

To visit the MFA Intranet, please copy this link into your browser:

<http://hei.zsq.mybluehost.me/housingnm/intranet/employee/>

- The Intranet was developed in Word Press. The link will allow your IT departments to view the back end, as well.
- Any questions? Please contact Monica Abeita at MFA: mabeita@housingnm.org.

New Mexico Mortgage Finance Authority (MFA) Using an Intranet to Improve Internal Communication Management Innovation, Human Resources

92°F

Partly Cloudy

Good Afternoon Leann

MFA

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DASHBOARD

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Today June 7


Balance of State Impartial Review Committee Mtg.
Time: 10:30 AM - 1:00 PM

Angelina Martinez - TC - Tracker Visit - Inspector: Angelina Martinez - Program: TC - Property: Laguna I


Angelina Martinez - HOME RDV - Tracker Visit - Inspector: Angelina Martinez - Program: HOME RDV - Property: Chuska Apartments

Happy Anniversary Frankie Salcido - 7 Years!!!

What's new at MFA



2017 - 2018
MFA Annual Health Fair
Tuesday, June 13, 2017
Fair: 10am - Noon



Be sure to mark your calendars! We will be printing hard copies of the flyer. If you attend an external meeting or...

Health Fair!

Coming to MFA next Tuesday. Click here for more information: 2017 Health Fair Flyer If you would like a chair massage...

12:48 PM | Happening

Read more

Open House Save-the-Date Flyer

Be sure to mark your calendars! We will be printing hard copies of the flyer. If you attend an external meeting or...

12:32 PM | Happening

Read more

June 5-9


Izzy: Jay is out today. Submitted the CDBG application last week; thank you to Rose and her staff. We finally received...

Jun-5 | Morning Update


Read more

June 5-9


Announcements




Por Vida Therapeutics
Hi All, Por Vida Therapeutics will be coming to our...[Read More](#)




PPC Basket Raffle
Event! See attached flyers for details (also posted in the...[Read More](#)



NM Tribal Homeownership Coalition Call for Presenters
If you are interested in being a presenter at...[Read More](#)



Rental Adjustment and HAP Training
Asset Management will be conducting a Rental Adjustment and HAP...[Read More](#)




2017 Health Fair
We are excited to announce our Health Fair is coming up very...[Read More](#)


View Announcements

Post a New Announcement


Bulletin Board



Applebee's Flapjack Breakfast Fundraiser-Supporting NM Dogs Basketball 6th grade team
My son Román's 6th grade Basketball team-NM Dogs is hosting...[Read More](#)



Tips for Growing Better
Check your irrigation system operation regularly (drip systems, too). It...[Read More](#)



Albuquerque Transit Bus and Rail Runner Passes
MFA will fully subsidize monthly cost of the Albuquerque Transit...[Read More](#)

View Bulletin Board

Post a New Bulletin

Attachment | 1




Forms, Manuals and Policies

| All | General Form | HR Form | Info Support | Manual | Payroll Form | Policies | Reference | Travel Form |
|--|----------------------------|---------|--------------|--------|-----------------------|----------------------------|-----------|-----------------------------|
| 2017 MFA Holiday List | | | | | | Policies | | |
| 40 Hour Leave | | | | | | Policies | | |
| Acceptable use / Data Security Policy | | | | | | Policies | | |
| ADP Electronic Timecard Training for Employees | | | | | Manual Payroll Form | | | |
| ADP Sign-Up | | | | | Manual Payroll Form | | | |
| Annual Disclosure Form | | | | | | HR Form | | |
| Bylaws | | | | | | Policies | | |
| Certification of Itemized Meal Receipt | | | | | | | | Travel Form |
| Certification of Lost Receipt Form | General Form Travel Form | | | | | | | |
| Check Request Form | | | | | | General Form | | |
| Commonly Used Housing & Finance Acronyms | | | | | | Manual Reference | | |
| Community Intake Form | | | | | | General Form | | |
| Compressed Work Schedule Time Sheet | | | | | | Payroll Form | | |
| Compressed Work Week Opt In | | | | | | HR Form | | |
| Compressed Work Week Opt Out | | | | | | HR Form | | |
| Compressed Work Week Policy | | | | | | | | Policies |
| Cover Sheet | General Form | | | | | | | |
| Customer Relations Reimbursement | | | | | | General Form Travel Form | | |
| Delegations of Authority | | | | | | General Form Manual | | |
| Direct Deposit For Payroll Deposits | | | | | | Payroll Form | | |
| Direct Deposit Form Employee Expense Reimbursement | | | | | | General Form | | |
| Dress Code | | | | | | Policies | | |
| Emergency Management Plan | | | | | | | Manual | |
| Employee Handbook | | | | | | | | HR Form Manual Policies |
| Employee Information Sheet | | | | | | HR Form Payroll Form | | |
| FMLA Employee Checklist | | | | | | HR Form | | |
| Gift Card Process Form | | | | | | HR Form | | |
| Gift Card Tracking Form | | | | | | HR Form Payroll Form | | |
| Glossary of Terms | | | | | | | Reference | |
| Goals, Coaching, Performance and Evaluation Form | | | | | | HR Form | | |
| HFA Factbook | | | | | | | Manual | |
| Incentive Compensation Plan | | | | | | | | Policies |

New Mexico Mortgage Finance Authority (MFA)
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June 15

 Christine Wheelock - TC - Tracker Visit - Inspector: Christine Wheelock - Program: TC - Property: Valley View Apartments

 Christine Wheelock - HOME RDV | TC - Tracker Visit - Inspector: Christine Wheelock - Program: HOME RDV | TC - Property: Silver Cliffs Apartments

 Funfund Breakfast Time: 8:30 AM - 9:00 AM Chef: Rob Jones

 Happy Birthday Sabrina Sal!!

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Please support DNHS Wrestling!



Angelina Martinez

Nov 16



1 Comment

I am selling Pizza 9 coupon books for my son's wrestling team. They only cost \$10 for over \$100 in savings! Great stocking stuffers or just gifts for the pizza lovers in your life! I have only 2 books on me but can order as many as you need. Thank you and Go Knights!

Comments

[Leave a Comment](#)



Rob Jones

November 16, 2016 at 11:14 AM

Save one for me, I'll bring you cash tomorrow.

[Edit](#)

[Reply](#)

New Mexico Mortgage Finance Authority (MFA)
Using an Intranet to Improve Internal Communication
Management Innovation, Human Resources



DEBBIE DAVIS

Extension:
2221

Email:
ddavis@housingnm.org

Title:
Programs & Initiatives Manager

Supervisor:
Rose Baca-Quesada

Recent Activity | About Me | My Stuff | Team Members

About Me...

I am the oldest child of a career Navy pilot and his Kansas high school sweetheart. We traveled all over the States and to sunny Iceland, and ended up in Northern Minnesota. When that proved to be entirely too cold a chance visit to Roswell had parents and sister quickly moving. I followed them and ended up in Albuquerque. I came to MFA in 1986 as a temp, and haven't been able to leave since. My beautiful daughter Quinn has gifted me with the best little boy in the world for a grandson, the great hugger Marshall. They keep me feeling happy.

Favorite Quote

Life is uncertain; always eat dessert first. Anonymous

Favorite Movies

Walt Disney's Sleeping Beauty, the Wizard of Oz and all of the Star Trek movies (I'm in love with Captain Picard).

Favorite Books

My favorite books are the Dragonriders of Pern series by Anne McCaffrey, and "Eight Cousins" by Louisa May Alcott.

Professional Life



Affiliations

Southwest Affordable Housing Group Apartment Association of New Mexico Beta Sigma Phi



Awards

Outstanding Agency Person of the Year Overall, 2011



Education

BS in Speech/Theater with secondary teaching certification from Bemidji State University, Bemidji, Minnesota English major with secondary teaching certification from University of Minnesota, Minneapolis Certified Financial Manager, NCHM Housing Credit Certified Professional, National Homebuilders Association Certified Occupancy Specialist, NCHM HQS Inspector

New Mexico Mortgage Finance Authority (MFA)
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2202

Al Radicioni
Procurement/Facilities
Technician II

Administration



2228

Alicea Coyne
Mortgage Servicing
Representative

Servicing



2267

Amanda Aragon
Program Analyst

Asset Management



2268

Amy Gutierrez
NME\$ Program Manager

Community Development



2237

Angel Candelaria
Mortgage Servicing Specialist

Servicing



2220

Angelina Martinez
Housing Programs Analyst

Asset Management



2230

Anita Racicot
Assistant Director of
Homeownership

Homeownership



2261

Barbara Tashkandy
Lending Coordinator I

Homeownership



2234

Blanca Vasquez
Assistant Director of Servicing

Servicing



2269

Carmela Arellano
Program Coordinator

Asset Management



2213

Carol Salazar
Housing Programs Analyst II

Asset Management



2215

Chris Gerwin
Senior Accountant III

Accounting



2279

Christine Wheelock
Program Analyst

Asset Management



2238

Cynthia Marquez
Compliance Specialist

Homeownership



2262

Dan Puccetti
Program Manager

Housing Development



2241


Dana Gohr
Database Programmer III


Information Support





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Tuesday, May 30, 2017


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Shannon Tilseth

Extension:
2266

Email:
stilseth@housingnm.org

Title:
Program Manager


Supervisor:
Rose Baca-Quesada

Recent Activity


About Me

My Stuff


Team Members




2256




2207




2272




2281



2277



2260



Surprise!
Thank you, Employee Engagement Committee!

May-25 | Happening

[Read more](#)

Front page:

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Today
3

What's new at MFA

Thank you, Patty!

Once again, Patty has stepped up to make our open house a great success. Thank you, Patty — we couldn't do...

3:28 PM | Kudos!

Read more

Housing Trends Series ends

Kent Cravens, the executive director of the Greater Albuquerque Association of REALTORS, presented to MFA staff last week. He was...

May-26 | Happening

Read more

Read more page:

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Thank you, Patty!



Leann

3:28pm




No Comments





Once again, Patty has stepped up to make our open house a great success. Thank you, Patty — we couldn't do it without you!


67°F


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Wednesday, May 31, 2017


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May 22-26

 **Leann** May 22  **No Comments**

Jay: Gina is out most of this week. Monica, Jeff and I had a profitable trip to Gallup Friday, where we participated in a roundtable with the Gallup economic development department. About 50 people attended including community leaders and elected officials, the local COG, the Gallup Chamber of Commerce and two state representatives. Gallup has unique, significant housing needs, which we want to work with community leaders to address. They have very high rental rates, old housing stock and a need for temporary housing. They were very glad we were there. Izzy, Gina and I met with the new regional administrator for HUD on Thursday, Beth Van Duyne. Most recently she was the mayor of Irving, Texas where she chaired the board of a local housing authority and administered CDBG funds. We talked to her about our concerns regarding local HUD staff. We have heard that her visit might be a precursor to Ben Carson, HUD secretary, coming to New Mexico. Steve Smith did a good job chairing the board meeting on Wednesday in the absences of the chair and vice chair.


Izzy: We have a PBCA regional call on Thursday. It will be our first call since being named as the lead of the consortium. We have been notified that HOME, ESG and HOPWA funds are on their way to us. The National Housing Trust Fund will receive more funding this year, but we are not sure if we'll get more than our customary \$3 million.


Marjorie: Reviewing contracts for compliance and to complete the State of Assurances document. Reviewing Robyn's data bridge policy. Working on the MOU draft for the regional PBCA. After consulting with Josh from Sheehan & Sheehan, we will probably not structure it as a joint venture.

Jeff: Gallup is grappling with tough questions, but I admire their determination to do something about it. Mark from Idaho Housing was here last week to review our homeownership and servicing policies and procedures. He will make recommendations to make our processes more efficient and to improve communication between MFA and Idaho. Met with staff from Habitat for Humanity of New Mexico on Saturday regarding reviving the Partners program. They were pleased with the discussion. If we can get the program going again, we will try to extend it to other organizations besides Habitat.

Shawn: Enjoyed Joseph's software presentation last week. Continuing intensive training for Sharlynn, who is fulltime this week, George and Rita. Working on the presentation at the June board meeting for approval of LIHTC awards. The presentation will include approval for


Morning Updates

 **May 22-26**
May 22

 **May 22-26**
May 22

[View Morning Updates](#)

Announcements

 **We need your help**
May 24

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 **Edit Your Intranet Profile**
Display Name, Password, and Email Address

 **Upload Media**
View and/or upload images, documents, etc...

Enter Intranet Dashboard Suite

Make or change a post


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