THE CERTIFICATION PROCESS

NCHSA – June 2015

Stacy Day – Senior Vice President of Compliance





UNDERSTANDING POLICIES

- IRS Regulations
- HFA Policies
- Syndicator Policies
- Company Policies



APPROVAL PROCESS

- Site Approval
- Centralized Compliance Department
- 3rd Party Consultants



MULTIPLE LAYERS OF FINANCING

- One review for all programs
- Review only specific programs
- Are the correct documents ending up in the final file



KEEPING THE GOAL IN MIND - HOUSING THOSE IN NEED

Evaluate Policies and Evaluate Risk

- Age of Community
 - Pre or Post Year 15
 - Lease Up
 - Considering Re-Syndication
- Recert Exemptions
 - Student Eligible
 - Rent Restricted



TRAINING

- Where Do You Find Qualified Employees?
 Internal
 - External
- What Training is Provided?
 Company Training
 Consultant/HFA
 On-Line

