

THE HFA INSTITUTE

JANUARY 13 – 18, 2019 | JW MARRIOTT | WASHINGTON, DC

**HOME and
Housing Trust
Fund**
JANUARY 13 – 15



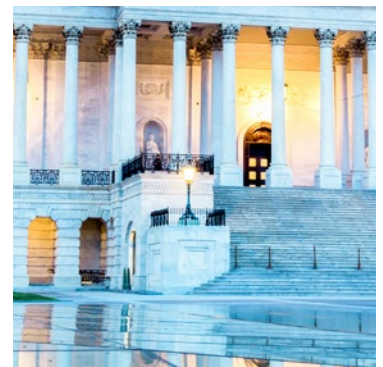
Housing Credit
JANUARY 15 – 17



**MRBs and
Other Federal
Homeownership
Programs**
JANUARY 16 – 18



**Section 8 and
Other Federally
Assisted
Multifamily
Housing**
JANUARY 16 – 18



National Council of
State Housing Agencies

NCSHA's HFA Institute offers intensive training with federal officials and industry experts in these major federal housing program areas: the HOME Investment Partnerships program and Housing Trust Fund; the Low Income Housing Tax Credit; Mortgage Revenue Bonds and other federal homeownership programs; and Section 8 and other federally assisted multifamily housing programs. The Institute's four training modules cover program essentials; the latest legislative, policy, and regulatory developments; and emerging program practices.

Take advantage of this unparalleled training opportunity:

Register today for one or more modules at www.ncsha.org/hfainstitute.



HOME and Housing Trust Fund

JANUARY 13 – 15

Interactive sessions with HUD officials and expert trainers

FY 2019 funding status and outlook

Guidance and strategies for administering HOME and Housing Trust Fund

Preparing for the final Housing Trust Fund Rule and other new regulations

Housing Credit

JANUARY 15 – 17

Regulatory briefings with senior IRS and HUD officials

Income averaging implementation and best practices

Preservation, Opportunity Zones, and other QAP initiatives

Resyndications, fair housing, and other compliance hot topics

MRBs and Other Federal Homeownership Programs

JANUARY 16 – 18

The latest on FHA's down payment assistance policies

Program updates from HUD, USDA, Ginnie Mae, and VA leaders

Guidance on federal bond and mortgage lending regulations

Talks with top servicing officials from the GSEs and federal agencies

Section 8 and Other Federally Assisted Multifamily Housing

JANUARY 16 – 18

HUD's plans for Section 8 Performance-Based Contract Administration

Troubleshooting procurement particulars

Policy and program discussions with HUD and USDA officials

Key issues in multifamily financing, asset management, and preservation

Community Meet-Ups

Learn from and network with your peers during the community meet-ups scheduled throughout the Institute. Exchange ideas, best practices, and solutions to common challenges. To contribute to the agenda for your community's meet-up, contact your NCSHA community manager. *Open to NCSHA HFA and Associate members only.*

Legislative Conference

March 11 – 13, 2019
Washington, DC

Annual Awards for Program Excellence

May 3, 2019
Entry Deadline

Housing Credit Connect

June 11 – 14, 2019
San Francisco, CA

Annual Conference & Showplace

October 19 – 22, 2019
Boston, MA

UPCOMING EVENTS

SCHEDULE SUBJECT TO CHANGE

Sunday, January 13

11:00 a.m. – 5:30 p.m.

Registration and Information

1:00 p.m. – 3:30 p.m. Concurrent Sessions

HOME Compliance, Part 1

Examine the ins and outs of meeting HOME compliance requirements. This advanced training delves into inspections, rents, utility allowances, and income documentation. Learn about tools available to track the status of activities and compliance utilizing the HOME and Integrated Disbursement Information System reports.

HOME Essentials, Part 1

Expert trainer Monte Franke leads this two-part training session for anyone new to the HOME program or looking to brush up on HOME program basics. The session covers HOME program essentials, including eligible activities, affordability, income requirements, monitoring and compliance, community housing development organizations, and program deadlines.

3:45 p.m. – 5:30 p.m. CONCURRENT SESSIONS

HOME Essentials, Part 2

See session description under Part 1.

HOME Compliance, Part 2

See session description under Part 1.

Monday, January 14

7:30 a.m. – 5:30 p.m.

Registration and Information

7:30 a.m. – 8:25 a.m.

Continental Breakfast

8:30 a.m. – 10:00 a.m. PLENARY SESSION

Breaking News from HUD

Senior HUD officials bring you the latest HOME and Housing Trust Fund (HTF) news. Get updates on funding allocations, program performance, and expected guidance in 2019.

10:15 a.m. – 12:00 p.m. CONCURRENT SESSIONS

Ensuring VAWA Compliance

Understand HOME and HTF grantee responsibilities for implementing the Violence Against Women Act (VAWA) and discuss practical issues including emergency transfer plans and confidentiality.

Implementing Homebuyer Program Policies

This discussion-based working session helps HOME Participating Jurisdictions develop their homebuyer program policies and procedures as required by HUD regulations and guidance. Preview an underwriting tool and sample template outlining buyer underwriting standards, responsible lending expectations, and loan subordination policies.

12:00 p.m. – 1:15 p.m.

Lunch

1:15 p.m. – 2:30 p.m. CONCURRENT SESSIONS

HOME Environmental Reviews

Explore the unique requirements for HOME environmental compliance, including homeownership reviews.

Using HOME and HTF for RAD

HOME and HTF grantees are increasingly using their funds for Rental Assistance Demonstration (RAD) developments. Explore HOME and HTF restrictions and requirements, including complying with the Uniform Relocation Act.

2:45 p.m. – 4:00 p.m. CONCURRENT SESSIONS

Community Housing Development Organizations

Review and discuss Community Housing Development Organization (CHDO) certification rules, reservation deadlines, nonprofit capacity issues, and workouts. Explore ways to foster CHDO success and to address problems or setbacks.

IDIS for HOME and HTF

Find out what's new in the Integrated Disbursement Information System (IDIS) for both HOME and HTF. Ask HUD IDIS experts your questions directly.

HOME Preservation Roundtable

OPEN TO NCSHA MEMBER HFAS AND STATE HOME AND HTF ADMINISTRATORS ONLY

Many HOME projects are reaching the end of their affordability periods. This HFA-only session is an opportunity to discuss preservation strategies, troubled projects, and workouts.

4:15 p.m. – 5:30 p.m. CONCURRENT SESSIONS

HOME and HTF for Special Populations

HOME and HTF grantees often use their allocations for special populations. Join HUD officials to get the latest fair housing and other related guidance and learn how to avoid program violations.

HTF Environmental Reviews

Explore the unique requirement for HTF environmental compliance and how to handle combining HTF with funding sources with local government environmental reviews.

5:30 p.m. – 6:30 p.m.

HOME and Housing Trust Fund Happy Hour**Tuesday, January 15**

7:30 a.m. – 8:25 a.m.

Continental Breakfast

8:30 a.m. – 5:30 p.m.

Registration and Information

8:30 a.m. – 10:00 a.m. CONCURRENT SESSIONS

Implementation of HUD's Housing Counseling Certification Rule

Review the HUD Housing Counseling Certification rule and examine the HUD CPD programs covered by the rule, including HOME and HTF. Discuss how HFAs can meet the Certification Rule as program participants or through partners, including the requirements for becoming a HUD-approved housing counseling agency and HUD-certified housing counselor.

Planning for the HTF Final Rule

After several years of operating under an Interim Rule, HUD is now preparing to issue its HTF Final Rule. Discuss and share with HUD ways to improve HTF through rulemaking.

10:15 a.m. – 11:30 a.m. COMMUNITY MEET-UPS

OPEN TO NCSHA MEMBER HFAS AND STATE HOME AND HTF ADMINISTRATORS ONLY

Homeownership

Join other HOME and HTF administrators in a candid conversation about homeownership opportunities and hurdles, IDIS, CHDO requirements, and fair housing rules. Exchange ideas on program design, down payment assistance, and housing counseling.

Rental

Join other HOME and HTF administrators to discuss rental challenges and opportunities, IDIS, CHDO requirements, and fair housing rules. Share ideas on underwriting, monitoring, and loan servicing.

SCHEDULE SUBJECT TO CHANGE

TUESDAY, JANUARY 15

OPEN TO NCSHA MEMBER HFAS AND MEMBER HOUSING CREDIT ALLOCATING AGENCIES ONLY

8:30 a.m. – 5:30 p.m.

Registration and Information

1:00 p.m. – 1:45 p.m.

PLENARY SESSION

Washington Update

As the new Congress gets to work in Washington, NCSHA's legislative and policy team shares the outlook for the Housing Credit, Housing Bonds, and affordable housing program funding. Learn what has changed in the legislative environment and what we need to do to advance NCSHA's affordable housing priorities.

1:45 p.m. – 3:15 p.m.

PLENARY SESSION

IRS Policy Briefing

Senior Internal Revenue Service officials meet with allocating agency representatives to discuss forthcoming guidance, IRS compliance reporting, and current issues in program administration.

3:30 p.m. – 5:30 p.m.

COMMUNITY MEET-UPS

Housing Credit Development

Allocating agency development officials share their experiences in Housing Credit allocation and underwriting and discuss emerging issues in program administration.

Housing Credit Compliance

Allocating agency compliance officials share their experiences in Housing Credit monitoring and discuss emerging issues in program compliance.

WEDNESDAY, JANUARY 16

OPEN TO ALL REGISTRANTS

7:30 a.m. – 5:30 p.m.

Registration and Information

7:30 a.m. – 8:25 a.m.

Continental Breakfast

8:30 a.m. – 10:00 a.m.

PLENARY SESSION

2019 Housing Credit Program Outlook

Housing Credit industry leaders explore program hot topics, including congressional efforts to strengthen the Housing Credit and Housing Bond programs, potential changes to the Community Reinvestment Act (CRA), the impact of tax reform on Credit equity pricing and investor demand, Housing Credit development in Opportunity Zones, development cost controls, and preservation of the existing Housing Credit portfolio.

10:15 a.m. – 11:45 a.m. CONCURRENT SESSIONS

Income Averaging Development Strategies

Examine the new income averaging minimum set-aside and its dramatic impact on Housing Credit development. Discuss strategies for facilitating mixed-income development, state agency implementation plans, industry perspectives on income averaging, and emerging best practices on unit designation, market studies, and financial underwriting.

Monitoring Multiple Subsidies

Understand conflicting compliance requirements in Housing Credit developments with multiple subsidies. Analyze the impact of tax-exempt bonds, HOME, the Housing Trust Fund, Rental Assistance Demonstration (RAD), project-based Section 8, and Housing Choice Vouchers on development compliance and state agency monitoring responsibilities.

11:45 a.m. – 1:00 p.m.

Lunch

1:00 p.m. – 2:15 p.m.

CONCURRENT SESSIONS

The QAP Renaissance

As state Credit agencies continue to refine program priorities to address pressing housing needs, qualified allocation plans (QAPs) are experiencing dramatic transformation. Explore refined QAP provisions related to development costs and the new construction/preservation balance, plus new approaches to use of the cap increase and state-designated basis boost.

Managing Changes in Income Limits and Utility Allowances

Examine the impact of recent income limit and utility allowance updates on Housing Credit compliance and management. Understand state agency, developer, and management company perspectives on rent increases. Explore application of new income limits and utility allowances in preservation transactions and resyndications.

2:30 p.m. – 4:00 p.m.

CONCURRENT SESSIONS

Strategic Housing Credit Development Siting

Evaluate the challenges and opportunities associated with development in high-opportunity areas and distressed neighborhoods. Understand the balance between tenant needs and market issues, fair housing considerations, and NIMBY challenges associated with sites. Explore how Opportunity Zones may impact future Credit development.

Monitoring Compliance with Income Averaging

Discuss compliance challenges with the new income averaging minimum set-aside and the complexities associated with project monitoring. Understand state monitoring policies, new income limit calculations, critical compliance considerations, and emerging best practices on unit designation, the next available unit rule, and noncompliance correction.

4:15 p.m. – 5:30 p.m. CONCURRENT SESSIONS

Equity Market Outlook

Housing Credit investors and syndicators forecast 2019 equity market activity. Explore the impact of QAP priorities and CRA reform on investor interest and Credit pricing. Examine new underwriting guidelines from the Affordable Housing Investors Council and investor perspectives on income averaging, Opportunity Zones, and resyndications.

Compliance and Management Forum

Housing Credit compliance professionals convene in an open forum to discuss program hot topics, best practices, and emerging challenges in compliance and property management.

5:30 p.m. – 6:30 p.m.

Housing Credit Happy Hour**THURSDAY, JANUARY 17**

OPEN TO ALL REGISTRANTS

7:30 a.m. – 5:30 p.m.

Registration and Information

7:30 a.m. – 8:25 a.m.

Continental Breakfast

8:30 a.m. – 10:00 a.m. CONCURRENT SESSIONS

JOINT WITH SECTION 8 AND OTHER FEDERALLY ASSISTED MULTIFAMILY HOUSING

Multifamily Finance Forum

Survey financial structuring and underwriting strategies for Housing Credit developments with multiple subsidies, including tax-exempt bonds, HOME, the Housing Trust Fund, RAD, the Federal Financing Bank Risk-Sharing program, and USDA assistance.

Furthering Fair Housing Compliance

Explore monitoring of civil rights requirements, fair housing marketing, tenant selection plans, general public use, Section 8 nondiscrimination provisions, reasonable accommodation, accessibility standards, HUD criminal background rules, Violence Against Women Act requirements, and Department of Justice enforcement actions related to fair housing.

10:15 a.m. – 11:45 a.m.

PLENARY SESSION

Strategies for Preservation and Continuing Compliance

Consider development and compliance challenges in the Housing Credit portfolio. Explore QAP preservation policies, financing tools for recapitalization, asset management tactics, qualified contract activity, and compliance strategies related to existing tenants and resyndication.

SCHEDULE SUBJECT TO CHANGE

WEDNESDAY, JANUARY 16

7:30 a.m. – 5:30 p.m.

Registration and Information

2:30 p.m. – 4:00 p.m.

PLENARY SESSION

Homeownership Financing 101: Mortgage Revenue Bonds

Learn the basics or receive a refresher on Mortgage Revenue Bonds (MRBs) and Mortgage Credit Certificates (MCCs). Examine eligibility requirements, other program rules, the issuance process, and bond structuring fundamentals. Consider how MRBs and MCCs can help your homeownership programs thrive in today's market.

4:15 p.m. – 5:30 p.m.

PLENARY SESSION

Homeownership Financing 102: TBA and MBS

Find out how to use securitization to finance affordable homeownership loans, including the to-be-announced market; the roles of Fannie Mae, Freddie Mac, and Ginnie Mae; hedging; and pipeline management. Discover how the securitization model can be combined with MRBs.

THURSDAY, JANUARY 17

7:30 a.m. – 5:30 p.m.

Registration and Information

7:30 a.m. – 8:25 a.m.

Continental Breakfast

8:30 a.m. – 10:00 a.m.

PLENARY SESSION

Briefing from Federal Housing Leaders

Top officials from the Federal Housing Administration (FHA), U.S. Department of Agriculture (USDA), and Ginnie Mae share their agencies' plans and goals for the coming year and discuss opportunities for HFAs. Topics include FHA down payment assistance policy, rural housing loan program changes, and the latest developments at Ginnie Mae.

10:15 a.m. – 12:00 p.m.

PLENARY SESSION

News from FHA, USDA, Ginnie Mae, and VA

Our discussion with key federal partners continues as senior program staff from FHA, Ginnie Mae, USDA, and the Department of Veterans' Affairs provide more detail on their agencies' regulations, guidance, and new policies. Get your questions answered by officials well-versed in the nitty-gritty of their programs.

12:00 p.m. – 1:15 p.m.

Lunch

1:15 p.m. – 2:30 p.m. CONCURRENT SESSIONS

Deep-Dive with Fannie Mae and Freddie Mac

Fannie Mae and Freddie Mac discuss their latest affordable single-family activities. Explore how Fannie Mae and Freddie Mac's preferred HFA products, Duty-to-Serve initiatives, and other new activities present partnership opportunities for HFAs. Evaluate what HFAs need to do to prepare for implementation of the common securitization platform and common security.

Servicing Essentials: Servicing Federally Insured Program Loans

Engage top servicing policymakers from FHA, USDA, and VA about their agencies' loan servicing policies. Get answers to your questions about insurance claims, complying with program guidelines, loan modification, and property management/disposition.

2:45 p.m. – 4:00 p.m.

CONCURRENT SESSIONS

Regulatory Hot Topics

Officials from the Bureau of Consumer Financial Protection (BCFP) and Securities and Exchange Commission (SEC) discuss their ongoing review of the bureau's mortgage rules and SEC's latest bond disclosure requirements, respectively. Consider how possible changes to Community Reinvestment Act regulations could impact MRBs and affordable lending programs.

Servicing Essentials: The Guarantors

The loan servicing staff from Fannie Mae, Freddie Mac, and Ginnie Mae brief you on their newest servicing policies and guidelines to help you effectively manage servicing compliance responsibilities.

4:15 p.m. – 5:30 p.m.

CONCURRENT SESSIONS

Homeownership Financing 201: Current Market Trends and New Innovations

Industry leaders and experts discuss the latest trends in housing bonds and mortgage-backed securities. Learn about new innovations for financing affordable homeownership programs, including how HFAs are using variable rate debt; investor concerns; and the effects of homeownership program design on financing techniques.

Servicing Essentials: What's Next for Loan Servicing?

HFA servicing staff and industry experts examine recent and future developments in loan servicing and what they could mean for HFAs and their affordable homeownership programs. Hear from the Urban Institute about the findings and activities of its Mortgage Servicing Collaborative initiative.

5:30 p.m. – 6:30 p.m.

MRBs and Section 8 Happy Hour

FRIDAY, JANUARY 18

7:30 a.m. – 8:25 a.m.

Continental Breakfast

8:30 a.m. – 11:30 a.m.

Registration and Information

8:30 a.m. – 10:00 a.m.

PLENARY SESSION

Making Sense of Certain Change

The new year brings with it a new Congress, new leadership at the Federal Housing Finance Agency, and an Administration gearing up for re-election. Representatives from leading trade and advocacy organizations break down what all this could mean for federal housing finance policy and state affordable homeownership lending programs. A top housing economist provides insight into the latest economic, demographic, and policy developments driving the housing market.

10:15 a.m. – 12:00 p.m. COMMUNITY MEET-UPS

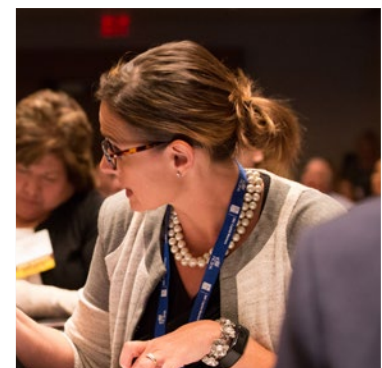
OPEN TO NCSHA HFA AND ASSOCIATE MEMBERS ONLY

Loan Servicing

HFA staff engage in an open and candid dialogue about the issues most impacting servicing operations, including property management, federal regulations and audits, loss mitigation, and working with master servicers and sub-servicers.

Single-Family Program

HFA staff engage in an open and candid dialogue about the issues most impacting affordable homeownership programs, including down payment assistance, compliance challenges, business development, and new production financing.



SCHEDULE SUBJECT TO CHANGE AND MAY CHANGE IF HUD'S NEW PBCA RFP IS RELEASED BEFORE OR DURING THE MODULE.

WEDNESDAY, JANUARY 16

7:30 a.m. – 5:30 p.m.

Registration and Information

2:30 p.m. – 4:00 p.m.

PLENARY SESSION

HUD Multifamily Program Update

Senior HUD officials from the Office of Multifamily Housing Programs share the latest news about the Administration's affordable rental housing priorities and plans. Learn about HUD's PBCA procurement plans. Explore HUD's multifamily financing initiatives and program developments. Discuss how these and other changes will impact the PBCA portfolio.

4:15 p.m. – 5:30 p.m.

PLENARY SESSION

Preservation Spotlight

Consider opportunities and challenges in affordable housing preservation and analyze the latest tools to address the varied needs of an aging portfolio. Get updates on the RAD expansion to Section 202 properties with project rental assistance contracts, Section 8bb rental assistance contract transfers, and USDA Rural Housing Services' actions to address properties with maturing mortgages.

THURSDAY, JANUARY 17

7:30 a.m. – 5:30 p.m.

Registration and Information

7:30 a.m. – 8:25 a.m.

Continental Breakfast

8:30 a.m. – 10:00 a.m. CONCURRENT SESSIONS
JOINT WITH HOUSING CREDIT

Furthering Fair Housing Compliance

Explore monitoring of civil rights requirements, fair housing marketing, tenant selection plans, general public use, Section 8 nondiscrimination provisions, reasonable accommodation, accessibility standards, HUD criminal background rules, Violence Against Women Act requirements, and Department of Justice enforcement actions related to fair housing.

Multifamily Finance Forum

Survey financial structuring and underwriting strategies for Housing Credit developments with multiple subsidies, including tax-exempt bonds, HOME, the Housing Trust Fund, RAD, the Federal Financing Bank Risk-Sharing program, and USDA assistance.

10:15 a.m. – 12:00 p.m.

PLENARY SESSION

Industry Outlook

Industry leaders share their perspectives on what to expect in 2019 from the Administration and Congress, federal funding for Section 8 and other multifamily programs, HUD's PBCA program, and the impact of recent legislative and regulatory changes on HUD property management and preservation.

12:00 p.m. – 1:15 p.m.

Lunch

1:15 p.m. – 2:30 p.m.

PLENARY SESSION

Hot Topics in Contract Administration, Part 1

Expert trainer Mary Ross returns by popular demand to discuss recent and upcoming changes to HUD Section 8 contract administration and assisted housing requirements, including implementing housing-related provisions from the Fixing America's Service Transportation and Housing Opportunities Through Modernization acts, as well as changes to the Enterprise Income Verification system and Management and Occupancy Review form.

Note: Course materials will not be handed out during this session but will be available online in early January for attendees to view or print.

2:45 p.m. – 4:00 p.m.

PLENARY SESSION

Hot Topics in Contract Administration, Part 2

See session description under Part 1.

4:15 p.m. – 5:30 p.m.

PLENARY SESSION

Hot Topics in Contract Administration, Part 3

See session description under Part 1.

5:30 p.m. – 6:30 p.m.

Section 8 and MRBs Happy Hour

FRIDAY, JANUARY 18

7:30 a.m. – 8:25 a.m.

Continental Breakfast

8:30 a.m. – 11:30 a.m.

Registration and Information

8:30 a.m. – 10:00 a.m.

PLENARY SESSION

Troubleshooting Procurement Particulars

As HUD continues to explore a procurement process for rebidding the PBCA work, examine how to troubleshoot procurement particulars that may trip up public or quasi-public applicants, including small business participation and labor standards.

10:15 a.m. – 11:45 a.m.

COMMUNITY MEET-UP

OPEN TO NCSHA HFA AND ASSOCIATE MEMBERS ONLY

Contract Administration

Engage in an informal and open discussion with your state HFA peers about what you have heard in previous sessions. Share pressing questions, issues, and best practices, including those on contract administration, procurement, financing techniques, asset management, and compliance monitoring.



Why Washington, DC?

The HFA Institute is held in the nation’s capital to allow maximum participation by federal policy-makers and regulators.

Attendance Policy

Unless otherwise noted, sessions in each of the HFA Institute modules are open to NCSHA members and nonmembers. NCSHA members may not register as guests. For more information on how to become a member, contact Phaedra Stoger at membership@ncsha.org.

Extend the Institute Experience

Six-Day Pass

Attend all four HFA Institute modules for the price of three! Attend sessions in any module throughout the week as your schedule allows. To take advantage of the Six-Day Pass, print the Registration Form at www.ncsha.org/events/2019-hfa-institute/registration and return it to NCSHA with your payment. *This pass is non-transferable and non-refundable.*

Add-On Pass: \$195

Make the most of your time in Washington, DC: Register for a half day of a second module for \$195. The pass includes admission to all the educational programming, networking, and meals scheduled during that time frame. *The Add-On Pass is available only to attendees registered for one of the Institute’s four modules; it is non-transferable and non-refundable. Contract registration@ncsha.org for assistance; these passes cannot be purchased online.*

Add-On HOME and HTF Pass

(Tuesday, January 15, 7:30 a.m. – 11:30 a.m.)

Add-On Housing Credit Pass I**

(Tuesday, January 15, 1:00 p.m. – 5:30 p.m.)

Add-On Housing Credit Pass II

(Wednesday, January 16, 7:30 a.m. – 2:30 p.m.)

Add-On MRBs/Section 8 Pass

(Thursday, January 17, 12:00 p.m. – 6:30 p.m.)

***Available only to NCSHA HFA and Housing Credit Allocating Agency members*

Guest Registration

A special guest registration is available for \$85 that admits your guest to the module Happy Hour. All guests, including children of attendees, must present a guest badge to be admitted to these receptions. *Each guest registrant must be associated with a registered conference attendee. NCSHA members may not register as guests.*

Speaker Registration Policy

NCSHA requires that all speakers and discussion leaders register for the conference.

Registration Fees

Register by December 10 to take advantage of early registration discounts.

Payment Postmark	HFA or Associate Member		Affiliate Member		Nonmember		Guest
	By 12/10/18	After 12/10/18	By 12/10/18	After 12/10/18	By 12/10/18	After 12/10/18	
HOME and Housing Trust Fund Module (January 13 – 15)	\$455	\$515	\$525	\$580	\$585	\$640	\$85
Housing Credit Module (January 15 – 17)	\$455	\$515	\$525	\$580	\$585	\$640	\$85
MRBs and Other Federal Homeownership Programs Module (January 16 – 18)	\$455	\$515	\$525	\$580	\$585	\$640	\$85
Section 8 and Other Federally Assisted Multifamily Housing Module (January 16 – 18)	\$455	\$515	\$525	\$580	\$585	\$640	\$85
Six-Day Pass	\$1,315	\$1,495	\$1,525	\$1,690	\$1,705	\$1,870	—

Registration and Payment

To register online, go to www.ncsha.org/hfa institute and click Register. Credit cards are accepted for online registration only. To pay by check, print your invoice and mail it with payment to NCSHA. Make checks payable to NCSHA.

To register by fax or mail, print the Registration Form located at www.ncsha.org/hfa institute and return it to NCSHA along with your payment.

Each registrant must pay in full prior to the conference. Only those who have paid in full will be admitted to Institute activities.

Special Needs/Dietary Requests

If you have special needs under the Americans with Disabilities Act — or if you have special dietary requirements — please explain those needs in the space provided online in the ADA Needs text box on the Event Registration page or on the Registration Form.

Cancellation Policy

Cancellations must be received in writing. Confirmation of faxed cancellations may be required. No refunds will be given for cancellations received after the cancellation cutoff day of **Wednesday, December 26**, or for registrants who fail to attend the conference. "No shows" will be billed the full registration fee. A \$75 administrative fee will be deducted from all approved refunds.

Hotel Accommodations

Please make a reservation well before the December 10 hotel cutoff date to ensure availability.

Conference Headquarters Hotel:
 JW Marriott Washington, DC
 1331 Pennsylvania Avenue, NW
 Washington, DC 20004
 Reservations: 800-393-2503
 Room Rate: \$299/night, single/double room

Room Reservation Policy

Please register for the HFA Institute with NCSHA before making a hotel reservation within the NCSHA room block. To make a hotel reservation,

call the JW Marriott and identify yourself as an NCSHA attendee to receive the HFA Institute discount, or use the link provided in your registration confirmation email.

Hotel rooms within NCSHA’s room block are for HFA Institute registrants. Once registered, please do not reserve multiple hotel rooms or make reservations in the block for people who are not registered for the conference. NCSHA will review the hotel reservation lists weekly and notify people found holding duplicate reservations or reservations without corresponding registrations. Failure to register within two business days thereafter will result in cancellation of these reservations within NCSHA’s block without further notice.

CPE Sponsor

NCSHA is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: learningmarket.org



NCSHA’s HFA Institute features a comprehensive series of sessions for both new professionals and seasoned practitioners. No advanced preparation is required for the conference; however, a basic knowledge of state housing finance agencies and their programs is necessary due to the intermediate program level. You can earn approximately 14 – 16 credits per module if you attend all sessions. The number varies based on the module(s) attended.

Continuing Legal Education Credit

Those seeking CLE credit must apply directly to their state bar association. For more information, visit the NCSHA Registration Desk during the HFA Institute.

Questions

Contact NCSHA at registration@ncsha.org or 202-624-7710 with registration or housing questions or for assistance. More information on registration policies, accommodations, and ground transportation is available at www.ncsha.org/hfa institute.

SPONSORSHIP OPPORTUNITIES

Partnering with NCSHA during the 2019 HFA Institute increases your company's visibility among the nation's affordable housing leaders. Please contact Kimberly Carr at sponsors@ncsha.org or 202-624-5424 to discuss how your company can benefit from sponsorship.



Fannie Mae®



SPONSORS

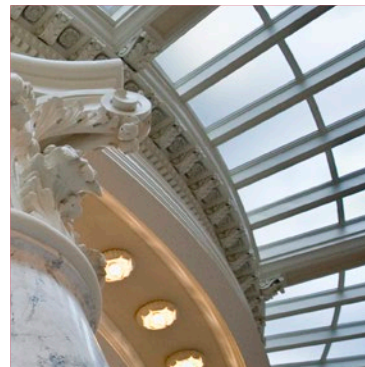
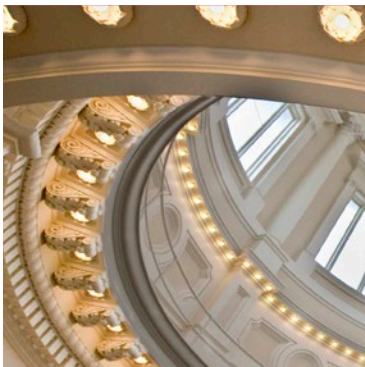
Plan now to participate in this unparalleled, once-a-year training opportunity! Register for one or more modules today at www.ncsha.org/hfainstitute.

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**Early
Registration
Deadline and
Hotel Cutoff:
December 10**

THE HFA INSTITUTE

JANUARY 13 – 18, 2019 | JW MARRIOTT | WASHINGTON, DC



National Council of
State Housing Agencies

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Washington, DC 20001