



Complete one form to receive one complimentary registration after you have registered nine attendees. Only include the registration information for the 10th attendee in your group and return to registration@ncsha.org or fax to 202-624-5899.

2020 Annual Conference Group Registration Form

October 27-29, 2020 • Virtual Conference

Payment Postmarked:	<i>Individual</i>	<i>Group</i>
HFA Member/Associate Member (Tuesday – Thursday)	<input type="checkbox"/> \$299	<input type="checkbox"/> \$2,691
Affiliate Member (Tuesday – Thursday)	<input type="checkbox"/> \$399	<input type="checkbox"/> \$3,591

Are you a conference Speaker or Discussion Leader? ☐ Yes ☐ No

Do you have any special needs or dietary requests? ☐ Yes (please explain) ☐ No

Name	Nickname for Badge
Position	
Agency or Company	
Address	
City, State, Zip	
Email	Cell Phone
Phone	Fax
Emergency Contact	
Name of Guest	

Substitution Policy

NCSHA does not allow substitutions for virtual events. If you have registered for an in-person event and are no longer able to attend, you may substitute another individual from your organization at no extra charge. The payment made for the original registrant will be applied to the replacement's registration. Substitutions are allowed at any time and must be requested in writing.

Cancellation Policy

NCSHA does not allow cancellations for virtual events. Cancellations for in-person events must be received in writing. Confirmation of faxed cancellations may be required. No refunds will be given for cancellations received after the cancellation deadline or for registrants who fail to attend the conference. "No shows" will be billed the full registration fee. A \$75 administrative fee will be deducted from all approved refunds.