



Entry Form 2017 Annual Awards for Program Excellence

Entry Deadline: Thursday, June 15, 2017, Midnight ET

Each entry must include a completed entry form. Please complete a form for each entry your HFA is submitting. The completed entry form will become the first page of your entry.

This form is a fillable PDF. Type your information into the entry form and save it as a PDF. Please do not write on or scan the entry form. **Questions: Call 202-624-7710 or email awards@ncsha.org.**

Entry Title: Enter your entry's title exactly as you wish it to be published on the NCSHA website and in the awards program.

Category:

Subcategory:

Entry Summary: A 15-word (max) summary of the program, project, or practice you are entering.

HFA:

HFA Staff Contact:

Phone:

Email:

Visual Aids:

Are you mailing to NCSHA 10 copies of any visual aids that cannot be included in your entry PDF? Yes No

Payment:

My HFA is mailing a check to NCSHA.

My HFA is emailing the credit card authorization form to awards@ncsha.org.

The Challenge

The headlines are everywhere: wait list openings draw record crowds, requiring applicants to visit far-flung housing authorities to stand in line for hours (and longer) to submit applications for precious vouchers. And in instances where Public Housing Authorities offer online applications, they may utilize different systems and applicants need to submit more than one application when applying for different wait lists. With so many agencies maintaining their own wait lists and so many variations between them, applicants struggle to gain an accurate understanding of where they are on “the list.” And all of this is happening when renter cost burdens are at historic highs and those vouchers are more precious than ever. For RI Housing, which acts as a PHA in 15 municipalities who do not have their own PHA, and serves as administrator of rental programs within the state, **finding an effective solution to these issues has been at the top of our strategic goals list for many years.**

The Solution

Recognizing these inefficiencies, RI Housing began a year-long effort to bring together the two largest Public Housing Authorities in the state – Rhode Island Housing and the Providence Housing Authority – to jointly open their respective wait lists to the general public. In order to do so, we had to **develop a joint online wait list portal for applicants** that had the capacity to handle a large volume of applications, adaptability to mobile devices, flexibility to meet the business needs of both agencies (such as differences in preferences).

Background

The Providence Housing Authority had not opened its wait list since the 1990s, and RI Housing had not opened ours to the general public since 2004. Much had changed over those years, but unfortunately, not in how wait list applications were accepted or how applicants could access and update their status on the list and their contact information and eligibility criteria. Thus began the effort to develop a system that could:

- Serve two largest PHAs in the state and build the platform for a centralized wait list system for the entire state
- Take the first step towards a centralized wait list by collecting applications in a single, online portal
- Eliminate lines and long waits for applicants and congestion at our main office
- Reduce administrative burdens we have had on the past with waiting list openings
- Allow for online applications that also provide up-to-date information on applicants, status on wait lists (putting control in applicants’ hands as relates to checking status on list(s) and updating information)
- Reduce administrative staff time
- Provide greater accessibility to broader range of residents
- Provide PHAs with up-to-date information on applicants and assessment of true need within the state

A New Way of Doing Things

RI Housing knew that vouchers allowing families to lease an apartment or home they otherwise couldn't afford would be in high demand and could be cause for highly chaotic and distressing situations. Remembering that last time the PHA opened their wait list, people lined up for blocks in freezing weather, it was our goal to get housing to the people who needed it most without significantly

inconveniencing or endangering anyone, and with minimal disruption to clients, partner organizations and the agency's own internal operations.

It was also our goal to be the first state with a centralized wait list and the 2016 joint opening was the first step towards this goal. In a state as small as Rhode Island, a centralized wait list would be a much more efficient way to meet the housing needs of our residents. Wait list openings are very challenging for both PHA staff and applicants and the creation of a centralized wait list would change this drastically.

RI Housing issued a Request for Proposals (RFP) for a new software vendor with the capacity to handle the needs of both PHAs as well as for the planned centralized wait list. Following weeks of training for both RI Housing and PHA staff, creation of a communications plan, and coordination of partner agencies, we opened the online wait list in November 2016.

Since selection from the wait list was by lottery, the applications were submitted online, and providers and clients were prepared for the opening, we did not experience any lines of clients trying to submit applications or any disruption to our services due to the opening. With very few paper applications submitted, almost all data collected was electronic digital, reducing the margin of error in interpretation of handwriting or omission of information.

Outcomes

When RI Housing opened its Housing Choice Voucher Program ("Section 8") wait list in 2016, it was the first time in 12 years. With careful planning and innovation, we exceeded our strategic goals for the opening. **Our partnerships, innovative strategies and use of technology resulted in a wait list opening of unprecedented ease and success.**

As the wait lists were open for several days, the new system allowed us to have "real time" data to share with partners and PHA staff to track how the opening was working and assess any needs. The **new system allows us to access data on all applicants and begin utilizing the data almost immediately.** Not only did it **reduce staff hours**, it **reduced the amount of time overall for both agencies to have data on hand to ensure a smooth process** for the lottery system and outreach and follow up to those selected.

The processes we have developed are replicable and scalable for the coming efforts to launch a statewide centralized waiting list, which will not only **bring these efficiencies statewide, but will significantly increase housing choice for families, reduce wait times, increase the pool of available units.**

Measurable Improvements: New system has **helped with Compliance and Accountability as applicants no longer required to submit updates to list in hard copy format, requiring staff to enter manually; new system reduces staff time, and number of potential errors with inputting of data.** To date, more than 1,000 updates from applicants have been made via the new system, saving countless hours in staff time and also ensuring that applicants are more likely to remain on the list during future yearly updates.

Innovative: By bringing together the two largest PHAs in the state using one portal for applications, we've **developed a platform for the creation of a statewide centralized wait list.** The effort is an effective use of technological advancements and reflects the use of technology for applications and availability of smartphones for the general public. Stats from the opening show that 60% of applications


were submitted through Smartphones, illustrating the need for wait list portals to be online and reflecting how people conduct business/communicate in 2017.

Effective Use of Resources: By jointly opening our wait lists, staff from both PHAs could open the lists on the same date, **utilizing the same messaging and outreach and same registration/online portal.**

Benefits vs Costs: New system has already resulted in **significant reduction in staff time for both PHAs.** PHAs will continue to experience reduction in administrative time on an ongoing basis. Additionally, by partnering with the Providence Housing Authority and utilizing this same system for the opening of a statewide, centralized list, we will see considerable cost savings overtime. The state has also approved funding to help defray the cost of one-time software expenses as the goal of a central list is shared by PHAs and state leadership.

Replicable: The success of this wait list opening and partnership of the state's two largest PHAs is a **model for other states** to utilize in their efforts to improve wait list openings and operations.

Achieve Strategic Objectives: New system and process **avoided pitfalls of previous openings:** long lines, disorganization, replaced with clear communications message, in sync with PHA and a simple application process for applicants. PHAs now have accurate data on their wait lists to make future strategic decisions. Additionally, the improved wait list portal achieves other goals such as increasing voucher utilization rates and housing more families and reducing homelessness.



[Free Mailing List](#)
[List of Apartments](#)
[Section 8 Wait Lists](#)
[Public Housing Wait Lists](#)
[FAQs](#)

[BLOG](#) / [ALL SECTION 8 WAITING LIST APPLICATIONS SHOULD BE CONDUCTED ONLINE](#)

All Section 8 Waiting List Applications Should Be Conducted Online

From riots, to camping out in line, to making 1,400 phone calls in one day; obsolete Section 8 waiting list application procedures create easily avoidable problems.

by Nathan Brunet

Published on: August 7th, 2015

Tagged As: [Affordable Housing News](#)



San Francisco Housing Authority To Open Public Housing Waiting List For First Time In 6 Years

January 2, 2015 6:43 PM By Bob Butler

Filed Under: [Bob Butler](#), [Families](#), [Homeless](#), [Homes](#), [San Francisco](#), [San Francisco Housing Authority](#), [Waiting list](#)



People line up to receive a free meal at the St. Anthony foundation dining room in San Francisco, California. (Justin Sullivan/Getty Images)

Watch & Listen **LIVE**

"SO GLAD WE BOUGHT AN SHN MEMBERSHIP! NO INSANE LINES OR STRESSING OUT ABOUT GETTING TICKETS."

- ANDREW

SHN

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THROW YOUR HOUSE A COMING OUT PARTY

SAN FRANCISCO (KCBS) – The San Francisco Housing Authority is getting set to open its public housing waiting list for the first time in six years.

Beginning January 13, homeless San Francisco residents will be able to place their names on the public housing waiting list, though that does not necessarily mean they'll have a place to call home in the near future.

That's because currently, there are 7,000 families on that list, with more than 1,100 listed as homeless. The Housing Authority has \$2.6 million to refurbish 178 units.

ALEXANDRIA NEWS.org

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AUGUST 15, 2011

Published in City Hall, Top Stories

ARHA Accepts 1700 Applications For Limited Housing Spots

Staff Report


alexandrianews.org

Some Alexandrians spent the night outside George Washington Middle School to be first in line Monday when the Alexandria Redevelopment Housing Authority opened its public housing and housing Choice waiting lists. ARHA is accepting applications for limited housing spots through the end of the week.

There were about 250 people waiting to apply for these federally subsidized housing spots for some families. At the end of the first day, ARHA processed just over 1700 applications. 635 people applied in person at G.W.; 635 submitted online applications and 175 applied at ARHA's office.

The housing choice voucher program has been closed for some time. According to Cindy Thompson, ARHA's Housing Choice Voucher Program, there are approximately 400 people on the HCVP waiting list. People will be served in the next 60 days.


The program requires recipients to live in specified developments and does not require them to have any income. The housing choice voucher program is the federal



Bobby Lynn Davis got in line 24 hours early.

The 56-year-old North Dallas man took a blanket and pillow and slept on the ground outside the Dallas Housing Authority's office. Knowing another opportunity might not come along for years, he wanted to be the first to apply for rental assistance early Tuesday morning.

And he wasn't alone. By late Tuesday, nearly 15,000 people had already jumped at the brief chance to apply for help either in person or online, according to DHA officials. The do-over after a technical glitch shut down the process last month was the first time since 2006 that DHA accepted applications for federally funded vouchers.



NEWS JUL 2011

Thousands line up, stampede to get on wait list for housing vouchers in Dallas County

Kim Horner



Pasquale Moretti showed up to get an application for rental-housing assistance with a beach chair, a thermal blanket and his head lamp.

Moretti, 49, a disabled artist who is training to be a chef, was second in line, behind a young couple. All night, people joined the line behind the ticket window at Pierce Field in East Providence -- wrapped in blankets, hooded sweatshirts and even bathrobes. Some, like Moretti, brought folding chairs; others slept in their cars.

They'd come for a chance to get what one housing official says is "like gold" -- a spot on the waiting list for a federal rent subsidy known as Section 8.

When the ticket window opened shortly after 8 a.m. on Oct. 9, hundreds of people rushed the line. Some shoved and elbowed. Moretti lost his spot at the front, but the police helped restore order. Before the day was over, housing officials had handed out more than 6,000 applications.

"This assistance is like gold," said Ross Ott, a housing authority program manager. "And that's just to get on the waiting list. It could take 10 years to get through the whole thing.... It just shows the need."



Nearly 15,000 apply for 5,000 spots on Dallas Housing Authority's rent-aid waiting list

Kim Horner

30,000 Metro-Atlantans Line Up for Federally Subsidized Housing

August 12, 2010

By Coronare Modestus Faust

More than 30,000 people gathered August 11th in 95 degree heat in East Point-Atlanta for simply the chance to be placed on the wait-list for Section 8 vouchers — an eye-opener for many regarding the scarcity of affordable housing and the overwhelming need for it in the United States.

30,000 Atlantans sweltered in the summer heat to receive applications for the slim chance of obtaining one of 62 vouchers for subsidized housing. This

opening for vouchers marked the first time that Atlanta has handed out applications for subsidized low-income housing since 2002 and occurred only because authorities had just recently finished placing the last waiting list.



People started lining up at 5 a.m., and by 2 that afternoon, temperatures had risen to the mid-90s. Though there were no serious incidents, many people collapsed in the heat. People were carried off on stretchers. Emergency personnel drove up in a pickup truck and handed out bottled water. A baby went into a seizure and was taken to a hospital. Riot police monitored the situation, and while it was generally peaceful, "the massive event sometimes descended into a chaotic mob scene filled with anger and impatience," the Atlanta Journal-Constitution wrote.

Palm Card in English and Spanish



PROVIDENCE HOUSING AUTHORITY & RHODE ISLAND HOUSING

HOUSING CHOICE VOUCHER PROGRAM

Opening of the Wait List

When: Application period begins **Friday, November 11, 2016 at 12:01 AM** and ends on Wednesday, **November 16, 2016 at 11:59 PM**.

Where: Applications will only be accepted online on Rhode Island Housing's website at www.rhodeislandhousing.org. The Providence Housing Authority and Rhode Island Housing **will not** accept or process any application that is faxed, e-mailed or hand delivered to either agency.

How: Selection from the Waiting List will be by **lottery**. Date and time of application will not be considered.

Please Note: Applicants requiring a reasonable accommodation should contact Rhode Island Housing at 844-459-3600. Sensory-impaired applicants should call our TTY number at 401-450-1394.

For more information on the wait list opening & a list of places to visit to get help completing an application, visit www.rhodeislandhousing.org.



PROVIDENCE HOUSING AUTHORITY Y RHODE ISLAND HOUSING

PROGRAMA DE VALES DE ELECCION DE VIVIENDA

Apertura de la Lista de Espera

Cuando: Aplicaciones pueden ser sometida empezando el **viernes, 11 de noviembre 2016 a las 12:01 AM** hasta el **miércoles, 16 de noviembre 2016, 11:59 PM**.

Dónde: Aplicaciones serán solamente aceptada por el internet. Las aplicaciones deben ser completadas y sometida electrónicamente en nuestra página de internet, www.rhodeislandhousing.org. Providence Housing Authority y Rhode Island Housing no aceptaran o procesaran aplicaciones enviada por fax, correo o entregada personalmente a nuestra agencia.

Como: La selección de la lista de espera será hecha por lotería. La fecha y hora de la solicitud no será considerado.

Favor de Notar: Solicitantes que requieren alojamiento razonable debe contactar Rhode Island Housing al 844-459-3600. Los solicitantes con discapacidad sensorial deben llamar al número TTY 401-450-1394.

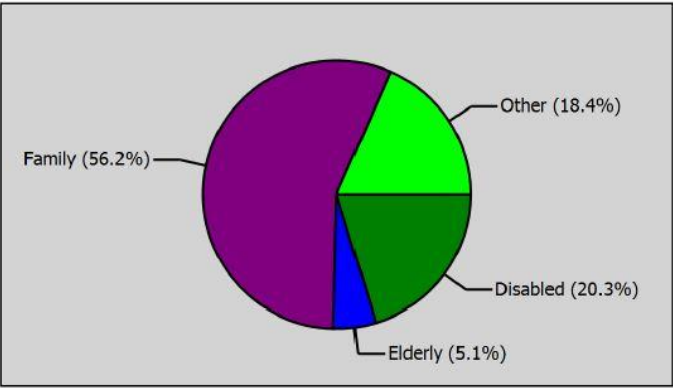
Para obtener más información sobre la apertura de la lista de espera y una lista de lugares donde se puede obtener ayuda completando una solicitud, visite www.rhodeislandhousing.org.

The new applicant portal generates robust data and statistics:

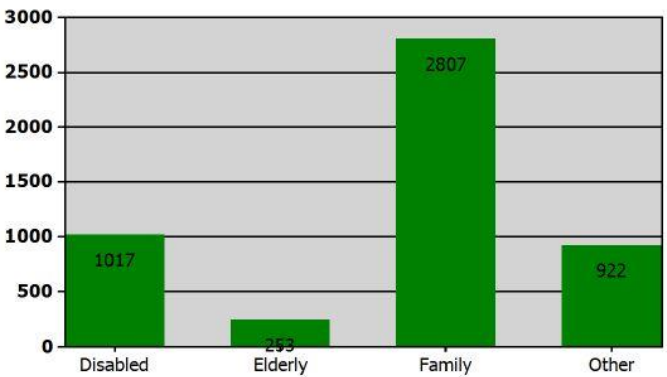
Household Type

	Disabled	Elderly	Family	Other	Total
NotSelected	1,017	253	2,807	922	4,999
Total	1,017	253	2,807	922	4,999

Household Type - Percentage



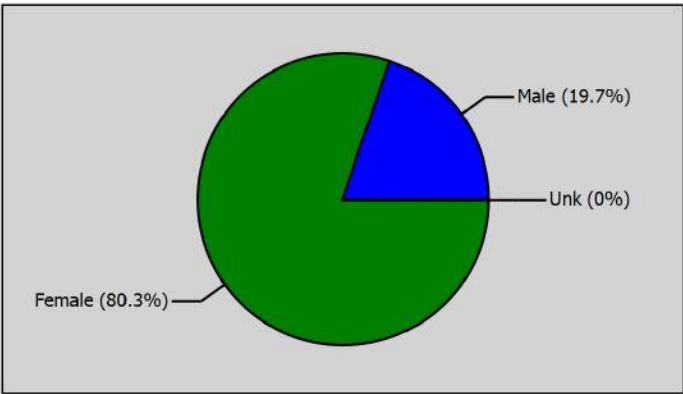
Household Type - Count



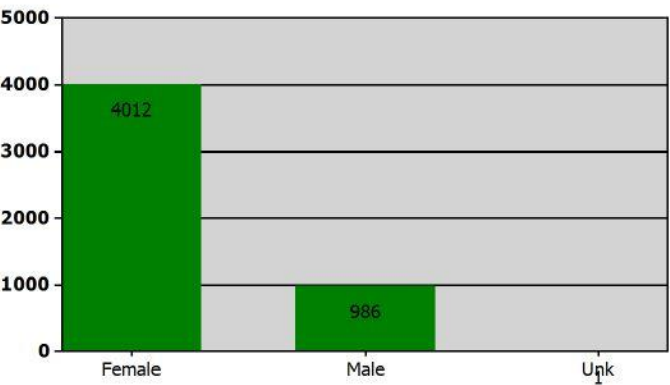
Gender of Head of Household

	Female	Male	Unk	Total
NotSelected	4,012	986	1	4,999
Total	4,012	986	1	4,999

Gender of Head of HH - Percentage

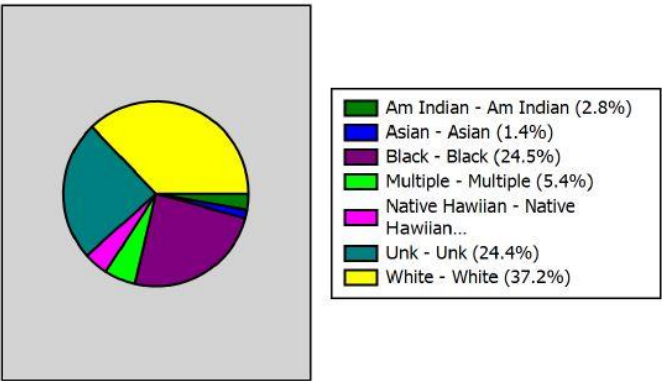


Gender of Head of HH - Count

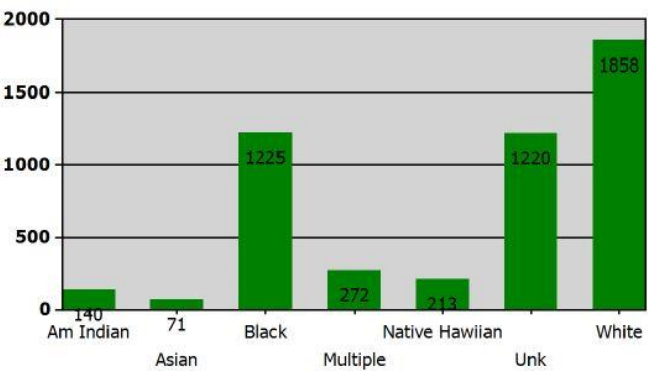


Household Race								
	Am Indian	Asian	Black	Multiple	Native Hawiian	Unk	White	Total
NotSelected	140	71	1,225	272	213	1,220	1,858	4,999
Total	140	71	1,225	272	213	1,220	1,858	4,999

Household Race - Percentage

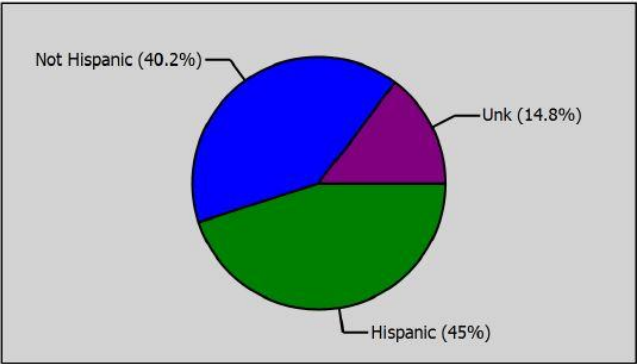


Household Race - Count

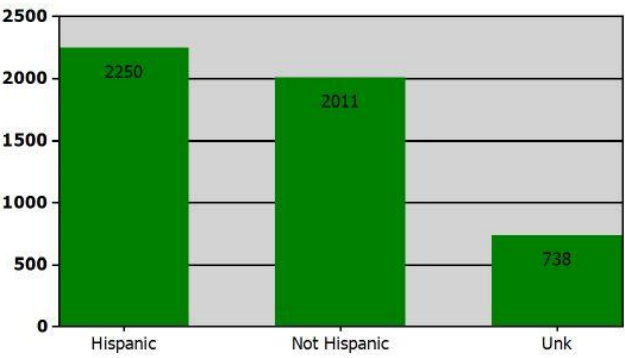


Household Ethnicity				
	Hispanic	Not Hispanic	Unk	Total
NotSelected	2,250	2,011	738	4,999
Total	2,250	2,011	738	4,999

Household Ethnicity - Percentage



Household Ethnicity - Count



Income Limits for Rhode Island Housing's Housing Choice Voucher Program


Number of Persons in Household	Income Limit
1	\$31,550
2	\$36,050
3	\$40,550
4	\$45,050
5	\$48,700
6	\$52,300
7	\$55,900
8	\$59,500

All applicants must also meet the eligibility criteria for the Housing Choice Voucher Program.

Income Limits for Providence Housing Authority's Housing Choice Voucher Program

Number of Persons in Household	Income Limit
1	\$25,500
2	\$29,150
3	\$32,800
4	\$36,400
5	\$39,350
6	\$42,250
7	\$45,150
8	\$48,050

The new user-friendly online portal that makes it easy for applicants to apply, check status and update their information.

Call us : (401) 429-1445

Applicant Login

User Name

Password

[Forgot password?](#)

[Click here to register](#)

Register for a Fast, Easy Application

With a free account, you can:

- ✓ Save your application and log in at any time to continue.
- ✓ Check your waiting list statuses.
- ✓ Update your information.

Waiting List Information

Please note your wait list position is subject to change.

Basic Details

Preferences

Waiting List Details

Collapse All

Expand All

Head of Household

SSN	***-**-9993
Date of Birth	09/05/1994
Age	22
Sex	Female

Spouse/Co-Head

Relation	<input type="text"/>
First Name	<input type="text"/>
Middle Name	<input type="text"/>
Last Name	<input type="text"/>
SSN	<input type="text"/>
Sex	<input type="text"/>

Waiting List Information

Please note your wait list position is subject to change.

Basic Details Preferences **Waiting List Details**

Search:

Applied	Waiting List	Status	Reason	# of Bedrooms	Position	Date & Time on List	Reapply
<input checked="" type="checkbox"/>	Rhode Island Housing ⓘ	On List		N/A	2063	11/11/2016 6:40:57 PM	<input type="checkbox"/>
<input type="checkbox"/>	327 Apartments ⓘ					N/A	<input type="checkbox"/>
<input type="checkbox"/>	Anchor Cooperative ⓘ					N/A	<input type="checkbox"/>
<input type="checkbox"/>	Ashton Village Apartments ⓘ					N/A	<input type="checkbox"/>
<input type="checkbox"/>	Bayside Terrace ⓘ					N/A	<input type="checkbox"/>
<input type="checkbox"/>	Bourne Mills ⓘ					N/A	<input type="checkbox"/>
<input type="checkbox"/>	Charlesgate North ⓘ					N/A	<input type="checkbox"/>
<input type="checkbox"/>	Church Community (9 Tilley) ⓘ					N/A	<input type="checkbox"/>
<input type="checkbox"/>	Coddington Point ⓘ					N/A	<input type="checkbox"/>
<input type="checkbox"/>	Cranston Commons ⓘ					N/A	<input type="checkbox"/>
<input type="checkbox"/>	Eagle III Apartment ⓘ					N/A	<input type="checkbox"/>
<input type="checkbox"/>	House of Hope ⓘ					N/A	<input type="checkbox"/>
<input type="checkbox"/>	Kingstown Crossings ⓘ					N/A	<input type="checkbox"/>
<input type="checkbox"/>	Phoenix Renaissance Apartments ⓘ					N/A	<input type="checkbox"/>
<input type="checkbox"/>	Sandywood Farms ⓘ					N/A	<input type="checkbox"/>
<input type="checkbox"/>	Sojourner House Apartment ⓘ					N/A	<input type="checkbox"/>
<input type="checkbox"/>	The Meadows ⓘ					N/A	<input type="checkbox"/>
<input type="checkbox"/>	West End Preservation ⓘ					N/A	<input type="checkbox"/>

Income and Members

Family Income

Annual Income*

\$2,000.00


Family Members

	Male	Female	Total
Head of Household			1
Spouse/Co-head			0
# of Other Adults	0	0	0
# of Students 18+ Years Old	0	0	0
# of Youth < 18 Years Old	0	0	0
# of Foster Children	0	0	0
# of Live-in Aides	0	0	0
# of People in Household			1
Score			0

Save

Race

- White ☐
- Black or African American ☒
- American Indian or Alaska Native ☐
- Asian ☐
- Native Hawaiian or Other Pacific Islander ☐

 Compliance ▾



Logged in as:

My Profile

Name

SSN

Mailing Address 199 er Ave

City - State - Zip Providence RI 02909

E-mail

Home

Mobile 2

Alternate Contact

Edit Profile

Change Password

Opening of Providence Housing Authority's and Rhode Island Housing's Housing Choice Voucher Program Waitlist

The Providence Housing Authority and Rhode Island Housing are pleased to announce the joint opening of their Waiting List for housing assistance under the Housing Choice Voucher Program (Section 8 rental assistance) **for all families and individuals.**

HOW? **Applications will only be accepted online.** Applications must be completed and submitted electronically on Rhode Island Housing's website at **www.rhodeislandhousing.org**. The Providence Housing Authority and Rhode Island Housing **WILL NOT** accept or process any application that is faxed, e-mailed or hand delivered to the agency.

Selection from the Waiting List will be by lottery. Date and time of application will not be considered.

WHEN? Applications can be submitted online through our websites starting on **November 11, 2016 at 12:01 AM through 11:59 PM on November 16, 2016.** Applications will only be accepted during this time period. You will not be able to submit an electronic application after 11:59 PM on November 16, 2016.

WHO? Anyone who is interested in submitting an application and who falls within the program income limits is eligible to apply. The income limits are attached.

Applying for Assistance

If you are interested in applying for housing assistance you must complete and submit an application online through Rhode Island Housing website at www.rhodeislandhousing.org. When the waiting list opens, you will be able to click on a link (*step 3 on the step-by-step guide on how to apply*) which will take you to a page with additional information and a link to the application. **This link will not be available until the wait list opens at 12:01 AM on November 11, 2016.**

Applying online is easy and can be done using a computer, tablet or smart phone. In order to submit an application you will be asked to create an online account. This will **require you have a valid email address**. Once your application has been successfully submitted, a confirmation email will be sent to you.

How to Submit an Application Online

1. On any internet-capable computer, open your web browser to its home page. (ex: Chrome, Internet Explorer, Firefox)
2. In the address bar (also known as the search bar), enter www.rhodeislandhousing.org which will take you to the Rhode Island Housing home page.
3. Once the home page has loaded, click on the “Section 8 HCVP Application” button to be directed to the application. Here is an example of the image:

Web link:



4. You will be redirected to our landing page.
 - a. Please read through this page carefully. Information about what preferences Rhode Island Housing and Providence Housing Authority will use when selecting applicants, as well as information and answers to frequently asked questions have been posted here for your convenience. Once you are ready to submit an application, click on “APPLY HERE.”
5. The following page will read “You are now leaving the Rhode Island Housing website”. To submit an application, click the “continue” button to be redirected to the application host website.

If you require assistance or need access to a computer you may go to any of the sites identified below during the hours shown and assistance will be available to you.

Satellite Sites List

Organization	Address	Times Available to Assist
Access RI (House of Hope CDC)	185 Dexter Street, Pawtucket	November 15 and 16 from: 1:00 PM – 4:00 PM
Amos House	460 Pine Street, Providence	November 14, 15, and 16 From: 9:00 AM – 12:00 PM
Boys and Girls Club – Fox Point	90 Ives Street, Providence	November 15: From 10:00 AM – 1:00 PM
Boys and Girls Club – Southside	1 Louisa Street, Providence	November 14: From 10:00 AM – 1:00 PM
Boys and Girls Club - Wanskuck	550 Branch Avenue, Providence	November 16: From 10:00 AM – 1:00 PM
Church Community Housing	50 Washington Square, Newport	November 14, 15 and 16: From 9:00 AM – 3:00 PM
Codac Behavioral Health Care	349 Huntington Avenue, Providence	November 14, 15 and 16 From: 5:30 AM – 12:30 PM
Community Action Partnership	518 Hartford Avenue,	November 16: From 9:00 AM –

of Providence	Providence	4:00 PM
Community Action Partnership of Providence – Elmwood Community Center	85 Atlantic Avenue, Providence	November 14: From 1:00 PM – 4:00 PM & November 15: From 9:00 AM – 1:00 PM
Community Care Alliance – Woonsocket Family Shelter	176 Sayles Street, Woonsocket	November 14: From 10:00 AM – 1:00 PM November 15 and 16: From 1:00 PM – 4:30 PM
Crossroads RI (rear entrance)	160 Broad Street, Providence	November 14, 15 and 16 From: 10:00 AM – 12:00 PM and 1:00 PM – 3 PM
East Bay Community Action Program (EBCAP)	100 Bullocks Point Avenue, East Providence	November 15: From 8:00 AM – 12:00 PM
Glocester Public Library	1137 Putnam Pike, Chepachet	November 15: From 10:30 AM – 1:00 PM
House of Hope CDC (main)	3188 Post Road, Warwick	November 14 and 15: From 8:00 AM – 4:00 PM
Kingstown Crossings	11 Merrill Lane, North Kingstown	November 14, 15 and 16: From 9:00 AM – 4:00 PM
McAuley Village	325 Niagara Street, Providence	November 14, 15 and 16: From 9:00 AM – 4:00 PM
One Neighborhood Builders	66 Chaffee Street, Providence	November 14, 15 and 16: From 9:00 AM – 5:00 PM
Pawtucket Housing Authority	214 Roosevelt Avenue, Pawtucket	November 15: From 8:30 AM – 4:00 PM
Progreso Latino	626 Broad Street, Central Falls	November 14, 15 and 16: From 12:00 PM – 2:00 PM
Rhode Island Public Defenders Office	Garrahy Judicial Complex, 1 Dorrance Plaza, 1 st FL, Providence	November 16: From 10:00 AM – 4:00 PM
North Scituate Public Library	606 West Greenville Road, Scituate	November 14: From 1:00 PM – 7:00 PM
WARM Shelter	56 Spruce Street, Westerly	November 14, 15 and 16: From 9:00 AM – 1:00 PM
Providence In-town Church Association	15 Hayes Street, Providence	November 14, 15, & 16: From 11:00 AM – 2:00 PM
Providence Public Library	150 Empire Street, Providence 3 rd Floor Conference Room	November 14: From 12:30 PM – 4:00 PM & November 15: From 9:30 AM – 12:00 PM

Preferences Available for Applicants

The Providence Housing Authority and Rhode Island Housing have each designated their own preferences for applicants. These preferences will allow qualified applicants to move higher on the waiting list, or in some cases, to make it onto the waiting list.

The following are the Preferences for the Providence Housing Authority:

VICTIMS OF DOMESTIC VIOLENCE (2 POINTS)

A victim of an act(s) of domestic violence, dating violence or stalking

- a. Verification of a claimed incident(s) of actual or threatened domestic violence, dating violence or stalking must be provided in one of the following three ways:
 1. Approved Certification (Form HUD 50066) which must include the name of the perpetrator.
 2. Police or Court Record and the PHA's VAWA Certification Form.
 3. Certification by the victims' service provider, attorney or a medical professional.

RHODE ISLAND RESIDENT PREFERENCE (1 POINT)

An applicant who is living or working in the State of Rhode Island.

The following are the Preferences for Rhode Island Housing:

HOMELESS FAMILIES AND INDIVIDUALS (1500 POINTS):

An individual or family who ***lacks a fixed, regular, and adequate nighttime residence***, meaning:

- An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, and transitional housing); A person living from home to home or "couch surfing" does not qualify under this preference

In order to confirm that individuals/families qualify under this definition, the PHA may verify the homeless status of the family/individual with Rhode Island's Homeless Management Information System (HMIS) and will request that family/individuals provide a letter from the shelter/institution to verify homelessness status.

RESIDENCY PREFERENCE (500 POINTS):

This preference is for families who live or work in the jurisdiction of the PHA.

In order to verify that an applicant is a resident, the PHA will require a minimum of two (2) of the following documents: rent receipts and lease, utility bills, employer or agency records, school records, drivers licenses, voters registration records, or credit report.

Rhode Island Housing's jurisdiction is: Barrington, Charlestown, Exeter, Foster, Gloucester, Hopkinton, Jamestown, Little Compton, Middletown, New Shoreham, North Kingstown, North Smithfield, Richmond, Scituate, and West Greenwich.

VICTIMS OF DOMESTIC VIOLENCE (500 POINTS)

Any individual or family who:

- a. Is ***fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking***, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; ***and***
- b. Has no other residence; ***and***
- c. Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing.

The PHA will require written verification from the police, a domestic violence social service agency, the court, and a public or private facility giving shelter and/or counseling to victims. The documentation must verify that the family has been displaced as a result of fleeing violence in the home or they are currently living in a situation where they are being subjected to or victimized by violence in the home, and identify when the actual or threatened physical violence against the applicant last occurred. The family must certify that the abuser will not be part of the household without the advance written approval of the PHA.

RHODE ISLAND RESIDENT PREFERENCE (200 POINTS):

For families who live in the state of Rhode Island.

In order to verify that an applicant is a resident, the PHA will require a minimum of two (2) of the following documents: rent receipts and lease, utility bills, employer or agency records, school records, driver's license, voter registration, or credit report.

MONEY FOLLOWS THE PERSON (MFP) PREFERENCE AND INSTITUTIONAL SETTING TRANSITION PROGRAM PREFERENCE (200 POINTS):

For people with disabilities who are transitioning from nursing homes or other institutional care into independent, community-based living. The person transitioning must be referred to the PHA by a care coordinator stating they qualify and will be provided with care coordination services for one (1) year.

All applicants must also meet the eligibility criteria for the Housing Choice Voucher Program.

Income Limits for Providence Housing Authority's Housing Choice Voucher Program

Number of Persons in Household	Income Limit
1	\$25,500
2	\$29,150
3	\$32,800
4	\$36,400
5	\$39,350
6	\$42,250
7	\$45,150
8	\$48,050

Income Limits for Rhode Island Housing's Housing Choice Voucher Program

Number of Persons in Household	Income Limit
1	\$31,550
2	\$36,050
3	\$40,550
4	\$45,050
5	\$48,700
6	\$52,300
7	\$55,900
8	\$59,500