

### TO BE COMPLETED BY HUD FIELD OFFICE

#### I. Criteria for Grant Closeout:

In accordance with all applicable regulations governing the administration of this program, the U.S. Department of Housing and Urban Development (HUD) determines that all administrative actions and required work or activities to be performed under this grant funded through the HOME program and that these requirements have been completed by the participating jurisdiction (PJ) and HUD.

#### II. Requirements & Conditions for Grant Closeout:

**In order for this HOME grant to be administratively closed out, the following conditions must be met.**

##### Monitoring

1. Does the PJ have any open monitoring findings related to this grant?  Yes  No

If yes, list monitoring finding name:

Please explain:

##### Audits

- Search

#### Utilities

- Home
- Data Downloads
- Print Page
- Help

#### Links

-  Contact Support
-  Rules of Behavior
- CPD Home
- HUD Home

### ► Submission Status

[click to show]

#### PJ Upload of SF-425

This file can no longer be updated

Participating jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

1. Closeout Requirements & Conditions

**2. Certifications**

3. Closeout by HUD Headquarters

#### PJ Upload of Grant Closeout Certification

This file can no longer be updated

Participating jurisdiction (PJ) complete and upload a signed copy of the Grant Closeout Certification. Grant Closeout Certification can be downloaded in the Reports section of Microstrategy in IDIS.

#### Field Office Certification by CPD Staff

To be completed by **CPD Staff Representative**:

I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

#### Field Office Certification by CPD Director

To be completed by **Field Office CPD Director**:



I certify that this grant is approved for closeout, and the information on Tab 1 (Closeout Requirements & Conditions) and all closeout documents submitted are accurate and complete.

Cancel | Return to Grant

**Subfund Program Income**  
- Search

**Subgrant Program Income**  
- Search

**Utilities**  
- Home  
- Data Downloads  
- Print Page  
- Help

**Links**  
-  Contact Support  
-  Rules of Behavior  
- CPD Home  
- HUD Home

■ **SF-425 Upload Deadline:** 01/28/2026 SF-425 has been uploaded  
■ **Grant Closeout Deadline:** 09/30/2026

**The grant closeout process can only begin when the grant meets the following eligibility criteria:**

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

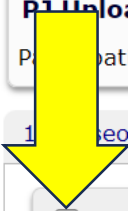
**Grant M-17-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Closeout Completion by HUD Headquarters.**

► **Submission Status** [click to show]

**P1 Upload of SF-425** This file can no longer be updated  
Participating Jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

1. Closeout Requirements & Conditions | 2. Certifications | **3. Closeout by HUD Headquarters**

**I certify that all administrative and programmatic requirements have been met for this grant. Closeout is complete.**  
  
 |



**Subfund Program Income**  
- Search

**Subgrant Program Income**  
- Search

**Utilities**  
- Home  
- Data Downloads  
- Print Page  
- Help

**Links**  
- Contact Support  
- Rules of Behavior  
- CPD Home  
- HUD Home

- **Period of Performance End Date:** 09/30/2025
- **SF-425 Upload Deadline:** 01/28/2026 SF-425 has been uploaded
- **Grant Closeout Deadline:** 09/30/2026

**The grant closeout process can only begin when the grant meets the following eligibility criteria:**

1. All funds for the grant year are expended. GRANT BALANCE = \$0.00.
2. All activities that have drawn funds from the grant must be COMPLETED or canceled in IDIS. (i.e., to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, must be completed or canceled).
3. All activities that have drawn funds from the grant must have NO VACANT units (i.e. to close out a 2016 HOME grant, any activity that has any 2016 HOME funds drawn, cannot have any units marked "vacant").

**Grant M-17-SG-27-0100 has met the above eligibility criteria. Current Status: awaiting Closeout Completion by HUD Headquarters.**

► **Submission Status** [click to show]

**PJ Upload of SF-425** This file can no longer be updated

Participating Jurisdiction (PJ) must upload a completed, final SF-425 as part of the closeout process. The SF-425 can be downloaded in the Report section of Microstrategy in IDIS.

- 1. Closeout Requirements & Conditions
- 2. Certifications
- 3. Closeout by HUD Headquarters**

**I certify that administrative and programmatic requirements have been met for this grant. Closeout is complete.**

[HQ] Submit HUD Headquarter Certification

[Return to Search Grants](#) | [Return to Grant](#)



**User:** H55072  
**Role:** Headquarters  
**Organization:** HUD

- Switch Profile
- Logout

**Grant**

- Search
- HESG Review
- HOPWA Review

**Subfund**

- Search

**Subgrant**

- Search

**Subfund Program Income**

- Search

**Subgrant Program Income**

- Search

**Utilities**

- Home
- Data Downloads
- Print Page
- Help

Plans/Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
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### Grants

#### Grant Closeout

- Grant has been successfully closed out.

[Return to Search Grants](#) | [Return to Grant](#)

**HOME Grant Number:**  
M-17-SG-27-0100

**Original Allocation Amount:**  
\$5,850,342.00

**Total HOME Funds Disbursed:**  
\$5,850,342.00

**Total HOME Funds Recaptured:**  
\$0.00

- **IDIS Closeout Date:** Dec 13, 2024 at 13:32 by H55072
- **LOCCS Closeout Date:** N/A
- **LOCCS Closeout Status:** N/A
- **LOCCS Closeout Remarks:** N/A

■ **Period of Performance End Date:** 09/30/2025

■ **SF-425 Upload Deadline:** 01/28/2026 SF-425 has been uploaded

■ **Grant Closeout Deadline:** 09/30/2026

Community Development Systems  
Integrated Disbursement & Information System (IDIS)



**User:** H55072  
**Role:** Headquarters  
**Organization:** HUD

- Switch Profile  
 - Logout

**Grant**  
 - Search  
 - HESG Review  
 - HOPWA Review

**Subfund**  
 - Search

**Subgrant**  
 - Search

**Subfund Program Income**  
 - Search

**Subgrant Program Income**  
 - Search

Plans/Projects/Activities	Funding/Drawdown	Grant	Grantee/PJ	Admin	Reports
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**Grants**

**Grant Closeout**

[Return to Search Grants](#) | [Return to Grant](#)

<b>HOME Grant Number:</b> M-15-SG-27-0100	<b>Original Allocation Amount:</b> \$5,646,729.00
<b>Total HOME Funds Disbursed:</b> \$5,646,729.00	<b>Total HOME Funds Recaptured:</b> \$0.00

- **IDIS Closeout Date:** Jun 3, 2024 at 21:14 by H14662
- **LOCCS Closeout Date:** May 3, 2024 at 00:00
- **LOCCS Closeout Status:** Already closed in LOCCS
- **LOCCS Closeout Remarks:** Award already closed on 2024-05-03

- **Period of Performance End Date:** 09/30/2023
- **SF-425 Upload Deadline:** 01/28/2024 SF-425 has been uploaded

### Grant

#### Search Grants

#### Grant

- Search
- HESG Review

#### Subfund

- Search

#### Subgrant

- Search

#### Subfund Program Income

- Search

#### Subgrant Program Income

- Search

#### Utilities

- Home
- Data Downloads
- Print Page
- Help

#### Links

- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

#### Search Criteria

Grantee/PJ Name

Albuquerque

State/Territory:

Select State

Grant Year: *(tip)*

Select

Program:

HOME

Grant #: *(tip)*

Status:

Select Grant Status

HUD Field Office:

Select Field Office

Search | Reset

#### Results Page 2 of 4

Grantee/PJ Name	State/Territory	Program	Grant Year	Grant #	Current Authorized Amount	Grant Status	Net Drawn Amount	IDIS Grant Balance	Action
ALBUQUERQUE	NM	HOME	2014	M-14-MC-35-0209	\$1,249,637.51	Active	\$1,249,637.51	\$0.00	Edit   View
ALBUQUERQUE	NM	HOME	2013	M-13-MC-35-0209	\$1,489,028.00	Active	\$1,489,028.00	\$0.00	Edit   View
ALBUQUERQUE	NM	HOME	2012	M-12-MC-35-0209	\$1,581,164.00	Active	\$1,581,164.00	\$0.00	Edit   View
ALBUQUERQUE	NM	HOME	2011	M-11-MC-35-0209	\$2,185,700.00	Active	\$2,185,700.00	\$0.00	Edit   View
ALBUQUERQUE	NM	HOME	2010	M-10-MC-35-0209	\$2,482,870.00	Active	\$2,482,870.00	\$0.00	Edit   View
ALBUQUERQUE	NM	HOME	2009	M-09-MC-35-0209	\$2,494,824.00	Active	\$2,494,824.00	\$0.00	Edit   View
ALBUQUERQUE	NM	HOME	2008	M-08-MC-35-0209	\$2,260,439.00	Active	\$2,260,439.00	\$0.00	Edit   View
ALBUQUERQUE	NM	HOME	2007	M-07-MC-35-0209	\$2,364,279.00	Active	\$2,364,279.00	\$0.00	Edit   View
ALBUQUERQUE	NM	HOME	2006	M-06-MC-35-0209	\$2,384,817.00	Active	\$2,384,817.00	\$0.00	Edit   View
ALBUQUERQUE	NM	HOME	2005	M-05-MC-35-0209	\$2,582,789.00	Active	\$2,582,789.00	\$0.00	Edit   View

Previous 10 Results 1 2 3 4 Next 10 Results

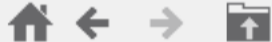


# Grant Closeout Dashboard

# Grant Closeout Dashboard

- MicroStrategy dashboard available to view and download by all IDIS users
- PJs/Grantees, FOs, and HQ can use the Dashboard for the following:
  - Identify total number of HOME, HTF, and HOME-ARP grants ineligible or ready for closeout and those currently closed out
  - Filter for grants in various stages of the closeout process
  - Assess an individual grant's progress toward closing out
  - Check on period of performance and other submission deadlines





Create

- Recents
- Shared Reports
  - 425Test
  - Ad-hoc Report Module
  - Con Plan Reports and Dashb
  - Demo for HOME - Olivier
  - HOME / HTF / HOME-ARI
    - Grant Closeout Certificati
    - SF 425 Federal Financial
    - HOME-ARP Non-Congregate
    - HOME-ARP Supportive Servi
    - Operational Reports
    - PR 01 - HUD Grants and Pro
    - PR 02 - HUD Grants and Pro



### Grant Closeout Certification

**Owner:** Eric Cantuti  
**Modified:** 12/20/22 1:02:54 PM



### SF 425 Federal Financial Report

**Owner:** Eric Cantuti  
**Modified:** 12/20/22 1:02:53 PM



### HOME/HTF/ARP Grant Closeout Status Report

**Owner:** Eric Cantuti  
**Modified:** 11/9/23 1:24:27 PM  
[Open without Data](#) [Subscriptions](#) [PDF](#)





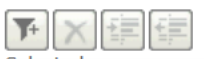
**Choose from all attributes in the 'Prompted Grantee Hierarchy' hierarchy. (Required)**

Choose from all attributes in the 'Prompted Grantee Hierarchy' hierarchy.

Search for:   Match case

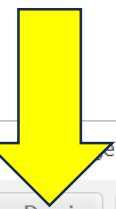
Available:

- ▼ Prompted Grantee Hierarchy
  - ▼ HQ
    - ▼ All
      - ▼ Field Office
        - ▼ MINNEAPOLIS
          - ▼ Prompted Grantee
            - .... MINNESOTA



Selected:

Prompted Grantee [Select In List MINNESOTA](#)



Report Name:

Grant Closeout : + Chapter

Summary : | HOME Summary | HOME | HTF Summary | HTF | HOME-ARP Summary | HOME-ARP | + Page

All Field Offices  All Grant Years

Grant Closeout Process Criteria			
Program	HOME	HOME-ARP	HTF
Total Number of Grants	30	1	6
Total Number of Grants Closed Out	1	0	2
Number of Grants Closed Out Manually	0	0	0
Total Number of Grants Eligible for Closeout	24	0	1
Total Number of Grants Not Eligible for Closeout	5	1	3

Closeout Requirements and Conditions (Tab 1)			
Program	HOME	HOME-ARP	HTF
Number of Grants where Closeout Requirements and Conditions (Tab 1) are Not Started	28	1	2
Number of Grants where Closeout Requirements and Conditions (Tab 1) are In Progress	0	0	1

Certifications (Tab 2)			
Program	HOME	HOME-ARP	HTF
Number of Grants where Certifications (Tab 2) have Not Started	29	1	3
Number of Grants where Certifications (Tab 2) are In Progress	0	0	0
Number of Grants where Certifications (Tab 2) are Completed	1	0	3
Number of Grants with an SE-425 I Unloaded by PI	1	0	2

All Field Offices ▼ All Grant Years ▼

Grant Closeout Process Criteria			
Program	HOME	HOME-ARP	HTF
Total Number of Grants	30	1	6
Total Number of Grants Closed Out	1	0	2
Number of Grants Closed Out Manually	0	0	0
Total Number of Grants Eligible for Closeout	24	0	1
Total Number of Grants Not Eligible for Closeout	5	1	3

Closeout Requirements and Conditions (Tab 1)			
Program	HOME	HOME-ARP	HTF
Number of Grants where Closeout Requirements and Conditions (Tab 1) are Not Started	28	1	2
Number of Grants where Closeout Requirements and Conditions (Tab 1) are In Progress	0	0	1

Certifications (Tab 2)			
Program	HOME	HOME-ARP	HTF
Number of Grants where Certifications (Tab 2) have Not Started	29	1	3
Number of Grants where Certifications (Tab 2) are In Progress	0	0	0
Number of Grants where Certifications (Tab 2) are Completed	1	0	3
Number of Grants with an SE-425 I Uploaded by PI	1	0	2

### Grant Closeout Process Criteria

Program	HOME	HOME-ARP	HTF
Total Number of Grants	30	1	6
Total Number of Grants Closed Out	1	0	2
Number of Grants Closed Out Manually	0	0	0
Total Number of Grants Eligible for Closeout	24	0	1
Total Number of Grants Not Eligible for Closeout	5	1	3
Number of Grants Not Eligible for Closeout Because of a Remaining Balance	3	1	2
Number of Grants Not Eligible for Closeout Because of an Open Activity	4	1	2
Number of Grants Not Eligible for Closeout Because of Vacant Units	1	1	0
Total HTF Grants with Over-Income Beneficiaries	N/A	N/A	0
Total HOME-ARP Grants with more than 30% Low-Income Households	N/A	0	N/A

### Closeout Requirements and Conditions (Tab 1)

Program	HOME	HOME-ARP	HTF
Number of Grants where Closeout Requirements and Conditions (Tab 1) are Not Started	28	1	2
Number of Grants where Closeout Requirements and Conditions (Tab 1) are In Progress	0	0	1
Number of Grants where Closeout Requirements and Conditions (Tab 1) are Completed	2	0	3

Certifications (Tab 2)

Program	HOME	HOME-ARP	HTF
Number of Grants where Certifications (Tab 2) have Not Started	29	1	3
Number of Grants where Certifications (Tab 2) are In Progress	0	0	0
Number of Grants where Certifications (Tab 2) are Completed	1	0	3
Number of Grants with an SF-425 Uploaded by PJ	1	0	2
Number of Grants with a Closeout Certification Uploaded by PJ	0	0	2
Number of Grants Certified for Closeout by HUD CPD Staff	2	0	4
Number of Grants Certified for Closeout by HUD CPD Director	0	0	2

All Field Offices  All Grant Years

Grant Closeout Process Criteria

Program	HOME	HOME-ARP	HTF
Total Number of Grants	30	1	6
Total Number of Grants Closed Out	1	0	2
Number of Grants Closed Out Manually	0	0	0
Total Number of Grants Eligible for Closeout	24	0	1
Total Number of Grants Not Eligible for Closeout	5	1	3

Closeout Requirements and Conditions (Tab 1)

Program	HOME	HOME-ARP	HTF
Number of Grants where Closeout Requirements and Conditions (Tab 1) are Not Started	28	1	2
Number of Grants where Closeout Requirements and Conditions (Tab 1) are In Progress	0	0	1

Certifications (Tab 2)

Program	HOME	HOME-ARP	HTF
Number of Grants where Certifications (Tab 2) have Not Started	29	1	3
Number of Grants where Certifications (Tab 2) are In Progress	0	0	0
Number of Grants where Certifications (Tab 2) are Completed	1	0	3
Number of Grants with an SF-425 Uploaded by PI	1	0	2

All Field Offices  All PJ Names  All Grant Years

100% Funds Expended | No Open Activities | No Vacant Units | **Eligible for Closeout** | Status of Closeout Requirements and Co... | Status of Certifications (Tab 2)

PJ Name	Grant Year	Grant Number	Period Of Performance End Date	Closeout Deadline Date	Grant Closeout Status	Date Grant Closed Out	Eligible for Closeout	100% Funds Expended
Minnesota	2014	<a href="#">M14SG270100</a>	N/A	N/A	Open		Eligible	X
Minnesota	2015	<a href="#">M15SG270100</a>	9/30/2023	9/30/2024	Open		Eligible	X
Minnesota	2016	<a href="#">M16SG270100</a>	9/30/2024	9/30/2025	Open		Eligible	X
Minnesota	2017	<a href="#">M17SG270100</a>	9/30/2025	9/30/2026	Open		Eligible	X
Minnesota	2018	<a href="#">M18SG270100</a>	9/30/2026	9/30/2027	Open		Ineligible	X
Minnesota	2019	<a href="#">M19SG270100</a>	9/30/2027	9/30/2028	Open		Ineligible	--
Minnesota	2020	<a href="#">M20SG270100</a>	9/30/2028	9/30/2029	Open		Ineligible	--



Grant Closeout : + Chapter

Summary | HOME Summary | HOME : | HTF Summary | HTF | HOME-ARP Summary | HOME-ARP | + Page

All Field Offices  All PJ Names  All Grant Years

100% Funds Expended | No Open Activities | No Vacant Units | **Eligible for Closeout** | Status of Closeout Requirements and Co... | Status of Certifications (Tab 2)

No Open Activities	No Vacant Units	Status of Closeout Requirements and Conditions (Tab 1)	SF-425 Upload Deadline	SF-425 Uploaded by PJ	SF-425 Uploaded Date	Status of Certifications (Tab 2)	Closeout Certification Uploaded by PJ	Closeout Certification Uploaded Date	Grant Certified for Closeout by HUD CPD Staff	Grant Certified for Closeout by HUD CPD Director
X	X	Not Started	N/A	--		Not Started	--		--	--
X	X	Not Started	1/28/2024	--		Not Started	--		--	--
X	X	Not Started	1/28/2025	--		Not Started	--		--	--
X	X	Not Started	1/28/2026	--		Not Started	--		--	--
--	X	Not Started	1/28/2027	--		Not Started	--		--	--
--	X	Not Started	1/28/2028	--		Not Started	--		--	--
X	X	Not Started	1/28/2029	--		Not Started	--		--	--

# How to Start Preparing for Closeout

Use the Grant Closeout Dashboard to:

- Make a list of grants still needing to be closed out
- Ensure eligibility criteria are met for each grant
  - Check the Open Activities Report to ensure all your activities funded with grant funds for associated grant closeout are completed
  - Check the Vacant Units Report to ensure all your activities funded with grant funds for associated grant closeout have beneficiary data
- Download, sign, and upload Federal Financial Form (SF-425)
  - For all 2016 and earlier HOME grants
  - 2016 and 2017 HTF grants



Questions regarding HOME, HTF, or HOME-ARP  
grant closeout can be directed to  
[HOMEHTFcloseout@hud.gov](mailto:HOMEHTFcloseout@hud.gov)



Q&A

