# THE CERTIFICATION PROCESS

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Stacy Day – Senior Vice President of Compliance





## UNDERSTANDING POLICIES

- IRS Regulations
- HFA Policies
- Syndicator Policies
- Company Policies



#### **APPROVAL PROCESS**

- Site Approval
- Centralized Compliance Department
- 3rd Party Consultants



#### MULTIPLE LAYERS OF FINANCING

- One review for all programs
- Review only specific programs
- Are the correct documents ending up in the final file



## KEEPING THE GOAL IN MIND - HOUSING THOSE IN NEED

**Evaluate Policies and Evaluate Risk** 

- Age of Community
  - Pre or Post Year 15
  - Lease Up
  - Considering Re-Syndication
- Recert Exemptions
  - Student Eligible
  - Rent Restricted



#### TRAINING

- Where Do You Find Qualified Employees?
   Internal
  - External
- What Training is Provided?
  Company Training
  Consultant/HFA
  On-Line

